

ATTACHMENT

DIRECTORATE ACTIVITY REPORTS

Refer Item 11.2.1.1



Directorate Activity Reports October – December 2010

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EXECUTIVE SERVICES REPORT

Wangaratta Rural City Council's Executive Services comprises the business units of Executive Services Management, Communications and Marketing and Economic Development. Following is a summary of the activities of the Department during the last financial quarter.

Executive Services Management

Flood Response - December

In early December the Rural City of Wangaratta again experienced major flooding. When heavy rains once again hit the region, the Chief Executive Officer placed the organisation in emergency management mode and Council commenced its emergency flood response. Staff were called upon to fill rosters associated with operating the relief centre as well as maintaining a response out in the field on a 24 hour basis. Only those staff in essential services continued in their usual roles.

An extensive communications campaign that included community meetings, personal telephone calls, direct mailouts, newsletters, advertising and media was conducted as part of the flood response and is continuing throughout the recovery stage.

North East Victoria's second major flood event for 2010, left a trail of destruction and a repair bill for damage to Council infrastructure approaching \$6 million. The majority of the cost of reconstruction will be met by the State Government, however the urgent need to address access and isolation issues has dramatically impacted Council's normal works program and will continue to over the coming twelve months.

Deputations with Government

Recent deputations with government have included:

- Murray Darling Basin Plan
- Ovens College Site
- Avian Park Masterplan proposal

Visit by the Governor and Mrs de Kretser to the Rural City of Wangaratta

Wangaratta Rural City Council hosted a two day official visit by Professor David de Kretser, Governor of Victoria and Mrs de Kretser to the Rural City in November. The tour itinerary included visits to:

- the Wangaratta Art Gallery to view the work by final year Media Arts students from Goulburn Ovens Institute of TAFE; and
- Bontharambo including a tour of the 1100 ha Trust for Nature parcel developed along the Ovens River;
- Brown Brothers Winery;
- Milawa Cheese Company;
- Milawa Primary School;
- Wangaratta Technical Education Centre; and
- St John's Retirement Village to meet the residents

2/24th Australian Infantry Battalion 70th Anniversary Reunion

Wangaratta Rural City Council hosted the annual two day reunion of the members and friends of the 2/24th Australian Infantry Battalion, 70 years after the Battalion was formed at the Wangaratta Showgrounds and "Wangaratta's Own" marched to the embarkation camp at Bonegilla. Activities over the weekend included a:

- Civic Reception;
- Reunion Dinner;
- Cemetery Service; and
- Memorabilia Display.

Communications, Marketing and Events

Wangaratta Showgrounds Redevelopment

The public information campaign on the progress of the Wangaratta Showgrounds Redevelopment continued throughout the second quarter of 2010/11. Project updates were distributed via the local media, in the Wangaratta Matters community newsletter, and through the Wangaratta Showground Redevelopment Newsletter that is being distributed monthly to all Showground user groups.

Aquatic Strategy Communication Plan

Following the in-principal adoption of the draft Aquatics Strategy, at the December Council Meeting, a communications plan was enacted to maximise community understanding and feedback on the draft Strategy. Communication mediums used include media releases, a full page advertisement in the Wangaratta Chronicle and the development of information brochures and flyers that have been distributed to key stakeholders and displayed at aquatic facilities. A number of group information sessions were also arranged for late January 2011.

Flood Recovery Communications

Following the major flood events in September and December 2010 a concerted effort has been made to keep the community informed. The focus of flood recovery communications has been on support services and progress on infrastructure repair and renewal. In addition to targeted communications such as the Flood Recovery Newsletter (distributed to flood affected residents) and the Wangaratta Matters Community Newsletter (distributed to all residents) the local media has assisted greatly with publishing relevant information.

Senior's Festival 2010

The 2010 Seniors Festival saw almost 1400 guests attend 45 events over 13 days. This Festival is an ongoing success and received much praise from the local senior citizens. Events such as the winery luncheon and garden tour attracted visitors from Melbourne and surrounds, who took advantage of the free VLine transport and free local public transport.

Summer in the Parks 2010/2011

The 2010/2011 Summer in the Parks program is in full swing with 16 free or low cost events scheduled throughout the Summer break.

Christmas Festivities Program

The Christmas Festivities Program was again undertaken in Wangaratta's CBD as an incentive to encourage people to shop local and support local traders. On Saturday 18 December, local traders were asked to remain open until 3pm, as the Rural City ran activities to create a festive atmosphere - Christmas decoration making, face painting, circus performers, and a visit from Santa Claus and his elves with lollies for the children were all part of the day. Local community groups were invited to be involved by selling Christmas wares at street stalls throughout the CBD, a free community BBQ was run by the Milawa Rotarians and a gift wrapping stall was provided at the CBD Kiosk.

New Year's Eve Celebrations in Apex Park

This event was well received by the community with very positive feedback. The altered format, utilising live entertainment prior to the early fireworks session, was also appreciated and created a great atmosphere. Both the 9.30 pm and midnight fireworks displays were well supported and the atmosphere safe and family friendly.

Economic Development

Alpine Valleys Agrifood

The Supply Chain Strategy and Business Plan is in final draft format and consultation is now being undertaken with the key stakeholders. Despite the impacts of the December floods, some consignments of berries were supplied to Perfection Fresh for distribution to Woolworths.

King Valley Masterplan

Consulting team, Urban Enterprise and Planisphere have been appointed to undertake the King Valley Master Plan. The consultants are currently undertaking the background review and will present their background paper to the project steering committee in early February 2011. The master plan process will be concluded by 30 June 2011.

Workforce Sustainability

Skilled Migration: - 8 skilled migrants are currently being assisted in their applications for permanent residency across the region, 2 in Wangaratta and 2 further migrants have had residency granted both in Wangaratta. The majority are in the health sector. Lengthy delays are occurring in the Department of immigration and Citizenship, some 140,000 visa applications are held up.

Workforce Development Strategy: - The North East Industry Workforce Development Strategy is continuing until May 2011, both the Local groups in the Aged Care sector and Manufacturing have developed their base level requirements for their industries. The project is now considering the involvement of our youth to connect them to employers and will conduct skills and training forums in the near future.

Yarra Valley to High Country Touring Route

A draft strategic plan has been drawn up with the commitment from the municipalities of Mansfield, Alpine, Indigo, Murrindindi and the Regional Tourism Organisations for the Yarra Valley and the North East. It is envisaged that this route

will encourage greater dispersal from the major source market of Melbourne to the North East region. It is intended to approach Tourism Victoria for funding to assist with a range of strategic activities over a three year horizon.

King Valley Signs

The first stage of the implementation of improved signage for the King Valley Wine Region has been completed. Most noticeable are the new King Valley Wine Region signs along the Hume Freeway.

A second stage is planned to review individual cellar door signage such as advance warning signs where such are warranted.

Two new combined cellar door reassurance signs are about to be erected near Whitfield and Cheshunt. These will greatly improve navigation around this area.

Funding for this project of \$50,000 was provided by the State Government.

Regional Tourism Board

The skills based directors for the new North East Regional Tourism Board (RTB) have been announced and include:

- Paul Carrick (Chair)
- Eliza Brown
- Jodie Leonard
- Jodie Goldsworthy
- Anabel Shears-Carter
- Clayton Neil
- Ross Passalaqua

The first meeting of the full RTB, which includes the CEOs of the representative municipalities, was held on 20 January 2011 at the Rural City of Wangaratta.

A selection committee has shortlisted the applicants for the position of CEO of the RTB. It is envisaged that an appointment will be made before the end of February.

Cycle Tourism

A new three year strategy and action plan is currently under development to ensure the Murray to Mountains retains its pre-eminence as Australia's Premier Cycle Tourism destination.

Work continues on the development of the Wangaratta to Everton loop which will formally connect the Milawa/Oxley Gourmet region to the Murray to Mountains Rail Trail. The new \$600,000 loop project will be fully operational by the peak autumn season.

COMMUNITY WELLBEING REPORT

Wangaratta Rural City Council's Community Wellbeing Directorate comprises the business units of Community and Recreation, Human Services, Visual Arts, Performing Arts and Community Health and Amenity. The following is a summary of the activities of the Directorate during the last financial quarter.

Community Health and Amenity

Enforcement

Feedback on free parking over festive break (17/12/2010-4/1/2011) has been extremely positive.

Environmental Health

Immunisation figures for the last quarter of 2010 for Council have the Rural City of Wangaratta with the highest pre-school immunisation rates within the Hume Region (84 out of 85 children four year old children fully immunised) and third highest across the state of Victoria.

Emergency Management

Flood - Sandbag collection 'outposts' have been put in place for local resident use in Whitfield, Edi, Moyhu, Whorouly and Milawa.

Fire prevention – CFA brigades are currently working through planned 'burns' for 2010/2011 fire season. A number of these have been delayed by December flood and ongoing inclement weather.

Community and Recreation

Municipal Recovery Management

The Rural City of Wangaratta is the auspice body for funding of a full time equivalent Recovery Officer to service the upper North East (Wodonga, Towong, Indigo, Alpine and Wangaratta). These funds are provided for the purpose of providing recovery support to those affected by the September 2010 floods.

The City of Wodonga and the Indigo Shire Council have advised that they do not require this level of support, Alpine Shire Council has since received separate funding, which leaves only Towong Shire Council and the Rural City of Wangaratta sharing this resource. Given the extent of damage and comparison of impact between Towong and Wangaratta the highest proportion of funding will remain with Rural City of Wangaratta.

Kelvin Neal has been assigned to Council's Flood Recovery Officer position. The responsibilities of this position include:

- Coordinating the Flood Recovery Service operations;
- Liasing with relevant agencies;

- Fielding enquiries received in relation to grants, loans, personal support and fencing assistance; and
- Other matters that are addressed with the provision of information and assistance.

Two well attended Community Flood Information Sessions were held in Cheshunt and Whorouly in late January at which several agencies and organisations were in attendance to provide information and answer questions.

The Beechworth Correctional Centre and Shepparton Justice Centre continue to co-ordinate teams of workers to provide labour for re-fencing and cleanup. Some damage that was repaired after the September 2010 flood event was again affected by the December 2010 event and then again by the rain event in early January 2011 compounded efforts to access these properties and has therefore prolonged the repair work.

Newsletters have been distributed on a regular basis the next, and possible last, will be issued in early February 2011 The website information continues and is updated.

The Municipal Recovery Committee has been addressing the Municipal Recovery Plan and is nearing the completion of requirements and will be wound up in the near future unless further need is identified.

Recreation Planning

Sykes Consulting has been appointed to undertake the development of Council's Recreation and Open Space Strategies. Initial planning and research will be conducted through January 2011 with stakeholder and community consultation commencing in February 2011.

Community Development

The 2010 Wangaratta Youth Awards were held on the 25 November 2010 at the Wangaratta Performing Arts Centre with 200 young people and their families attending. Nine award winners were announced from a variety of categories. The Awards received great support from local businesses and extensive media coverage which contributed to a very successful event.

Inaugural community meals were successfully held in Cheshunt and Peechelba and will now be held bi-monthly.

Cultural Development

Partnerships were formed with North East Multicultural Association, Cathedral College and Global Skills Provincial Victoria to plan events for Cultural Diversity Week and Harmony Day for March 2011.

Community Planning

The Community Planning Unit has connected with 18 of the 20 rural communities and is now working with Lockyeri Pty Ltd to develop a 5 year strategic framework.

Indite Consulting has been engaged to conduct an evaluation of the Community Planning Program. This will be completed during February 2011 with the information from this evaluation feeding into the proposed strategic framework.

Social Planning

Community consultation has occurred to identify the interest in the formation of a Men's Shed in Wangaratta. This has resulted in the development of a "Men's Shed Steering Group" which is further progressing the concept.

Human Services

Community Support North East (CSNE)

During September client forums were facilitated by Packaged Care Staff in Wodonga and Wangaratta. The primary aim of the forums was to gather client feedback on respite service provision.

Home and Community Care (HACC)

Property maintenance contractors have been kept busy with the number of requests created due to the weather conditions.

Just before Christmas 2010 all Council HACC clients received a 'Heatwave Preparedness Pack', containing a water bottle, a 'keep cool neck scarf, a fridge magnet and calendar. A large number of calls have been received thanking Council.

