



Application for Use of Council Sporting Grounds and Parks **EXPRESSION OF INTEREST FORM 2017/18**

CONTACT DETAILS

Please provide details of the person you want Council to communicate with about the application:

Organisation Name			
Contact Person			
Position at Organisation			
Email Address			
Phone (BH)			
Mobile Number			
Organisation Postal Address			
Town		P'code	

ORGANISATION INFORMATION

Please provide details of your organisation:

Sport						
League						
Number of participants		Total		Juniors U/18		Male
				Seniors		Female
Club's Home Ground						
Town		P'code				

PUBLIC LIABILITY

It is mandatory that your organisation take out and maintain public liability insurance with an indemnity limit of no less than \$10 million during the period of hire of the facility. Please provide details of your organisations Public Liability Insurance:

Name of Insurer	
Policy Expiry Date	
Policy Cover \$	
Policy attached	A copy of your organisations current Public Liability Insurance MUST be attached to this application

BOOKING APPLICATION

We wish to apply for the following (please tick):

	Summer Seasonal Agreement – 1 October to 31 March
	Winter Seasonal Agreement – 1 April to 30 September
	Casual or One-Off Booking
	Pre-Season Training

SPORTSGROUNDS / PARKS

We wish to apply to use the following sporting ground/s (Please number preferences 1 to 4):

	Apex Park
	Athletics Track – Bill Eaton Athletics Complex, Appin Street
	Cycling Track, Wangaratta Showgrounds, Evans Street
	Hockey Field – Bill Eaton Athletics Complex, Appin Street
	Barr Reserve Oval 1 – Bill O’Callaghan Oval, Park Lane
	Barr Reserve Oval 2, Park Lane
	Bindall Avenue Reserve
	Norm Minns Oval, Wangaratta Showgrounds Complex, Evans Street
	South Wangaratta Reserve Pitch 1, Shanley Street
	South Wangaratta Reserve Pitch 2, Shanley Street
	Wareena Park Oval, Swan Street
	Wonga Park Reserve, Donald Street
Contact Oval Directly	WJ Findlay Oval - Bookings managed by Wangaratta Rovers Football & Netball Club
Contact Oval Directly	Rural Ovals & Reserves - Bookings managed directly by Clubs

SPORTSGROUND CHARGES

All sportsground, reserve, lights, keys, hall and pavilion charges are set in accordance to Councils 2017/18 Fees and Charges. Seasonal agreement organisations will be invoiced at the conclusion of the season. Casual users will be invoiced at the time of booking confirmation.

Seasonal Users	15% of total annual cost of facilities
Casual Users – Full Day	\$95.00 (incl GST)
Casual Users – ½ Day	\$50.00 (incl GST)
Lights	Barr 1, Wareena & Norm Minns Ovals
Keys/Swipe Cards	\$20 refundable bond

IMPORTANT INFORMATION

- Organisations booking sportsgrounds under a 'Seasonal Agreement' have priority of ground use over casual users
- Any pre-season training needs are to be submitted separately to the organisations regular seasonal application. These applications are considered after allocation of seasonal agreements of requested venues and are subject to the volume of pre-season applications
- Prior to commencement of sportsground use, clubs must provide Council with a signed "Seasonal Agreement" detailing the agreed use
- Clubs who use a sportsground without booking through Council may occur a penalty under Local Law 1 – Council Amenity
- Council will work with Clubs to schedule sportsground maintenance

WEEKDAY TRAINING

Please indicate for each day of the week the start and finish time required for your sportsground booking:

Day	Start Time	Finish Time
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
YES / NO	We will require use of the PAVILION/HALL and CHANGE ROOMS – please select:	
	Wareena Hall, Swan Street, Wangaratta	
	HP Multipurpose Centre (rear of City Oval) access via Schilling Drive, Wangaratta	
Contact WISAC Directly	Community Centre HP Barr Reserve (old glasshouse) Bookings managed directly by Wangaratta Indoor Sports & Aquatic Centre 5722 1723	
YES / NO	We will require use of the LIGHTS – please select:	
	Barr Reserve Oval 1 – Bill O’Callaghan Oval, Park Lane	
	Norm Minns Oval, Wangaratta Showgrounds Complex, Evans Street	
	Wareena Park Oval, Swan Street	

WEEKEND GAMEDAY

Please indicate for each day the start and finish time required for your sportsground booking:

Day	Start Time	Finish Time
Saturday		
Sunday		
YES / NO	Season Fixture is attached to this application	
YES / NO	We will require use of the PAVILION/HALL and CHANGE ROOMS – please select:	
	Wareena Hall, Swan Street, Wangaratta	
	HP Multipurpose Centre	
Contact WISAC Directly	Community Centre HP Barr Reserve – Bookings managed directly by Wangaratta Indoor Sports & Aquatic Centre	
YES / NO	We will require use of the LIGHTS – please select:	
	Barr Reserve Oval 1 – Bill O’Callaghan Oval, Park Lane	
	Norm Minns Oval, Wangaratta Showgrounds Complex, Evans Street	
	Wareena Park Oval, Swan Street	

Additional information and/or special requirements to support your application eg. Interleague matches, regional championships

INDEMNITY

The user agrees to indemnify and keep indemnified the council, its servants and agents and each of them from and against all actions, costs, claims, expenses, penalties demands and damages whatsoever which may be brought or made or claimed against them or any of them arising from the user's performance or purported performance of its obligations under this user agreement and be directly related to the negligent acts, errors or omissions of the user. The user's liability to indemnify council shall be reduced proportionally to the extent that any act or omission of the council, its servants or agents, contributed to the loss of liability.

SPORTSGROUND CLOSURES

Council is committed to providing the best possible playing surfaces throughout the year for all user groups, with the priority being home and away fixtures and scheduled matches. There will be times when inclement weather, large rain events, maintenance and unforeseen circumstances will prompt the closure of ovals and recreation reserves to ensure the surface condition is protected and maintained.

Sportsgrounds will be inspected by 12noon on Mondays and Thursdays each week and a decision made on the surface condition. Nominated representatives from affected organisation will be notified by phone if grounds need to be temporarily closed. All seasonal users will be notified by 2pm via email.

Grounds that are listed as closed on Mondays are closed for training, school and all other activities during the week Monday to Friday. Grounds that are listed as closed on Thursdays are closed for weekend activities on Saturday and Sunday.

Your cooperation in maintaining and protecting the playing fields is appreciated.

DECLARATION

I have authority to act on my organisations behalf, I declare the information supplied to be true and accurate and I accept and agree to *abide by all of the conditions of use of the Rural City of Wangaratta sportsgrounds, facilities and scheduled charges:*

Applicant Signature	
Applicant Name	
Position	
Organisation	
Date	

Please forward your completed Expression of Interest form, copy of current public liability and supporting documentation to:

Email: council@wangeratta.vic.gov.au

Post: Customer Service Coordinator
Rural City of Wangaratta
PO Box 238
WANGARATTA VIC 3676

In Person: 62-68 Ovens Street, Wangaratta

For further information please contact the Customer Service Team on (03) 5722 0888