



## Application to Install or Alter a Septic System

If you are constructing, extending, or altering a dwelling or facility in an unsewered area, you will require a permit to install or alter a septic system.

Note: many developments in unsewered areas require a Land Capability Assessment (LCA), particularly those located in a Special Water Supply Catchment. If you would like further information regarding LCA's please contact our Environmental Health Unit.

### Applicant

Name		
Organisation		
Telephone	Home / Business: Mobile:	
Email address		
Postal address	Town	Postcode

Site address of proposed works  tick if same as applicant

Postal address	Town	Postcode
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Property owner(s)  tick if same as applicant

Name		
Telephone	Home / Business: Mobile:	
Email address		
Postal address	Town	Postcode

### Licensed plumber

Name		
Organisation		
Licence number		
Telephone	Home / Business: Mobile:	
Email address		
Postal address	Town	Postcode

## Property details complete all relevant specifications

### Type of premises

- House
- Factory
- Office
- Shop
- Other

### For a house:

Specify total number of bedrooms and studies proposed:

Specify number of proposed bedrooms and studies, following works:

### For office, shop and factory:

Specify the number of people/staff on the premises

### Water supply

- Rain water
- Reticulated / bore water

## Septic system details to be completed by a licenced plumber/drainer or a Land Capability Assessor

### Septic tank/treatment type

- Primary septic tank
- Primary worm farm
- Secondary Aerated Wastewater Treatment Plant (AWTS)
- Septic tank + Sand Filter
- Other

### Capacity (litres) of septic tank or treatment system

## Land application / disposal method

### Primary method for distribution

- Gravity
- Pump
- Computerised

### Method of land application / disposal

- Absorption trenches
- Arch/Rein drain absorption trenches
- Evapotranspiration/ETA beds
- Mound
- Subsurface irrigation
- Other

### Size of trenches / beds/ mounds

Number. of trenches/beds:

Length (m)

Width (m)

Depth (m)

### Size of sub-surface irrigation field

Number of fields

Total area (m<sup>2</sup>)

Length (m)

Width (m)

## Supporting documents to be supplied

It is required that you provide the following

<input type="checkbox"/>	<b>System plan:</b> Illustration must include: location of septic tank/treatment plant/sand filter; layout and dimensions of land application area; building and structures; boundaries; water bodies, and setback distances.
<input type="checkbox"/>	<b>Floor plan:</b> A floor plan off the dwelling showing rooms and wastewater producing fixtures in kitchens, bathrooms, and laundries.
<input type="checkbox"/>	<b>Land capability assessment (if applicable):</b> Land Capability Assessment are required for most developments in unsewered areas. Please contact Council's Environmental Health Unit if you are unsure.

## Declaration

- I understand and acknowledge that all the information provided in this application is true and complete to the best of my knowledge.

### Applicant

Name(s)	Signature
Date	

### Property owner(s) (if different to applicant)

Name	Signature(s)
Date	

## Privacy statement

The collection and handling of personal information is conducted in accordance with RCoW information Privacy Policy which is displayed on the RCoW website and available at Wangaratta.