Children's Services

The Wangaratta Family Day Care has been involved in a pilot scheme for National Quality Reform. Results of this pilot will be made available shortly.

Wangaratta Community Childcare enrolments for 2011 are strong with very few vacancies remaining. Plans for stage 2 development of the Children's Services Centre are currently being developed.

Visual Arts

Wangaratta Art Gallery

Several exhibitions were presented over the past three months, including the JazzArt Awards which attracted record attendances during the Jazz Festival weekend; the Goulburn Ovens Institute of TAFE graduating students exhibition 'EXIT '10'; and 'ArtCloth: engaging new visions a textile exhibition which presents national and international textile artists working with cloth as a medium.

Wangaratta Library

Approximately 50 people attended poetry readings and an exhibition of jazz works by a local photographer.

Approximately 30 teenagers dressed up as various characters enjoyed food, played a range of games and watched a scary DVD. One parent was thrilled that an activity was being held for teenagers in a safe environment.

Participation in library programs: Adult programs – October to December 22 programs with 311 in attendance. Junior programs – October to December 65 programs with 917 in attendance

Wangaratta Performing Arts Centre

Wangaratta Performing Arts Centre launched its 2011 program on Monday 13 December 2010. Patrons, sponsors and dignitaries were invited.

Conference events continued to be strong in the second quarter of this financial year. A total of 59 conferences were held with almost 60% of those being community conferences and meetings. Over 5,000 people attended conferences at the Wangaratta Performing Arts Centre for this period almost 50% more than for the same period last year.

INFRASTRUCTURE SERVICES REPORT

Wangaratta Rural City Council's Infrastructure Department comprises the business units of Technical Services, Facilities and Open Spaces, Works and Operations and Projects and Contracts. Following is a summary of the activities of the Department during the last financial quarter.

Works and Operations

The Works and Operations Unit has primarily been focused on establishing emergency access associated with both the September and December flood events along with the first stages of asset restoration.

Due to the focus on the flood damage and the condition of Council's road network it has been necessary to suspend compliance with Council's road management plan and it is likely that this will continue for several months as we continue to get our road related infrastructure up to an appropriate standard.

The Unit has prepared for the upcoming fire season and will continue to provide assistance in fuel reduction efforts along with actively participating in fire management.

The first stage of sealing the Showgrounds internal road network was completed by the Works and Operations Construction Crew in December 2010 with the final section programmed for completion in February 2011.

The efforts of the Works and Operations staff and volume of work completed in attending to flood issues whilst maintaining base levels of service has been tremendous.

Facilities and Open Spaces

Waste

Despite another bout of significant flooding the garbage routes were rearranged to ensure that the majority of residences were still serviced.

Parks and Gardens

The new playground has been installed at Batchelors Green and softfall has been renewed again at Apex Park and Moyhu playgrounds following the floods. The playground installation at King George Gardens has been delayed until January 2011.

Turf Management

The summer sports season is well underway and the team has continued to do a great job despite the wet weather. The grounds are looking great with all the summer rain.

Vegetation Management

The team has again been busy following the December flood undertaking remedial works in the areas they maintain now the water has receded.

The grass growth has continued unabated and the team have been flat out with slashing and spraying.

Tree Management

The team has been very busy cleaning up trees that fell during the December floods.

The bulk of the street tree planting and the majority of the powerline clearance works have been completed.

Plant

Tenders have been awarded for replacing two graders and refurbishing the road groomer, and replacing the suction sweeper and pathway sweeper. The pathway sweeper was delivered in December.

Facilities

Bowmans - Murrumgee Hall refurbishment works have commenced and building was at lock up stage prior to Christmas.

Tarrawingee, Carboor and Glenrowan Halls plans and specifications have been completed and tenders called. Negotiations have occurred with preferred tenderers to submit a revised tender.

Swimming pools have been opened and the season is underway.

Routine and project works commenced at preschool and childcare centres during December and will continue until the start of term in February 2011.

Technical Services

The Technical Services unit day to day operations were once again interrupted with another flood event in December. Once again efforts were directed to assessing infrastructure throughout the municipality affected by flood damage with particular emphasis on ensuring public safety was not compromised.

However, with the September flood fresh on our minds planning for recovery had already commenced and therefore following the initial emergency effort, our focus was returned to focusing on Council's Capital Works Program with the majority of the works progressing very well and due to be completed this financial year.

Technical Services has engaged CT Management to assist in Project Managing the recovery works relating to the floods, with a Program of Works to be developed early in 2011. Majority of the areas effected in September have either been re-damaged or damaged further following the December event, which include but are not limited to the following.

- Gentle Annie Bridge – Further damage (i.e. erosion) to the eastern approach which now requires a further span to be considered or the reconstruction of the approach;
- 24 Bridges or Major Structures damaged following December Flood compared to 8 September; and
- Key Link Roads – Significantly more damage to road pavements following December event.

It is also important to note, that during the December Flood Event our Levy Bank network around Wilson Road and Parfitt Road were monitored very closely with no evidence or areas of concern being identified.

Projects and Contracts

Projects

Northern Construction commenced the rehabilitation works for Bowser Cell 1. By Christmas, the vertical and horizontal gas collection system was installed. The cell cap will be installed early 2011.

Bowser Cell 8 construction project was tendered. At this stage, the project is still waiting for EPA clarification on some key issues.

Skate Park reconstruction was completed. Feedback on the project has been very positive.

The Reseal project was awarded to Sprayline who have commenced the works.

Civil works for the Showground project is largely complete apart from some minor sealing which will be completed by the end of January.

The tender for the showground tower lights was advertised with a closing date of 4 February, 2011.

The tender for the community building at the showgrounds closed in December. At this stage, officers are working through the tenders to clarify their bids and to identify options to bring the tenders to within budget.

Olympic and Yarrunga swimming pools maintenance was completed. This included the installation of shade sails at the Yarrunga pool.

The refurbishment of the Wangaratta Government Centre level 2 and 3 was awarded to Advance Management. The project has commenced with expected completion by the end of January 2011.

Tenders

The following tenders have been advertised/ awarded during the December quarter:

Tender No	Description
C1011/025	Showgrounds Community Building
C1011/026	Bowser Landfill Cell 8
C1011/027	Native Vegetation
C1011/028	Solar Installation WISAC
C1011/029	Showgrounds upgrade and lighting
C1011/030	L2P Program

SUSTAINABILITY REPORT

Wangaratta Rural City Council's Sustainability Directorate comprises the business units of Business Planning and Systems, Environment, Finance, Human Resources and Planning and Customer Services. Following is a summary of the activities of the Directorate during the last financial quarter.

Business Planning and Systems

Asset Management

Revised Asset Management Policy adopted.

Asset Management Improvement Strategy draft developed.

Asset renewal modelling completed & incorporated into the Long Term Financial Plan.

Department of Community Development and Municipal Association of Victoria asset renewal modelling data submitted.

MAV Local Government sustainability program workshop completed.

Procurement

Procurement management improvement strategy developed.

Risk

Revised Risk Management Policy draft prepared for internal review.

Corporate risk register brought up to date.

Development of updated risk management framework and process commenced.

Civic Mutual Plans public liability management systems audit booked for March 2011.

OH&S

Health Safety & Risk Officer started with council.

OH&S manual and policies review commenced.

Safety audit against the new harmonised national safety legislation booked for February 2011.

Review of safety induction processes and tools commenced.

Information Technology

IT data backup replacement solution selected and installation commenced.

TechnologyOne corporate system development continued. Building regulatory processes automated in the system. Configuration & data conversion continued for works & assets, human resources and town planning processes.

Saleyards

Advisory committee meeting held.

Saleyards newsletter published.

Environment

Current Programs and Grants

Natural Environment Protection

The roadside weed control program commenced but progress was delayed by rain in the October to December quarter. The rain has also accelerated weed growth. Landowners with Chilean Needlegrass on the adjacent roadside were informed by letter of the issues and recommended actions to prevent further infestation. A number have contacted Council for further advice.

Corporate Sustainability

Public recycling was established at the Aquatic Centre

Cooperation with Landcare, Environment Groups and the Community

During Recycling Week, Council ran a short seminar on the 19 November for the public, explaining landfill issues, recycling opportunities and future organic recycling possibilities. About 30 people attended and were very interested in the information.

Transition to Our Future Environment

- (a) Planning for a Low Water future (North East Greenhouse Alliance project)

Marsden Jacobs Pty Ltd has completed a study identifying and assessing risks arising from a reduction in available water in the future. This study assessed risks relating to infrastructure, the community, economic development, and residential, business and tourism sectors. This information will be used in a planning workshop in February to identify actions to prepare for the possible consequences of reduced water availability.

- (b) Community Sustainability

The Home Care program, Development of Sustainable Household (DOSH), has met the first quarter target of 40 low income households assisted to install energy and water saving devices.

Planning is well progressed for the Ecoliving Centre Sustainable Communities project.

Human Resources Report

Enterprise Agreement

The Enterprise Agreement 2011 was certified at Fair Work Australia on January 14 2011 and is now in operation.

The negotiating process was a great success without incident or disruption.

Career Building Program

The Career Building interviews took place on 13 January with 5 candidates being interviewed for this program. One candidate has been successful to study Civil Engineering at RMIT Melbourne. He will commence employment on Monday 7 February with Council for a period of 12 months and then will enter into the

Scholarship program for the duration of his university studies and will return to council to work in the university breaks.

Recruitment

There are a large number of vacant positions being advertised due to turnover, maternity leave, March restructure and internal movements. Council continues to attract a large amount of exceptional candidates to all of these roles which enables to add to our existing skills and knowledge base.

TechOne

The HR module for Techone is now “live” and we are using the Recruitment module for all existing vacancies. Time needs to be allocated to uploading the training data so that we are able to use the Training Module.

The new system will enable us to identify and deliver training needs for staff, enable improved workforce planning and generate reports that are critical to Human Resources.

Policies & Procedures

A review of the current HR Policies and Procedures is being undertaken. The Councils in the North East are working together to develop consistent Policies and Procedures that can be implemented and all aligned to the current legislation.

Finance

For the Finance unit, the previous quarter has seen a number of milestones achieved. These include:

- Sanctioning of the 2010 general valuation by the Valuer-General. This valuation is effective on 1 January 2010 and is used for the first time in the 2010/2011 financial year.
- Submission of Council's Grants Commission Return. An annual return used to allocate annual grants commission funding for roads and general purposes.
- Approval by Council of its draft 2010/2011 Revised Budget, which has now been adopted.
- Completion of stage 1 of the Municipal Association of Victoria's Local Government Sustainability project; a project that aims to assess and support Victorian Councils' financial sustainability. Stage 1 consists of a self-assessment from which a preliminary report will be generated for Council in Feb/March 2010

The finance unit have commenced working on the implementation of the next phase of its Technology One corporate software solution, which includes the Works and Assets module. This module will commence a phased implementation of live functionality on 5 February 2011. We are also considering options for recording carbon emissions in order to support Council's sustainability objectives and performance measures.

Planning and Customer Service

Following is a summary of all subdivision, planning permit and building permit activity for the period 1 October to 31 December 2010.

Subdivisions

Measure	Oct - Dec 2010	Year to Date
Plans of Subdivision lodged	15	74
Plans of Subdivision certified	17	76
Statements of Compliance issued	20	69

Planning Permit Applications

Workload:

Workload Measure	
Applications in progress 1 October 2010	109
Planning permit applications lodged	58
Planning permit applications determined: Includes Permits granted, Notices of Decision granted, Refusals and Lapsed permits	50
Applications in progress 31 December 2010	117
Extensions/Secondary Consents lodged	4
Extensions/Secondary Consents determined	4

Status Summary:

Status Summary	Oct 2010	Nov 2010	Dec 2010
Advertised	-	3	4
More Information	8	8	5
Submitted for Signing	1	1	2
Preliminary Assessment	10	5	3
Referred	5	5	4
Referred & Advertised	4	5	6
To Conciliation	4	3	3
To Determine	3	7	5
VCAT	2	2	2
Report to Council	-	2	5
Total Permits in Progress	37	41	39

Performance:

Measure	Average Processing Days	%Completed within Statutory Period	% Refusals
Rural Victorian Average – Nov 2010	99	73	3
RCoW figures for Nov 2010	55	100	0
2010/11 Financial Year to Date	57	88	1

The figures are provided by Department of Planning & Community Development, Planning Permit Activity Report for November 2010, accurate as at 4 January 2011.

