



Application for an Itinerant Trading Permit

Please submit this form to council@wangaratta.vic.gov.au or to 62- 68 Ovens Street Wangaratta

Application fee applies. See website for details.

Applicant Details

Business Name			
Proprietor Surname			
Proprietor Given names			
ABN			
Email			
Mobile		Phone	
Address			
Town		Postcode	
Postal Address if Different			
Town		Postcode	
Details of Vehicle Used for Trading			
Registration		Model	
Make		Colour	

Trading Details

Items Traded	
Address of Preferred Trading Site	
Period Required for Permit (tick as appropriate)	
<input type="checkbox"/> Daily Permit (daily cost) <input type="checkbox"/> Seasonal Permit (6 month cost)	
<input type="checkbox"/> Yearly Permit (annual cost) <input type="checkbox"/> 52 Weekends Permit (annual cost)	
Hours of Trade	
Days/Dates of Trade	
Streatrader Reg (Food Only)	

All current costs can be found on our website

Public Liability Details

A Public liability insurance Certificate of Currency (coverage to \$10M minimum) must be supplied with your application. A certificate of Currency can be obtained from your insurance provider.

Current public liability insurance valid until: ____/____/____ Coverage level (i.e. \$10M) _____

INDEMNITY & DECLARATION: The proprietor agrees to indemnify and keep indemnified the council, its servants and agents and each of them from and against all actions, costs, claims, expenses, penalties demands and damages whatsoever which may be brought or made or claimed against them or any of them arising from the proprietor's performance or purported performance of its obligations under this user agreement and be directly related to the negligent acts, errors or omissions of the user. The proprietor's liability to indemnify council shall be reduced proportionally to the extent that any act or omission of the council, its servants or agents, contributed to the loss of liability.

The proprietor agrees to abide by all Local Law Itinerant Trading conditions of the Rural City of Wangaratta.

Signed:		Dated:	
----------------	--	---------------	--

Application Checklist:

The following steps must be undertaken in order for your application to be assessed:

- Complete all areas of the application**
 - If you require assistance completing your application, please contact the Community Compliance Unit (03) 5722 0888 or via Council@wangaratta.vic.gov.au
- Pay your application fee**
 - Payments of cash, cheque or credit card can be made in person at Council Offices, or by mailing a Cheque or Money Order to the Rural City of Wangaratta, PO Box 238 Wangaratta 3676. Credit card payments may also be made via phone to our Customer Services team on (03) 5722 0888.
- Read and understand the Standard Conditions for Itinerant Trading as Detailed Below**
- Provide public liability insurance certificate of currency to \$10M with application**
 - A certificate of currency can be obtained from your insurer.
- Provide detailed trade site plan with application**
 - The supplied plan must detail the proposed layout of itinerant trading.
- Provide copy of Streatrader statement of trade with application (if applicable)**
- Provide written approval from landowner or relevant road authority attached with application**
 - Refer to last page of this application form.

Standard Conditions for Itinerant Trading

From Section 19 of Local Law No.1 of 2018 Community Amenity

A person must not undertake itinerant trading:

- 19.3.1 within 300 metres of a permanent business that is selling the same or a similar product, except as an approved trader being part of a stall, festival or other event approved by Council;
- 19.3.2 within 500 metres of a festival or other event approved by Council unless expressly permitted by Council;
- 19.3.3 in a way that obstructs or restricts pedestrian or vehicular traffic;
- 19.3.4 in a way that obstructs or interferes with entry to or exit from any buildings or land;
- 19.3.5 in a way that obstructs or restricts the use of any footpath or road;
- 19.3.6 in an area other than the area specified by Council in their Permit; or
- 19.3.7 in an area designated by Council as belonging to another Itinerant Trader under their Permit.

Privacy Notice: The Rural City of Wangaratta (Council) is collecting your personal information to assist you in making a permit application to Council. This information will not be disclosed to anyone other than the Officers managing your application and as may be required by law. If you do not provide all the required information, Council may not be able to process your application. If you wish to gain access to your personal information collected by Council, contact us at council@wangaratta.vic.gov.au

Permission for itinerant trading on a private property

This permission is required as part of an application for an Itinerant Trading Permit from Rural City of Wangaratta. Please see standard conditions that apply to an Itinerant Trading Permit (as stated on page 1 of *Itinerant Trading Permit Application Form*). A permit will be valid for a period of no more than one year, before a new application is required.

Contact the Community Compliance Unit of the Rural City of Wangaratta on (03) 5722 0888 or via council@wangaratta.vic.gov.au if you require any information or assistance with the provision of permission for trading on a private property.

Details of Proposed Itinerant Trading

Itinerant Trader to which this applies	
Start Date of Proposed Trading	
End Date of Proposed Trading (max 1 year)	
Trading Days and hours	

Property Details where Proposed Trading to Occur

Property Owner	
Contact Name	
Trading Address	
Owner Contact Number	
Owner Email	

I give permission for the above Itinerant Trader to trade on the abovementioned property, within the period, days and hours as stated above.

Name				
Position (tick)	<input type="checkbox"/> Owner	<input type="checkbox"/> Manager	<input type="checkbox"/> Authorised Officer	<input type="checkbox"/> Other _____
Signed:		Dated:		

Privacy Notice: The Rural City of Wangaratta (Council) is collecting your personal information to assist you in making a permit application to Council. This information will not be disclosed to anyone other than the Officers managing your application and as may be required by law. If you do not provide all the required information, Council may not be able to process your application. If you wish to gain access to your personal information collected by Council, contact us at council@wangaratta.vic.gov.au