NB: Working with Department of Planning and Community Development to have this table reflect quarterly results.

Building Permits Issued by Council & Private Building Surveyors

Construction Type		October - December 2009	October - December 2010
Residential	No. Issued	43	42
	\$ Value	10,928,991	9,893,119
Shops	No. Issued	1	0
	\$ Value	180,000	0
Commercial	No. Issued	6	20
	\$ Value	260,405	4,764,232 * ¹
Industrial	No. Issued	1	0
	\$ Value	150,000	0
Community	No. Issued	8	10
	\$ Value	10,644,870	846,362
Alt. & Additions	No. Issued	111	111
	\$ Value	2,122,022	2,937,482
Monthly Total	No. Issued	170	216
Monthly Value	\$ Value	24,286,288	18,441,195

Breakdown of Building Permits Issued (October - December 2010)	No.
Building Permits Issued by Council (Rural City of Wangaratta)	89
Building Permits Issued by Private Building Surveyor	94

Permits issued Out of Municipality by RCOW Building Surveyor	October - December 2009	October - December 2010
No. Of Permits	16	35
Total Cost of Works \$	239,925	3,524,237

Major projects:

*¹ Includes \$391,402 for Alterations to Building (Council Offices), 62-68 Ovens Street, Wangaratta.

Customer Service

The Customer Service team continues to be busy with taking many calls and counter enquiries and providing reception for the tenants of the Government Centre.

An increased number of calls have been experienced due to the December floods and also the first wave of locusts in the municipality.

ATTACHMENT

COUNCIL PLAN – PROGRAM REPORT

Refer Item 11.2.1.2



Rural City of Wangaratta



Quarterly Report to Council - October to December 2010

Council Plan Actions

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 1.1.1 To engage the community in a strategic approach to decision-making and the development of the Rural City of Wangaratta.			
1.1.1.1 CP - Implement the Community Engagement Strategy focusing on greater involvement by the community in decision-making and planning of the Rural City of Wangaratta.	<p>There has been community consultation in relation to the draft Aquatic Strategy - calling for submissions, meeting with stakeholders, provision of information meetings and sessions.</p> <p>Community consultation has occurred to identify interest in the formation of a Men's Shed in Wangaratta. This has resulted in the development of a "Men's Shed Steering Group" which is further progressing the concept.</p> <p>Youth Strategy has been on public display for comment.</p>	Community Wellbeing	30/06/2014
1.1.1.1 CP - Integrate the outcomes of the Community Planning Program within Council's planning process and other agencies and levels of government.	Nine Community Plans have now been presented to Council one of which is a first review. Contact being maintained with external agencies and opportunities being pursued to integrate use of community planning. Stronger links being developed with internal units and greater involvement in Community Plan process being encouraged, this is resulting in the inclusion of community priorities in project planning.	Community Wellbeing	30/06/2014
1.1.1.1 CP - Implement Stage 1 of the action plan for the 2030 Community Vision.	Stage 1 of the 2030 Community Vision has been incorporated into the 2009-2013 Council Plan (Adjusted 2010) and is being actioned where appropriate.	Executive Services	30/06/2013
1.1.1.1 CP - Continue the practice of holding Council meetings across the Rural City of Wangaratta on a rotational basis.	Meeting timetable established for 2010/11 including four rural meetings	Sustainability	30/06/2014
1.1.1.2 CP - Complete the Community Planning Program while encouraging groups and individuals who have not as yet become involved in the process to be engaged.	<p>Community Planning meetings conducted at Cheshunt, Glenrowan/Hamilton Park, and Greta/Hansonville. A total of 18 communities have been engaged with 2 remaining - Tarrawingee and Warby Ranges.</p> <p>An evaluation of the Community Planning program is currently being undertaken which will include measuring whether all community cohorts are included in the process. The findings and outcomes will be reported to Council.</p>	Community Wellbeing	30/12/2011

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 1.1.1 To engage the community in a strategic approach to decision-making and the development of the Rural City of Wangaratta.			
1.1.1.2 CP - Review Council's Advisory Committees to ensure their structure and governance arrangements are fit for purpose.	Council formally revoked the Charter for the Community Wellbeing Advisory Committee and endorsed the integration of the Community Wellbeing Advisory Committee and the Wangaratta CHPCP Partnership to eliminate duplication of the committee roles and to create a more effective community platform that will enhance the profile of the new committee and its activities to stakeholders. Council also provided a letter of appreciation to each member of the Community Wellbeing Advisory Committee thanking them for their input and commitment. All Council's current Advisory Committees are preparing feedback as part of the review process.	Executive Services	30/12/2010
Strategy: 1.1.2 To take a whole-of-government approach to the development and wellbeing of the Rural City of Wangaratta.			
1.1.2.1 CP - Advocate for continued investment into hospitals, government services, education, arts and culture, recreation facilities.	Ongoing involvement as a Board member with recently established Borinya Education Centre. Partnerships maintained with health providers, education, Sport and Recreation Victoria and others to ensure Council is aware of the industry needs and how to effectively advocate for services. Work continuing with the Yarrunga Primary School and other primary health providers on new infrastructure development and Yarrunga Hub project. Local catchment primary health forum being established, this will strengthen the relationship and link with other agencies and sectors. First meeting scheduled for February 2011.	Community Wellbeing	30/06/2014
1.1.2.1 CP - Participate actively in Regional Cities Victoria.	Key involvement in the development of the Regional Cities Plan, particularly in regard to lifestyle requirements, which is based on the Essential Economics Report supporting investment into regional Victoria as a means of alleviating Melbourne's growth problems.	Executive Services	30/06/2014
1.1.2.1 CP - Ensure the Wangaratta Government Centre continues to provide access to a range of information and services for our community.	Renovations on 3rd floor in progress to allow Department of Justice to occupy this space. Provision of information for a range of services continues, but there is a need to re-commence having tenant meetings, starting in February, 2010.	Sustainability	30/06/2014
1.1.2.1 CP - Investigate the feasibility of increasing the range of services available from the Wangaratta Government Centre.	Renovation of office continuing to enable additional agencies to co-locate. 2nd stage works in progress	Sustainability	30/12/2010

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE	PROGRESS
Strategy: 1.1.2 To take a whole-of-government approach to the development and wellbeing of the Rural City of Wangaratta.				
1.1.2.2 CP - Maintain strong external links with all spheres of Government and respective Departments and authorities.	Continual meetings with Government at all levels on issues and projects of interest. Recent deputations with Government include: * Murray Darling Basin Plan * Ovens College Site * Avian Park Masterplan proposal	Executive Services	30/06/2014	
1.1.2.3 CP - Facilitate investigations into a long term secure water supply for Wangaratta and district.	Study into understanding the scale and sustainable yield for the Ovens Aquifer progressing.	Executive Services	30/12/2010	
1.1.2.4 CP - Actively participate in developing the Hume Strategy for Sustainable Communities and pursue the opportunities.	Chief Executive Officer member of the Executive Committee. Plan endorsed at Local Government and Regional Management Forum level. North East Local Government re-structured to be a prime vehicle to pursue the plan.	Executive Services	30/12/2010	
1.1.2.5 CP - Promote the regional partnerships model as a way of engaging Whole-of-Government participation in issues and projects affecting the Rural City of Wangaratta.	Regional Planning Model forms basis of policy development for Whole of Government in Victoria and is known as Hume Strategy for Sustainable Communities.	Executive Services	30/06/2014	

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 1.2.1 a) To focus on core-business and non-core business as defined in Appendix 2. b) To act as an advocate and facilitator in other functions.			
1.2.1.1 CP - Apply organisational resources directly to service delivery in areas of core business and non-core business.	The Council Plan and Revised Budget are adopted and being implemented.	Executive Services	30/06/2014
1.2.1.2 CP - Deliver services according to Best Value (value for money) principles and legislated standards.	Best Value principles continue to be applied to the provision of services and projects. Organisational Review has been undertaken and outcomes being embedded into operations to further enhance Best Value and Council Plan.	Executive Services	30/06/2014
1.2.1.3 CP - Continue facilitatory role in water security and re-use projects, provision of community health, youth, ethnic and education services, river management and the like .	Active role in all areas.	Executive Services	30/06/2014
1.2.1.4 CP - Lobby for regionalisation of government services.	Through Regional Cities Victoria a plan is being pursued in support of positioning regional centres as the liveable alternative to metropolitan Melbourne. Regionalisation of services through the development and expansion of government centres such as the Wangaratta Government Centre is being promoted as vehicle for achieving this.	Executive Services	30/06/2013
Strategy: 1.2.2 To minimise risk as a way of providing a safer public and work place environment.			
1.2.2.1 CP - Implement where appropriate or review where needed Council's Risk Management Strategy.	Risk register updated. Risk management policy and procedures review commenced.	Sustainability	30/06/2014
1.2.2.1 CP - Implement where appropriate or review where needed Council's Municipal Emergency Management Plan.	Will need to be updated once Neighbourhood Safer Places (NSPs) have been signed off by the relevant authorities.	Community Wellbeing	31/12/2014
1.2.2.1 CP - Implement where appropriate or review where needed Council's Internal Audit Work Program.	Internal Audit Work program reviewed by Audit Advisory Committee quarterly. Internal Audit Work Program to be updated and presented to next Audit Advisory Committee meeting	Sustainability	30/06/2014
1.2.2.2 CP - Implement where appropriate or review where needed Council's Road Management Plan.	2009 Road Management Plan adopted by Council.	Sustainability	30/06/2013
1.2.2.2 CP - Review Council's Local Law Number 1 "Community Amenity."	Local Law being reworked with updated draft due at the end of October 2011, will require public consultation due to a number of proposed changes.	Community Wellbeing	30/12/2010
1.2.2.3 CP - Implement where appropriate or review where needed Council's Organisational Occupational Health and Safety Plan.	OHS manual review commenced. OHS management system compliance audit by 3rd party scheduled.	Sustainability	30/06/2014

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 1.2.2 To minimise risk as a way of providing a safer public and work place environment.			
1.2.2.3 CP - Implement where appropriate or review where needed Council's Fire Prevention Plan	Municipal Fire Prevention Plan reviewed in line with Bushfires Royal Commission recommendations and endorsed by Municipal Fire Prevention Committee	Community Wellbeing	30/12/2014
1.2.2.4 CP - Develop a risk management approach to identify the impacts of climate change on core and non-core Council business.	Working with North East Greenhouse Alliance on adaptation strategies for a low water future.	Sustainability	30/12/2011
Strategy: 1.2.3 To invest in and deploy proven Information Management Systems to ensure effective access to information and services.			
1.2.3.1 CP - Complete installation of Technology One System.	Human Resources 90% complete. Building complete. Planning, Health, Works and Assets under development. Customer Request Management yet to commence.	Sustainability	30/12/2011
1.2.3.1 CP - Investigate opportunities to provide improved telecommunications into the Rural City of Wangaratta, comparable with metropolitan access.	Now identified as a key priority for the Hume region Regional Development Australia (RDA) committee.	Executive Services	30/12/2012
1.2.3.1 CP - Review Council's current web based technology to enhance community and customer interaction.	Process of selecting and implementing a new website content management system (CMS) continues, evaluation process by internal working group underway. As part of this process all Business Units are reviewing the content related to their activities. As well: * Agribusiness section has been added to Wangaratta Unlimited website * The Wangaratta Performing Arts Centre (WPAC) communicates with customers via the WPAC website, the Internet and RedTxt - a phone messaging service which works on the premise of customers subscribing to the service to receive instant messages about events taking place at the WPAC. * The Wangaratta Art Gallery has links on tourism and industry websites both state-based and national including the Public Galleries of Victoria website and the Tourism Victoria website. * New Household Recycling information has been updated.	Executive Services	30/12/2011
Strategy: 1.2.4 To operate specific undertakings on a business basis with sufficient funding to meet agreed community benefit.			
1.2.4.1 CP - Establish the following specific business undertakings as self-contained units and clearly identify Council's required contributions for the next 5 years: Wangaratta Livestock Exchange	Strategic objectives established. Refining development priorities & business case with assistance from Advisory Committee.	Sustainability	30/06/2014

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 1.2.4 To operate specific undertakings on a business basis with sufficient funding to meet agreed community benefit.			
1.2.4.1 CP - Establish the following specific business undertakings as self-contained units and clearly identify Council's required contributions for the next 5 years: Wangaratta Aquatic Facilities	Service delivery contract due for a further review in June 2011. Budget and daily operations functioning within allocation of resources.	Community Wellbeing	30/12/2011
1.2.4.1 CP - Establish the following specific business undertakings as self-contained units and clearly identify Council's required contributions for the next 5 years: Wangaratta Childcare Centre.	The Wangaratta Childcare Centre has improved its financial viability having increased the number of places to seventy. Operations are consistent with other 'for profit' childcare centres. Need to continue to increase capacity of centre to form a break even budget Numbers up until Christmas 2010 remained high	Community Wellbeing	30/12/2011
1.2.4.1 CP - Establish the following specific business undertakings as self-contained units and clearly identify Council's required contributions for the next 5 years: Wangaratta Performing Arts Centre.	A Business Plan and Marketing Plan - in line with the Council Plan and 2030 Vision - has been developed for the Wangaratta Performing Arts Centre. A 5 Year Master plan for capital improvement has been developed and accepted by council. Approximately 50% of the first year of the five year plan has been completed. Council overheads applied to adopt a commercial approach to user fees, funding and operations.	Community Wellbeing	30/12/2011
1.2.4.1 CP - Establish the following specific business undertakings as self-contained units and clearly identify Council's required contributions for the next 5 years: Waste management.	Documentation and Specifications for the raising of the height of the Bowser landfill is currently being developed. Council overheads applied to adopt a commercial approach to user fees and operations. Council to develop a Waste Management Strategy this financial year.	Infrastructure Services	30/12/2014
1.2.4.2 CP - Establish the following specific business undertakings as self-contained units and clearly identify Council's required contributions for the next 5 years: Plant and Fleet	Plant & fleet management policy & replacement plan implemented.	Sustainability	30/12/2014
1.2.4.2 CP - Establish the following specific business undertakings as self-contained units and clearly identify Council's required contributions for the next 5 years: Wangaratta Public Cemetery	The Wangaratta Public Cemetery continues to operate under the Wangaratta Cemetery Trust as a self-sustaining, self-contained business unit. Further development of facilities planned for 2010 / 2011.	Community Wellbeing	30/06/2014
1.2.4.2 CP - Establish the following specific business undertakings as self-contained units and clearly identify Council's required contributions for the next 5 years: Community Support North East.	Community Support North East is a viable business venture. Current business plan for review in the next 12 months.	Community Wellbeing	30/12/2011
1.2.4.3 CP - Investigate the establishment of a crematorium at the Wangaratta Public Cemetery.	Investigation will be undertaken during 2011 calendar year.	Community Wellbeing	30/06/2013

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 1.3.1 To provide responsible financial practices ensuring Council's ongoing financial viability.			
1.3.1.1 CP - Maintain a 10 Year Financial Plan predicated on the following: <ul style="list-style-type: none"> · Maintaining service delivery at current standards; · Rate income at rate growth plus a cost index factor; · Meeting replacement and renewal of assets as programmed; · Provision of new assets as identified; · Maintaining the health and functional requirements of the organisation. 	Council's 10 Year Financial Plan updated for the 2010/11 budget in accordance with required conditions. Revision will occur following completion of the 2010/11 revised budget process.	Sustainability	30/06/2014
Strategy: 1.3.2 To apply a triple bottom line approach to the assessment of new initiatives.			
1.3.2.1 CP - Undertake a rating review to ensure that the rating strategy is consistent with Council Plan objectives.	Not commenced. Due 2012	Sustainability	30/12/2012
1.3.2.1 CP - Continue to develop a triple bottom line methodology that considers social, environmental and financial sustainability.	Draft model, appropriate to Council's circumstances, nearing completion	Sustainability	30/12/2010
1.3.2.2 CP - Develop and adopt a set of sustainability performance measures.	Indicators adopted by Council. Measurement stage commenced. Certain indicators reported in 2009/2010 Annual Report.	Sustainability	30/12/2010

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 2.1.1 To provide a diverse visual arts experience and opportunities for local and regional communities and visitors by the Wangaratta Art Gallery.			
2.1.1.1 CP - Operate within Arts Industry Standards for Regional Art Galleries.	Developing Design Brief for Gallery Upgrade, to be finalised and forwarded to Architect as appropriate. Gallery Facility Report near completion a vital document required for the loan of works from other institutions. Contact made with major Galleries [such as NGV and NGA] regarding major loan of Gallery items for inclusion in Silver Jubilee celebrations. Developing Insurance register / folder for valuation of the Gallery and Council collection. To be forwarded to Melbourne based valuers. Liaised with other Regional Art Galleries regarding loan of works.	Community Wellbeing	30/06/2014
2.1.1.2 CP - Provide a diverse program of changing exhibitions for the benefit of the public.	A number of exhibitions were installed and organised by the Gallery during October, November and December 2010 in the main Gallery, the Workshop Space and Wangaratta Performing Arts Centre foyer. They included; 'JazzArt' and 'JazzArt Next,' GOTAFE graduating student exhibition 'EXIT '10', 'ArtCloth' touring textiles exhibition, and Recent Acquisitions to the Gallery collection in the Workshop Space.	Community Wellbeing	30/06/2014
2.1.1.3 CP - Deliver visual arts programs across the Rural City of Wangaratta through the Local Partnerships Program funding and provide increased opportunities to create links with the Rural City of Benalla and Indigo and Alpine Shires.	Regular contact with Bright Art Gallery and Cultural Centre and Benalla Art Gallery throughout the past three month period. Programs are in the planning stages.	Community Wellbeing	30/12/2011
Strategy: 2.1.2 To promote the benefits of a culturally, linguistically and religiously diverse society and the social, cultural and economic opportunities this provides.			
2.1.2.1 CP - Work in partnership with key stakeholders to develop a Multicultural Strategic Plan.	Cultural Development Officer appointed August 2010. Initial scoping commenced.	Community Wellbeing	30/12/2011
Strategy: 2.1.3 To facilitate arts and cultural events and festivals.			
2.1.3.1 CP - Continue the objectives of the Generations Project by seeking opportunities to maintain the engagement of older people.	Strategies being developed for ongoing use of resources. A display of the Digital Quilt (touch screen) has been established in the foyer of the Wangaratta Government Centre. Electronic booking system established within Council.	Community Wellbeing	30/12/2013
2.1.3.1 CP - Develop a plan to enhance Wangaratta's status as the Jazz Capital of Australia.	2010-2013 Tourism Industry Strategic Plan addresses this action. Plan was reviewed in November 2010.	Executive Services	30/12/2011

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 2.1.3 To facilitate arts and cultural events and festivals.			
2.1.3.1 CP - Increase community arts delivery in townships across the Rural City of Wangaratta.	Opportunities and contacts are being identified through the Community Planning process. Cultural Development Officer to be involved with Communities that have identified a need: such as Milawa, Moyhu, and Everton	Community Wellbeing	30/06/2014
2.1.3.2 CP - Capture the history of migration through time within the Rural City of Wangaratta.	Equipment being sourced to assist with researching historical material.	Community Wellbeing	30/06/2014
2.1.3.3 CP - Explore opportunities for a specific Indigenous art or cultural event.	Initial discussions and planning commenced with relevant parties and networking with stakeholders regarding NAIDOC Week in 2011.	Community Wellbeing	30/12/2012
2.1.3.4 CP - Participate in Cultural Diversity Week.	Planning is under way with NEMA, Local Indigenous Network & Secondary Schools for a Harmony Day Event during Cultural Diversity Week.	Community Wellbeing	30/06/2013

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 2.2.1 To establish the Wangaratta Performing Arts Centre as a high quality, and accessible facility.			
2.2.1.1 CP - Deliver a high quality and diverse performing arts program.	<p>Season 2011 was launched in December 2010. Several different pricing strategies and marketing strategies were presented at the launch event.</p> <p>The program consists of a diverse offering of performing arts programs. The partnerships include the Wangaratta Arts Council and Melbourne Opera to name a few.</p> <p>To ensure that outlying communities are not disadvantaged a Small Towns tour has been developed to take place in October 2011. A small theatrical piece will be toured to 5 regional areas within the Rural City of Wangaratta.</p> <p>Discussions have been held with the Wangaratta Festival of Jazz and Rural City of Wangaratta's Tourism Manager to develop a "Fringe Jazz Festival" mid-year. Plans for May 2011 are being progressed.</p> <p>Marketing materials have been developed to promote the WPAC to commercial producers who are looking to tour their productions to North East Victoria.</p> <p>Attendance at the Association of Performing Arts Centres in Australia Showcase took place in September 2010 in order to purchase shows for 2012.</p>	Community Wellbeing	30/06/2014
2.2.1.2 CP - Establish the Wangaratta Performing Arts Centre as a community based venue for meetings and local events.	<p>Almost 60% of functions booked in the WPAC for the second quarter were community events attracting over 5000 delegates.</p> <p>The dividing wall in the Memorial Hall was installed in December 2010. This will increase the flexibility of the venue and the capacity to offer more bookable spaces. The Conference Room continues to be a very popular venue due to its size. With the dividing wall in place the WPAC now has 3 popular size venues on offer.</p> <p>Venue hire continues to be above plan for 2010/2011.</p>	Community Wellbeing	30/06/2014

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 2.2.1 To establish the Wangaratta Performing Arts Centre as a high quality, and accessible facility.			
2.2.1.3 CP - Maximise the opportunities of the Wangaratta Performing Arts Centre to attract conferences and events.	<p>The Wangaratta Performing Arts Centre function kit was completed in October 2011. This document forms the basis of all marketing collateral presented to prospective function / conference hirers.</p> <p>Installation of the operable wall in the Memorial Hall was completed by December 2010. This will increase the flexibility of the venue and the saleability of the venue.</p> <p>Attendance at an industry trade show took place in October 2010. Sales leads have been followed up and site inspections booked for a few potential events. These site inspections will take place in early 2011.</p>	Community Wellbeing	30/06/2014
Strategy: 2.2.2 To integrate public art, design and cultural features into the planning of capital works projects and public space developments throughout the Rural City of Wangaratta.			
2.2.2.1 CP - Continue to present the biennial sculpture event and place sculpture acquisitions in selected sites.	Report of event complete, feedback sought from ACHAC.	Community Wellbeing	30/06/2014
2.2.2.1 CP - Plan for the inclusion of public art, design and cultural features throughout the Rural City of Wangaratta.	<p>Liaising with Milawa business owners regarding the installation of Sculpture "Full Bloom".</p> <p>Public Art Policy Review undertaken.</p> <p>Sculpture Award review being undertaken.</p> <p>Currently considering art, design and cultural features incorporation into capital works projects as appropriate.</p> <p>Example is consideration of the banner designs for the 'Wangaratta Gateway/Entrance' project.</p>	Community Wellbeing	30/06/2014
2.2.2.2 CP - Develop a program to bring the community together to enjoy public spaces, commencing with the Ovens Riverside Precinct.	No progress on Ovens Riverside Project to date. Input into the planning for Summer in the Parks	Community Wellbeing	30/06/2014
2.2.2.2 CP - Identify and plan for priority public art commissions for capital works projects and incorporate into capital works funding allocations.	To meet with Infrastructure Department regarding priority projects.	Community Wellbeing	30/06/2014
2.2.2.3 CP - Review Council's Public Art Strategic Plan.	A Draft Public Art Strategy has been completed to be presented to Council.	Community Wellbeing	30/12/2011
Strategy: 2.2.3 To establish a preservation program for cultural and built heritage.			
2.2.3.1 CP - Work with the communities in townships to identify and preserve local character.	Local character aspects are considered throughout the Community Planning process and feedback provided to relevant internal departments and agencies.	Community Wellbeing	30/06/2014

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 2.2.3 To establish a preservation program for cultural and built heritage.			
2.2.3.1 CP - Explore the concept of a new heritage facility / museum.	Discussions progressing with stakeholders and potential funding bodies. Some very preliminary sketches developed.	Community Wellbeing	30/06/2013
2.2.3.1 CP - Review and update Council's existing Heritage Overlay.	Funding obtained from Heritage Victoria and project brief is being developed.	Sustainability	30/12/2010
2.2.3.2 CP - Complete Heritage Overlay in rural areas.	Project brief is completed and advertised on Heritage Chat combining the project with the Urban Heritage project to review precinct boundaries.	Sustainability	30/12/2011
2.2.3.3 CP - Facilitate provision of preservation advice and assistance.	Heritage Advisory service ongoing. Up until November, 2010 there had been 65 appointments made with Heritage Advisor. Heritage Victoria Grant for this service has been increased from \$3000 to \$6000 this financial year.	Sustainability	30/06/2014
Strategy: 2.2.4 To promote the library service as a community information resource that is accessible and responsive to community need.			
2.2.4.1 CP - Provide facility based and outreach library services that can be accessed by all residents through the High Country Library Corporation.	A Wangaratta Library / Joint Library review was been undertaken in 2010 by expert consultant Dr Alan Bundy. The resultant evaluation document included recommendation's, consequently a list of priorities has been developed for action by the Joint Library Action Committee. Overall the evaluation recognises the success of the facility and partnership.	Community Wellbeing	30/06/2014

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 2.2.4 To promote the library service as a community information resource that is accessible and responsive to community need.			
2.2.4.2 CP - Advocate for library programs to engage disadvantaged in the community.	<p>The library continues to offer a range of ongoing programs including:</p> <ul style="list-style-type: none"> * Rhyme Time (for Mums and babies under 12 months of age) * Pre-School storytime * Book Chat * Community storytime at Wangaratta West Primary School * Community storytime at Yarrunga Primary School * School holiday activities * Library tours for local schools, GOTAFE and community groups * Home Library service * Distributing copies of Wangaratta Chronicle on cassette * Displays highlighting local events * Library catalogue demonstrations <p>As well as regular participation in:</p> <ul style="list-style-type: none"> * Monthly radio segment on OAK-FM * Mother Goose sessions at Ovens and King Community Health * Parents book group at Wangaratta West Primary School * New Mum's groups at Maternal and Child Health Centres * Heritage Network meetings * Staff morning teas at GOTAFE * Youth Services Network meetings * Arts, Culture and Heritage Advisory Committee meetings * Special weeks such as Library and Information Week and Seniors Week 	Community Wellbeing	30/06/2014

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 3.1.1 To support our community to be resilient.			
3.1.1.1 CP - Expand the range of festive community events to enhance the liveability of the Rural City of Wangaratta and create opportunities for the community to come together.	Planning for the 2011 Australia Day celebrations are underway. 2010 Seniors Week Festival is currently underway and now features an extended program now held over 13 days. Current Summer in the Parks program has been expanded to include events in Greta, Everton Upper and Yarrunga catering for all ages Input into Australia Day celebrations in rural and CBD areas. Seniors Week Festival consists of 44 events, 6 more than last year.	Executive Services	30/06/2014
3.1.1.1 CP - Support a Community Raffle or similar concept to provide the opportunity for community groups to raise funds.	2010 Community Raffle has been completed. 90 Community Groups participated, and \$ 76,502 was raised.	Community Wellbeing	30/06/2014
3.1.1.1 CP - Continue to upgrade facilities to ensure communities have access to a place to meet for social, recreational and learning opportunities.	A five year plan of works to address the up keep and maintenance of community halls has commenced, in conjunction with the Infrastructure department. Funding applications are being finalised for the refurbishment of the AC Swinburne Pavilion in Whitfield to develop as a community centre.	Community Wellbeing	30/06/2014
3.1.1.2 CP - Work with other agencies to develop and implement approaches to enhance and strengthen community resilience.	CFA has been utilising Community Planning champions/platforms for communication. Community Planning champions/platforms were utilised in the recent flood events to assess situation and generally gauge the wellbeing of the impacted communities.	Community Wellbeing	30/06/2014
3.1.1.3 CP - Celebrate with the community by supporting and enhancing existing events including Australia Day, Community Pride and specific youth events.	Preparations have commenced for Australia Day celebration's for 2011.	Community Wellbeing	30/06/2014
3.1.1.4 CP - Consider Community Planning outcomes when delivering the Community Grants Program.	Community Grants delivered within the Community Planning Unit for 2010 which aligned community plan priorities and improved responses to community needs.	Community Wellbeing	30/06/2014
Strategy: 3.1.2 To foster and encourage: <ul style="list-style-type: none"> • community spirit; • volunteerism; and • community leadership. 			
3.1.2.1 CP - Support cultural groups to celebrate their heritage.	Discussion ongoing with a range of groups in relation to potential heritage / cultural events, activities and celebrations including a Heritage Festival in 2011.	Community Wellbeing	30/06/2014

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 3.1.2 To foster and encourage: <ul style="list-style-type: none"> • community spirit; • volunteerism; and • community leadership. 			
3.1.2.1 CP - Continue to support the development of the Wangaratta and District Community Foundation.	Continued involvement on Foundation Steering Committee. Due diligence report completed and provided to Council with responses to issues. Deputation to Council in July 2010 to be provided by representative of Philanthropy Australia. Further investigation underway for potential alliances with existing local philanthropic entities.	Community Wellbeing	30/06/2014
3.1.2.2 CP - Facilitate community think tanks on significant community issues.	Undertaking a review of the Community Planning Program through community consultation. Deliberative democracy process undertaken in 2010.	Community Wellbeing	30/06/2014
3.1.2.3 CP - Identify and support potential community leaders and encourage their development.	Community leaders are identified through a range of Council activities, many of which are the drivers of events and activities. Opportunities to attend leadership development sessions and attend events of recognition have been pursued. The community planning process is constantly looking for and identifying leaders in each community. District gatherings of community leaders is being planned to enable peer support and sharing of ideas.	Community Wellbeing	30/06/2014
3.1.2.4 CP - Celebrate community champions including Citizens of the Year.	Citizens of the year are being involved in more events to increase profile. Nominations have now closed for Citizen of the Year and all other Australia Day Awards, preparations are underway for awards presentation	Community Wellbeing	30/06/2014
3.1.2.5 CP - Support existing forums and leadership development.	2010 Youth Awards have been held which recognised young people's achievements in nine separate categories; this activity provides significant support and recognition of leadership development. Continual support for community volunteerism through Community Recreation programs such as Do Care, Community Meals and Community Planning. District forums being developed with community leader's involvement for the development of district community plans.	Community Wellbeing	30/06/2014

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 3.1.2 To foster and encourage: <ul style="list-style-type: none"> • community spirit; • volunteerism; and • community leadership. 			
3.1.2.6 CP - Promote benefits of volunteering and alternative ways to volunteer which are consistent with contemporary lifestyles.	2010 Youth Awards included volunteering and leadership categories - encouraging young people as the future community volunteers. Community Planning encourages volunteering in a somewhat unprecedented capacity by offering the community a local voice. Activities undertaken to provide appropriate recognition of volunteers including the Citizen of the Year, Young Citizen of the Year and Organisation of the Year which were well supported with nominations this 2011 Australia Day.	Community Wellbeing	30/06/2014
3.1.2.7 CP - Continue to support volunteer recognition activities.	2010 Youth Awards presentations and ceremony. Australia Day awards proceeding on an annual basis. Further review to be undertaken to improve process and recognition, outcome to be presented to Council mid to late 2011. The Community Pride Committee is planning a proposed volunteer forum which will facilitate an opportunity for local volunteer groups to show case their activities and achievements.	Community Wellbeing	30/06/2014
3.1.2.8 CP - Advocate and act to remove barriers to volunteering e.g. public risk etc.	Supporting various volunteer committees by offering advice and assistance. Contacts established with ourcommunity.com that provide professional advice and support in the area of insurance and liability.	Community Wellbeing	30/06/2014
3.1.2.9 CP - Communicate volunteer opportunities in partnership with agencies such as the Community Skills Bank and Community Learning Centre.	Participating in meetings and referrals with relevant volunteer agencies. Disseminating opportunities to community groups. Opportunities being identified to increase this partnership, for example - the development and management of a community register.	Community Wellbeing	30/06/2014
Strategy: 3.1.3 To promote a high level of community safety.			
3.1.3.1 CP - Participate in and promote community safety forums including Neighbourhood Watch, the North East Road Safety Council, the Traffic Liaison Group and the Community Safety Committee.	Council Officers participate in forums as opportunities arise and maintain contact with relevant agencies.	Community Wellbeing	30/06/2014

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 3.1.3 To promote a high level of community safety.			
3.1.3.2 CP - Partner with the police and other allied agencies in preventing anti-social behaviour.	Liaison and involvement of the police is occurring with youth activities, L2P Learner Driver Program and Liquor Accord meetings. Network meetings attended and facilitated by Council Officers to ensure partnerships and joint approaches to issues are maintained.	Community Wellbeing	30/06/2014
3.1.3.3 CP - Identify and enhance the core elements which contribute to community safety and liveability in the Rural City of Wangaratta.	Opportunities are utilised to educate young people on the potential problems associated with alcohol and drugs by holding FReeZA events (which are alcohol and drug free) and general community forums. Council auspices the L2P Learner Driver Program and is assisting with planning for the Coolheads Young Driver Education Event.	Community Wellbeing	30/06/2014
Strategy: 3.1.4 To support communities in times of crisis.			
3.1.4.1 CP - Continue to review and implement Council's Drought Response Strategy.	Lobbied Minister for extension to EC declarations. Developed an agency information sheet for community reference in times of crisis.	Community Wellbeing	30/06/2014
3.1.4.1 CP - Work with emergency services and other agencies to develop a proactive approach to planning for crisis situations.	The Municipal Emergency Planning Committee, at its August 2009 meeting resolved to form a sub-committee, with representation of each of the emergency service organisations, to look at risks across the municipality. This sub-committee has held an initial meeting with emergency services and community development representatives of Council to consider how best to involve the community in emergency planning. Further discussions have been undertaken with the CFA and SES on the development of Town Protection Plans for priority areas of the municipality.	Community Wellbeing	30/06/2014
3.1.4.2 CP - Support communities in identifying their needs to achieve recovery from crisis situations.	The Sept - Dec 2010 flood recovery process is continuing. Council continues its role in supporting people affected by crisis situations by liaising with appropriate agencies and authorities to provide support to assist the community in their recovery.	Community Wellbeing	30/06/2014

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 3.2.1 To ensure the provision of affordable, accessible and high quality children's services.			
3.2.1.1 CP - Pursue the establishment of Stage 2 of the new Children's Services Centre.	Application for funding to the State Government Department of Education and Early Childhood Development has been successful, an allocation of \$200,000 has been provided with a matching \$200,000 in Council's 2010/2011 budget. Concept plan in final draft in readiness to proceed with tender process for construction.	Community Wellbeing	30/12/2012
3.2.1.1 CP - Work in partnership with other children's service providers to better integrate service delivery.	Maintained involvement in state, regional and local interagency groups. Yarrunga Community Hub project has provided further opportunity to work closely with this sector. Stage 2 plans are being developed at present	Community Wellbeing	30/06/2014
3.2.1.2 CP - Undertake a review of pre-schools in the Rural City of Wangaratta to determine the immediate and future service needs and potential, flexible delivery options.	Review of preschools has been a part of the planning work required for the Early Childhood National Partnership (introduction of 15 hours preschool each child). Funding allocated by the Department of Human Services and approach to undertake planning work completed. A need has been identified for an additional preschool facility. This will be achieved through the development of Stage 2 of the Children's Services Centre.	Community Wellbeing	30/12/2010
Strategy: 3.2.2 To support the development of integrated health provision to maximise the health and wellbeing outcomes for the community.			
3.2.2.1 CP - Develop and maintain demographic data to inform the current and future service needs of the community.	No action for this quarter	Community Wellbeing	30/06/2014
3.2.2.1 CP - Work with the health service sector in developing an integrated approach to service delivery and health planning.	Council has resolved to disband the Community Wellbeing Advisory Committee to improve integrated opportunities with the Central Hume Primary Care Partnership local catchment group which will include representation from local health services. Recent planning undertaken with the Kindergarten sector has identified opportunities for stronger integration across the early children's services sector this is being addressed through the development of a new sector network by the education sector of which Council Officers are involved in.	Community Wellbeing	30/06/2014
3.2.2.1 CP - Actively participate in the Central Hume Primary Care Partnership.	Staff are active in many groups within the Primary Care Partnership framework, including the Leadership and Executive Group. A local Primary Care Partnership group has been developed for services in the Rural City of Wangaratta.	Community Wellbeing	30/06/2014

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 3.2.2 To support the development of integrated health provision to maximise the health and wellbeing outcomes for the community.			
3.2.2.2 CP - Maintain involvement in local and regional youth networks, in health, education and other interventional service areas.	Continued convening of monthly Wangaratta Youth Service Providers Network meetings with membership numbers increasing. Continued involvement at the North East Regional Youth Affairs Network, Wangaratta Blue Light Youth Group and Big Brothers Big Sisters. Maintain involvement in issues of short term and long term interest to youth.	Community Wellbeing	30/06/2014
3.2.2.3 CP - In partnership with other agencies develop, implement and evaluate a Community Wellbeing Plan (Municipal Public Health Plan) and review Municipal Early Years Plan.	Community Wellbeing Plan to be implemented by reformed Community Wellbeing/PCP Committee.	Community Wellbeing	30/12/2014
3.2.2.4 CP - Partner with neighbouring municipalities and other agencies to advocate for flexible transport options to support identified need.	Council is a partner in the Transport Connections project for Upper Hume. Continuing involvement with newly announced phase 3 of the Transport Connections to implement the local Transport Action Plan.	Community Wellbeing	30/06/2014
Strategy: 3.2.3 To support families, older people and people with disabilities to actively engage and participate in their community.			
3.2.3.1 CP - Actively participate in the interagency working group reviewing housing issues in the Rural City of Wangaratta.	No action this quarter	Community Wellbeing	30/06/2014
3.2.3.1 CP - Implement Council's Access and Inclusion Plan.	The Access and Inclusion Plan was adopted at April 2010 Council meeting and implementation has commenced. Responsibility for actions being monitored across Council. An Access and Inclusion Policy has been developed and public feedback sought prior to consideration by Council. Advice received that the MAV is being funded to provide additional support to Councils to improve access and inclusion opportunities.	Community Wellbeing	30/06/2014
3.2.3.1 CP - Ensure the provision of services reflects the following principles: <ul style="list-style-type: none"> · based on individual strengths and abilities; · encourages self motivation; and · encourages independence. 	All staff have undertaken strength based training and implementing as part of their daily practise. Home and Community Care staff are operating a self support program with clients to maintain their independence. Funding has been provided through Sustainability Victoria to implement an energy and water saving program with Home and Community Care (HACC) clients.	Community Wellbeing	30/06/2014
3.2.3.2 CP - Explore the creation of more community gardens in the Rural City of Wangaratta.	Community Pride Committee discussions with Community Planning Coordinator and West End residents group about a community garden in conjunction with proposed community rotunda.	Community Wellbeing	30/12/2012

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 3.3.1 To promote and support youth leadership by engaging young people and strengthening their involvement in the community.			
3.3.1.1 CP - Support the Youth Council to develop skills in areas of leadership, civic service, community service and advocacy for youth issues.	Youth Councillors have been developing their professional skills through involvement in formal meetings, organisation of events and mentoring opportunities. Youth Councillors have been supported to run the 2010 Youth Awards in December, attend the National Young Leaders Conference in Melbourne in November 2010. Youth Councillors have been involved in various civic service activities including Children's Week, Blue Light Discos, Children's centre Christmas party, Christmas Program and Creative Youth Events.	Community Wellbeing	30/06/2014
3.3.1.2 CP - Support the Creative Youth Committee to design, promote and deliver a program of events, funded through the FReeZA program.	The Creative Youth Committee has been working towards their two events in January "JAMuary" a BMX and Scooter competition and Rock Pool live local bands at the Olympic Pool, both were very successful.	Community Wellbeing	30/06/2014
3.3.1.3 CP - Create opportunities and encourage young people to have input into decision making on issues affecting them.	Youth Councillors debate and discuss current issues affecting young people at each meeting. Youth Council are actively involved in the decision making around which activities in the community they wish to support and have been working towards ideas to raise awareness about youth homelessness in Wangaratta. Youth Councillors are also involved in various community committees where they assist with decision making.	Community Wellbeing	30/06/2014

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 3.4.1 To work with education providers to enhance opportunities for life-long learning.			
3.4.1.1 CP - Review and update Council's Education Strategy to ensure future regional education needs are met.	Education Strategy is part of the implementation of the Community Wellbeing Plan.	Community Wellbeing	30/06/2014
3.4.1.2 CP - Facilitate a task force approach to explore niche models for the provision of tertiary education.	No action this quarter	Community Wellbeing	30/06/2014
3.4.1.3 CP - Promote the concept of life-long learning in partnership with education providers.	No action this quarter	Community Wellbeing	30/06/2014

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 4.1.1 To implement asset management systems that ensure the sustainability of our community assets.			
4.1.1.1 CP - Refine the management of Council's infrastructure assets through participation in the Municipal Association of Victoria's STEP program and through improved modelling and supporting data.	Participating in the new asset management best practice program - Regional Asset Management Program. Asset Management Improvement Strategy developed.	Sustainability	30/06/2014
4.1.1.1 CP - Develop and implement management plans; incorporating rolling capital works and cyclic maintenance programs for Council's infrastructure.	The basic framework is in place and is being enhanced over time. Transition to new org structure with dedicated Asset Planning function as taken place and allows an improved focus on this area of Council's planning. Assets Planning improvements will continue with the introduction of programs reflecting our asset management objectives.	Infrastructure Services	30/12/2011
4.1.1.2 CP - Review Council's Asset Management Plan.	Asset Management Plan priorities, resources and timelines established. Asset Management Plan template in place.	Sustainability	30/12/2010
4.1.1.2 CP - Develop and implement landscape strategies for main roads, key township entrances and Council buildings.	Council has adopted the Town Entries Landscape Strategy which sets out the proposed works along the north and south entries to Wangaratta. Stage 1 works on the south entry area of Wangaratta has commenced with further works to continue this financial year.	Infrastructure Services	30/12/2012

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 4.2.1 To investigate and implement infrastructure opportunities that support community aspirations.			
4.2.1.1 CP - Continue to work with the Transport Connections Project to develop a Transport Action Plan and address identified public and community transport gaps.	Transport Action Plan has been prepared in conjunction with Transport Connections steering group and will commence implementation with phase 3 of Transport Connections Group.	Community Wellbeing	30/06/2014
4.2.1.1 CP - Advocate for an ultra-fast train service between Melbourne and Sydney with a stop in Wangaratta.	Incorporated as a regional priority in the Hume Strategy for Sustainable Communities. An interim step of business transit carriages is being promoted for immediate action.	Executive Services	30/06/2014
4.2.1.1 CP - Investigate opportunities to have co-ordinated and co-located depot facilities with other agencies.	Consultant has been engaged and is working on project.	Infrastructure Services	30/12/2011
4.2.1.1 CP - Implement the Ovens Riverside Project.	Application for RCLIP/STRATEGIC PROJECTS FUNDING has been declined. Council to seek alternative funding. Final design has been presented to CMT by architect. Tender documentation by architect and consultants has been reviewed. Architects plans have been sent to a quantity surveyor for costing. Project costed by quantity surveyor. October 2010 Project waiting for funding. Works allocated to Facilities units to date have been completed.	Infrastructure Services	30/12/2012
4.2.1.1 CP - Undertake a preliminary transport and traffic study to examine the overall needs of the Rural City of Wangaratta.	Council and VicRoads are currently reviewing the Final Draft of the Transport Study with the objective to develop an Implementation Plan. Council and VicRoads have developed an Implementation Strategy of the recommendations from the Transport Study for Stage 1 works which will commence in 2011.	Infrastructure Services	30/12/2010
4.2.1.2 CP - Plan a network of shared paths designed to provide walking and cycling access between townships and community facilities.	Council is continuing to construct paths "missing links" during 2010/2011. Works initially suspended on the Oxley Shared Path (Rail Trail) due to wet weather is programmed to resume construction in January 2011. Further funding opportunities for the proposed Showgrounds Shared Path are currently being sought.	Infrastructure Services	30/12/2011

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 4.2.1 To investigate and implement infrastructure opportunities that support community aspirations.			
4.2.1.3 CP - Review and implement Council's Wangaratta Urban Design Framework, the Ovens River / Faithfull Street Masterplan and the Ovens River/Faithfull Street Precinct Structure Plan, to enhance the Wangaratta Central Activities Area including landscaping, treescaping, street furniture and public art.	Planning Group meetings have been taking place to advance this work. A final design presentation for the Ovens Riverside project has been made to Council. Additional funding opportunities are currently being explored along with opportunities for its extension. Gallery Director is involved in this process in relation to Public Art and Design.	Infrastructure Services	30/12/2013
4.2.1.4 CP - Implement the Wangaratta Central Activities Area Car Parking Strategy.	Construction works relating to the Car Parking Strategy are continuing and are expected to be completed in 2011.	Infrastructure Services	30/06/2014

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 4.3.1 To undertake a strategic approach to land use planning to provide balanced outcomes for growth, existing land use, environment, heritage and community aspirations.			
4.3.1.1 CP - Explore / investigate a strategic approach to developing a precinct maximising the benefits of the new Rural Industries campus including: Equine, Agrifood, Livestock, Racing, Accommodation	Recommendations forwarded to Goulburn Ovens TAFE for their consideration and action.	Executive Services	30/12/2011
4.3.1.1 CP - Develop options for overcoming drainage deficiencies within the urban areas.	Project not commenced.	Infrastructure Services	30/12/2011
4.3.1.1 CP - Engage a reference group to assist with the development and assessment of the Agricultural Land Strategy.	Draft report tabled at Council forum with aim of presenting formal draft to Council in Feb, 2011 with public exhibition for 2 months to follow.	Sustainability	30/12/2010
4.3.1.2 CP - Implement the Agricultural Land Strategy.	Completion of the Agricultural Land Study is underway having appointed Consultants to prepare the final strategy for and on behalf of Council.	Sustainability	30/12/2012
4.3.1.3 CP - Develop an overall housing/population growth strategy.	DPCD have commenced its Urban Growth Planning project for Wangaratta which will do a current situation demand and supply analysis and provide some figures for land supply forecast that Council will then need to use to develop a strategy which has commenced.	Sustainability	30/12/2012
4.3.1.4 CP - Implement the outcomes of the Planning Scheme Review.	Project time frames being reviewed in light of all the other strategic planning tasks on the current work plan.	Sustainability	30/06/2013
4.3.1.5 CP - As part of the community planning process, develop structure plans for individual townships.	Priority townships for structure planning will be Milawa, Oxley and Glenrowan due to the towns being serviced with sewerage and the resultant demand for land and subdivision that may occur and the need to ensure development makes best use of infrastructure and complements town environs. Need to budget for projects in 2011/12	Sustainability	30/12/2011
4.3.1.6 CP - Explore a place management approach to the development of the Wangaratta Central Activities Area.	Project not yet commenced.	Sustainability	30/12/2011
4.3.1.7 CP - Examine the flexibility of the Planning Scheme to accommodate neighbourhood servicing facilities in an as of right capacity.	Project not yet commenced.	Sustainability	30/12/2011
4.3.1.8 CP - Investigate the impacts of climate change on land use and how the outcomes may be incorporated into the Planning Scheme.	Not yet started but this issue will be addressed in each strategic planning project undertaken. This may be a more pragmatic approach rather than a stand-alone project which due to envisaged State and Federal policy changes may be out of date before such a project is implemented.	Sustainability	30/12/2010

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 4.3.1 To undertake a strategic approach to land use planning to provide balanced outcomes for growth, existing land use, environment, heritage and community aspirations.			
4.3.1.9 CP - Evaluate the introduction of Developer Contribution Plans for infrastructure across the Rural City of Wangaratta.	This project has not commenced and the value of such plans should be discussed with like size municipalities prior to adopting this approach and commencing such a project.	Sustainability	30/12/2011

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 5.1.1 To define and market the liveability and lifestyle attributes of the Rural City of Wangaratta as a preferred location to live, work and invest.			
5.1.1.1 CP - Facilitate the provision of settlement support for new residents.	New residents information resources have been finalised by relevant council Units in preparation for further development.	Community Wellbeing	30/06/2013
5.1.1.1 CP - Utilise the findings of the 2009 Regional Cities Liveability and Lifestyle report to inform marketing activities.	Findings inform all marketing activities	Executive Services	30/12/2014
5.1.1.1 CP - Actively support the Wangaratta Water and Wastewater Advisory Committee to advocate for: · water security and quality for Wangaratta; and · reticulation of water and sewerage provision in rural townships.	The business case for the Moyhu waste water treatment was lodged in December. North East Water are progressing the process for the waste water treatment projects for Glenrowan, Milawa and Oxley with township meetings explaining the proposed sewerage district and the properties proposed to be able to connect to the scheme.	Infrastructure Services	30/06/2014
5.1.1.2 CP - Maintain an active involvement in the "Make It Happen in Provincial Victoria" marketing initiatives.	North East Vic LGs have identified appropriate projects and await State Government funding announcements.	Executive Services	30/06/2013
5.1.1.3 CP - Leverage media marketing opportunities from landmark developments i.e. Wangaratta Performing Arts Centre, Ovens Riverside Precinct,	Ongoing media opportunities being progressed	Executive Services	30/06/2013
Strategy: 5.1.2 To reinvigorate the inner urban areas of Wangaratta to maximize their potential.			
5.1.2.1 CP - Develop and refine the concept of neighbourhood renewal for the "East End" precinct focusing on: Aquatic; Education; Recreation; Employment; Infrastructure; Community services; and Public Amenity	Application for funding from State Government drafted, delay in submission due to flood work impact. Further discussions continuing with State Government departments.	Community Wellbeing	30/06/2013
5.1.2.1 CP - Develop an urban renewal program to revitalise the Newman Street and Vincent Road precinct.	An application for funding to assist in the development of a Master Plan for the precinct has been made to Regional Development Victoria. Council is contributing to the widening and sealing of Newman Street, as a consequence of the Bunnings development.	Executive Services	30/12/2012
5.1.2.1 CP - Facilitate a strategic approach to the management and use of the ex Ovens College site.	Discussion with Education Department and other representatives over future of this site, including need for the development of a strategic plan, have been held.	Executive Services	30/12/2011
5.1.2.2 CP - Investigate developmental opportunities of larger sites in the Central Activities Area.	Master planning process for former Ovens College site delayed due to change of government	Executive Services	30/12/2012

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 5.2.1 To promote a strong and vibrant business community consisting of a diverse range of small, medium and large enterprises capitalizing on the key competitive strengths of our region.			
5.2.1.1 CP - Implement the Wangaratta Economic Development Strategy.	Various elements of the Wangaratta Economic Development Strategy are now underway	Executive Services	30/12/2011
Strategy: 5.2.2 In conjunction with relevant stakeholders, to realise the sustainable agricultural production potential of the Ovens and King Valleys region as a future food bowl.			
5.2.2.1 CP - Advocate to preserve the current protection of the Ovens and King River systems with respect to the trading of water.	Formal responses to the Murray Darling Basin Guide have been submitted and active participation in economic impact study being progressed	Executive Services	30/06/2014
5.2.2.2 CP - Utilise the findings of the Ovens Aquifer Water Security Project to develop and promote a business case for the establishment of a sustainable agriculture industry in the Ovens and King Valleys.	Awaiting release of Ovens Aquifer Water Security Project final report	Executive Services	30/12/2010
5.2.2.3 CP - Facilitate the establishment of a market driven, supply chain model to support an innovative and sustainable agricultural sector within the Ovens and King Valley's region.	Draft report to be presented to TAFCO Board 3 February 2011 for due consideration	Executive Services	30/12/2011
5.2.2.4 CP - Pursue the opportunities identified in the Alpine Valleys Agrifood project.	Pending outcome of presentation to TAFCO Board	Executive Services	30/06/2013
Strategy: 5.2.3 To support and encourage a sustainable, innovative and resilient tourism sector.			
5.2.3.1 CP - Build on the key brand strengths of Food and Wine, Cycling, Ned Kelly and Jazz by leveraging on Tourism Victoria's "Interstate Food and Wine Campaign," to further enhance the profile of the North East Valleys Food and Wine product.	North East Valleys Food and Wine 3 year strategic plan and regional plan now complete. Annual General Meeting held in November. Awaiting new Regional Tourism Board to discuss transitioning activities.	Executive Services	30/12/2010
5.2.3.1 CP - Participate in the establishment and operation of a North East Regional Tourism Board	Board now established. Applications now being sort for Chief Executive Officer.	Executive Services	30/12/2011
5.2.3.2 CP - Build on the key brand strengths of Food and Wine, Cycling, Ned Kelly and Jazz by re-scoping the Ned Kelly Interpretive Centre proposal;	A draft brief to undertake the rescoping of the original Interpretive Centre Proposal has been prepared.	Executive Services	30/12/2010
5.2.3.3 CP - Build on the key brand strengths of Food and Wine, Cycling, Ned Kelly and Jazz by implementing the key actions of the Cycle Tourism Strategy in collaboration with Alpine and Indigo Shires.	Draft Cycle Tourism Strategy is complete. A committee is being formed to finalise the new strategy.	Executive Services	30/06/2013

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 5.2.3 To support and encourage a sustainable, innovative and resilient tourism sector.			
5.2.3.4 CP - Build on the key brand strengths of Food and Wine, Cycling, Ned Kelly and Jazz by collaborating with the Jazz Festival Board to ensure longevity and continued success of the Event.	Board is finalising reporting to major funding partners on 2010 event. Particular focus is now on finding new corporate sponsorship and revising the Friends of the Festival program. Nolan Media & Events has been engaged as Festival Managers.	Executive Services	30/06/2013
5.2.3.5 CP - Facilitate industry standard e-commerce uptake by tourism operators	On-going through encouraging up-take of Bookeasy online reservations system operated from the Wangaratta Visitor Information Centre. Several new customisations have been completed to the site with the aim of making the site more user-friendly for operators.	Executive Services	30/06/2013
5.2.3.6 CP - Develop environmental tourism opportunities including the Warby Range / Ovens River National Park.	Working with the Warby Range Network for Success on a number of projects.	Executive Services	30/06/2013
5.2.3.7 CP - Review the King Valley Masterplan and link with the Milawa, Oxley and Glenrowan districts.	The consultancy has been awarded to Urban Enterprise who will work in conjunction with Planisphere to deliver the King Valley Master Plan. The project has now commenced and the consultants are undertaking a desk top review.	Executive Services	30/12/2010
5.2.3.8 CP - Implement the 2010-2013 Rural City of Wangaratta Tourism Industry Strategic Plan.	Implementation is on-going.	Executive Services	30/06/2013
Strategy: 5.2.4 To prepare for a carbon constrained economy through developing greenhouse friendly economic initiatives and capitalising on related opportunities.			
5.2.4.1 CP - Identify and evaluate options for renewable energy generation within the Rural City of Wangaratta.	Solar energy installation in North Wangaratta being evaluated. Letter of support for Geo thermal exploration given. No further progress. No action at this stage - Planning & Customer Services Environment will provide comment as requested	Executive Services	30/12/2012
5.2.4.2 CP - Advocate for and identify financial incentives to allow businesses to develop renewable energy capacity.	Support given to Eco energy community initiative. Seminar and information session conduct for geo energy project.	Executive Services	30/06/2014
5.2.4.3 CP - Investigate impacts and alternative options for achieving carbon neutral agriculture.	Project on hold due to emphasis on Alpine Valleys Agrifood initiative.	Executive Services	30/06/2013
Strategy: 5.2.5 To enhance the sustainability of the Wangaratta workforce.			
5.2.5.1 CP - Deliver the Global Skills for Provincial Victoria Project.	GSPV program extended for one more year until June 2011. Latest skill shortage survey completed. 1st quarters targets met second quarters targets nearing completion. Severe delays in the grant of visas, 140,000 backlog, will limit achievement of program objectives. No information as to whether or not this program will continue beyond June 30th.	Executive Services	30/06/2014

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 5.2.5 To enhance the sustainability of the Wangaratta workforce.			
5.2.5.2 CP - Participate in the North East Industry Workforce Development Steering Group to produce a strategy document addressing attraction and retention	Strategy launched. Document published. Seminars and workshops conducted monthly. Action has been achieved, participation is however continuing on an ongoing basis to facilitate the realisation of the strategy in Wangaratta and Wodonga	Executive Services	30/06/2014
5.2.5.3 CP - Ensure all local initiatives supporting workforce sustainability are consistent with the Hume Strategy for Sustainable Communities.	EISAG Workforce subgroup meeting regularly. Action plan consistent with Hume Strategy. No progress. Work suspended due to change of government.	Executive Services	30/06/2014
5.2.5.4 CP - Capitalise on the findings of the feasibility study to develop a Centre for Medical Excellence.	Consultation has begun with key stakeholders to establish support for progressing the Centre.	Executive Services	30/12/2012

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 5.3.1 To further progress Wangaratta as the leading retail and service centre in North East Victoria.			
5.3.1.1 CP - Implement key actions of the 2008 Retail Audit and Development Plan including realising the potential of a regional bulky goods/home maker centre to cluster around the planned Bunnings development; and pursuing the creation of the Ely Street mixed use precinct.	Bunnings now open. An internal review of various elements of the Retail Audit & Development Plan is now underway, with a shopper survey planned for February.	Executive Services	30/06/2013
5.3.1.2 CP - In conjunction with key stakeholders continue to consider a collective marketing strategy that creates brand awareness of Wangaratta within the retail catchment.	Business Wangaratta have that it no longer suggests a Special Rate for marketing purposes. No further action proposed on this aspect. A collaborative marketing campaign has now been established by a group of Wangaratta Business people and will be encouraged by the Economic Development Unit as appropriate. Christmas marketing for the Rural City of Wangaratta Festivities Program built upon the developing brand "You're Welcome in Wangaratta".	Executive Services	30/12/2011

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 6.1.1 To responsibly manage the local environment.			
6.1.1.1 CP - Develop a plan to provide protection for threatened remnant native vegetation.	Plans exist for many reserves and waterways. As reported to Council, the Roadside Conservation Management Strategy has been reviewed and updated.	Sustainability	30/12/2010
6.1.1.1 CP - Develop local wastewater solutions that control pollution in small towns.	Council staff have continued their involvement with North East Water on its planning and community consultation tasks associated with the proposed sewerage of Glenrowan, Oxley and Milawa over recent months. Council have recently finalised a Business Case for Grey Water Treatment in Moyhu under the Small Towns Water Quality Fund.	Infrastructure Services	30/06/2013
6.1.1.2 CP - Restore habitat values for wildlife on bushland reserves and waterway reserves managed by Council through control of pest plants and animals.	Regular weed control has been undertaken on Council waterway reserves as weather permitted.	Sustainability	30/06/2014
6.1.1.2 CP - Continue to maintain, develop and link treescapes in streets, parks and waterways in urban areas.	Tree maintenance and powerline clearance programmes are continuing according to plan. Plans and works to address replacement needs on streets and in parks are progressing in line with the budget. Facilities arboricultural team and bush regeneration team actively engaged in tree planting and weed control. Tree maintenance on power lines are continuing with the audit on both east and west sector completed. Pruning works for the east sector are also complete with works under way for the west sector. Replacement planting within residential streets section 3a now complete Follow up maintenance will now continue throughout summer	Infrastructure Services	30/06/2014
6.1.1.3 CP - Participate in the development of the Regional Catchment Strategy and link to Council programs.	The Regional Catchment Strategy development process is unclear as a result of Land and Biodiversity White Paper and merger of Catchment Management Authorities.	Sustainability	30/12/2010
6.1.1.3 CP - Develop and implement actions that identify and protect trees that have environmental, heritage and aesthetic values.	Audit of significant trees in progress. Brochure has been developed to identify sites	Infrastructure Services	30/12/2011
6.1.1.4 CP - Reduce stormwater and waste water pollution impact from urban areas on waterways.	In October 2010 Waterweek events highlighted the importance of protecting water quality and waterways. Council worked with Restore Our Waterways to take information to primary schools and hold a mini expo in Murphy Street. Information packs were sent to all local builders about methods to reduce sediment and litter washed from building sites to waterways.	Sustainability	30/12/2012

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 6.1.1 To responsibly manage the local environment.			
6.1.1.4 CP - Continue and enhance programs in litter control and dumping prevention.	15 bin systems are being installed at Barr Reserve. 39-59 bin systems will be installed in the new Showgrounds development. The Raceground is currently being assessed for further bin installations.	Infrastructure Services	30/06/2014
6.1.1.5 CP - Review Council's Roadside Management Plan and commence implementation process.	The final draft of the Roadside Conservation Management Plan has been prepared and presented for Council consideration in December. Draft to go to January Council meeting then public display if adopted in principle.	Sustainability	30/06/2013
6.1.1.6 CP - Review Council's Stormwater Management Plan and implement the recommendations.	Not yet commenced*	Sustainability	30/12/2011
6.1.1.7 CP - Implement works and strategies resourced by Council in the North East Victorian Firewood Strategy.	Council continues to support community access to firewood. In the Victorian Firewood Strategy, released in May 2010, the State Government gave Councils sole responsibility to approve firewood collection on roadsides. This commenced on 1 December and officers are reviewing the current permit system*	Sustainability	30/06/2014

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 6.2.1 To enhance community understanding of conservation values and provide opportunities to experience and contribute to the environment.			
6.2.1.1 CP - Work with Parks Victoria to enhance access to facilities and experiences in the Warby Ranges/Lower Ovens National Park.	No action this period	Community Wellbeing	30/12/2012
6.2.1.1 CP - Improve access to and enjoyment of Council's bushland and waterway reserves through information, education and improved infrastructure.	The calendar of environmental events is being implemented with Waterweek in October with a public mini-expo in Murphy Street, a Recycling Week seminar in November at the Council offices and also a One Mile Creek walk with 2 cub groups.	Sustainability	30/06/2014
6.2.1.2 CP - Establish an Environmental Sustainability Advisory Group to Council.	On hold pending review of Advisory Committees.	Sustainability	30/12/2010
6.2.1.3 CP - Promote sustainability and conservation through Council education and public events such as Clean Up Australia Day and the like.	National Water Week was held during October with community members getting involved with community walks and tours of the North East Water Treatment Plant. National Recycling week was also successful held during November, with presentations on Bowser Landfill, Recycling and Recycling organics and green waste. Preparation's for the annual 2011 environmental events has already occurred.	Sustainability	30/06/2014
6.2.1.4 CP - Support community based climate change and sustainability initiatives.	The Environment Unit assists the Wangaratta Sustainability Network and Landcare The Network has formed the Restore Our Waterways group to improve the condition of urban waterways. Council supported restore Our Waterways and Wangaratta urban Landcare with Waterweek in October. With Wangaratta Sustainability Network, Council co-hosted a public seminar on renewable energy in November. Council offices supported 2 Landcare groups with weed identification sessions in November.	Sustainability	30/06/2014

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 6.3.1 To reduce impact of Council's activities and provide leadership in sustainability by demonstrating best practice.			
6.3.1.1 CP - Develop a business case for the conversion of street lights to energy efficient lights	On hold pending outcome of Municipal Association of Victoria project.	Sustainability	30/12/2011
6.3.1.1 CP - Expand on the Environmental Sustainability Framework through the development of key supporting strategies – Natural Environment Strategy, Corporate Sustainability Strategy and Sustainability and Transition Strategy.	Corporate Sustainability - The ICLEI Victorian Sustainability Pathways project assisted officers to examine Council's corporate sustainability. The resulting plan has early stages to define a sustainability definition and principles, as Council has adopted. The next stage is to plan a communication and consultation strategy to work with key units in Council and improve sustainability in Council operations.	Sustainability	30/12/2011
6.3.1.1 CP - Explore opportunities for the introduction of bio-fuels to Council's fleet.	Council staff have attended Ecobuy Green Fuel forum.	Infrastructure Services	30/12/2011
6.3.1.1 CP - Promote a culture of environmental sustainability in all operational areas of Council.	Definition, principles and indicators all adopted by Council. Organisational Sustainability Plan completed. Actions for work unit implementation being developed	Sustainability	30/06/2014
6.3.1.2 CP - Implement the Sustainable Water Use Plan	Sustainable Water Use Plan (SWUP) actions have been transferred to Water Plans for various Council units: * Parks and Gardens * Turf Management and * Facilities and Buildings with meetings commenced and reduction actions recorded.*	Sustainability	30/06/2013

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 6.4.1 To develop initiatives for the community to reduce resource use and waste to achieve sustainable living.			
6.4.1.1 CP - Advocate for and provide access to information on sustainable building development, waste disposal, energy and water use within the community.	Ecoliving Centre Sustainable Communities project has commenced : -Sustainable Education Officer has commenced and is planning program -Tender being prepared for HP Barr Community Centre sustainable retrofit	Sustainability	30/06/2014
6.4.1.1 CP - Identify opportunities to reduce waste to landfill including: Organic Waste; Electronic Waste	Council will cooperate with NevRwaste to develop a sustainable "third bin" kerbside collection program for organic waste.	Infrastructure Services	30/12/2011
Strategy: 6.4.2 Assist the community to proactively respond to climate change			
6.4.2.1 CP - Advocate for appropriate support and response to the social needs related to climate change.	A number of community activities have been held and are planned to engage people to talk about their needs. The Drought Response Committee has supported Council to lobby for a more equitable alternative way of funding rural fire services, Council has been party to a community consultative project on climate change called Deliberative democracy. This process has provided a broad section of the community to provide input to Council's Environment Strategy and Framework. The recommendation from the Deliberative Democracy Citizens' Jury were received by Council on 20 July 2010. Work being undertaken with Community Pride Committee to assist in supporting the community in identifying opportunities to increase adaptation and mitigation.	Community Wellbeing	30/06/2012
6.4.2.1 CP - Work with agencies and community organisations to encourage sustainable rural land management and enhance conservation values.	For spring 2010, Council is conducting a Chilean Needlegrass CNG containment program - - communicating with VicRoads about control of Chilean Needlegrass on their roadsides - letters and information to all landholders adjoining CNG roadsides - assisted 2 landcare groups to run CND identification workshops in November - targeted spraying on Council roads	Sustainability	30/06/2014
6.4.2.1 CP - Advocate to the state government to increase sustainable standards in state planning and building provisions.	Project not started but such discussions are occurring in a range of forums in which the organisation is represented and such view can be put forward.	Sustainability	30/06/2014

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 6.4.2 Assist the community to proactively respond to climate change			
6.4.2.2 CP - Involve the community in an examination of community resilience and adaptation responses, using a deliberative democracy process.	Undertaken as part of Deliberative Democracy Project on Climate Change. Recommendations presented to Council.	Community Wellbeing	30/12/2010
6.4.2.2 CP - Investigate options to maximise environmentally sustainable design for new and retro fitted residential, industrial and commercial developments.	No action in this quarter	Sustainability	30/12/2012

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 7.1.1 To undertake a planned approach to maintaining and improving quality and accessible recreation and sporting facilities and programs.			
7.1.1.1 CP - Finalise the Wangaratta Recreation and Parklands Precinct Masterplan and implement strategies to achieve the priority recommendations.	Traffic management works commenced. Works progressing on Showgrounds redevelopment.	Community Wellbeing	30/12/2012
7.1.1.1 CP - Review Council's Cycling to the Future - Bicycle Path Strategy.	Approval granted by Department of Planning and Community Development to undertake an Open Space Strategy in place of the Walking/Cycling Strategy. Development of Walking/Cycling Strategy to be delayed until completion of Open Space Strategy.	Infrastructure Services	30/12/2010
7.1.1.2 CP - Pursue the redevelopment of the Wangaratta Showgrounds for broad community use and as an elite facility for football.	Showgrounds Community Centre - Tenders closed, working through evaluation process with a report to Feb Council meeting, Completion date has been pushed out 1 - 2 month's due to the recent floods. Lighting Project - tenders close on 8th Feb, a report to Feb Council Meeting, completion date August 2011. Power Upgrade Project - SP Ausnet to upgrade incoming power supply in March 2011 Civil Works - Council will complete earth works by the end of Jan 2011, road sealing to be completed in Feb 2011, weather permitting. This work has been delayed due to weather and floods.	Community Wellbeing	30/12/2011
7.1.1.3 CP - Develop an Open Space Strategy	Sykes Consulting has been appointed to undertake the development of Council's Recreation and Open Space Strategies. Initial planning and research will be conducted through January 2011 with stakeholder and community consultation commencing in February 2011.	Community Wellbeing	30/12/2011

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 7.2.1 To encourage the greater use of recreation facilities including formal sports facilities, open spaces, shared paths and aquatic centres.			
7.2.1.1 CP - Encourage collaborative use of community and education facilities.	No action this quarter	Community Wellbeing	30/06/2014
7.2.1.1 CP - Resolve the future of a regional playground.	Concept of a Regional Playground being considered as part of the draft Aquatic Strategy.	Community Wellbeing	30/12/2010
7.2.1.1 CP - Complete a continuous shared path from the Wangaratta central business district to the Wangaratta Receptions Parklands along the Ovens River.	Further external funding is still being sought for the project with Federal Government Funding already committed.	Infrastructure Services	30/12/2012
7.2.1.2 CP - Assist with the development of strategic plans for recreation reserve Committees of Management.	A number of reserve plans and Club plans are complete. Ongoing support being provided to continually review the status of plans, seek funding opportunities and work through issues as they arise.	Community Wellbeing	30/06/2014
7.2.1.2 CP - Pursue funding to undertake recommended works and redevelopment related to the Aquatic Strategy.	A draft Aquatic Strategy has been developed and is currently undergoing a community consultation process. A full report of the responses is expected to be provided to Council in March 2011.	Community Wellbeing	30/06/2013
7.2.1.3 CP - Develop a long term strategy for enhancing the passive recreational use of waterways, including the Ovens and King Rivers, as a major attraction and focus.	No action this quarter	Community Wellbeing	30/12/2011
7.2.1.4 CP - Finalise the Aquatic Strategy.	Draft Aquatic Strategy developed and on public display until 20 February to seek community feedback.	Community Wellbeing	30/12/2010
7.2.1.5 CP - Develop an action plan to promote cycling and walking as an alternative to vehicle use, including: · bike stations; · bike racks; and · signage.	Funding received to undertake a review of the Walking Cycling strategy. Proceeding with the development of an "Open Space" Strategy before reviewing the Walking / Cycling Strategy.	Community Wellbeing	30/06/2014
7.2.1.6 CP - Explore creative initiatives and programs to maximise the use of aquatic facilities.	Aquatic facilities utilised in the Summer in the Parks program, draft Strategy incorporates dry play activities.	Community Wellbeing	30/06/2014
7.2.1.7 CP - Strengthen the capacity of sporting groups through advice, advocacy and targeted funding.	Assistance being provided in an ongoing capacity including development of strategic plans, support with funding applications and provision of information.	Community Wellbeing	30/06/2014
7.2.1.8 CP - Promote opportunities for nature based recreational activities.	No action this quarter	Community Wellbeing	30/06/2014
7.2.1.9 CP - Review and implement Council's Public Playground Facilities Consolidation Strategy	Planned to be undertaken upon completion of Open Space and Recreation Strategies.	Community Wellbeing	30/12/2012

ACTION	PROGRESS COMMENTS	DEPARTMENT	COMP DATE
Strategy: 7.2.1 To encourage the greater use of recreation facilities including formal sports facilities, open spaces, shared paths and aquatic centres.			
7.2.1.10 CP - Facilitate a strategic approach to the management and use of Avian Park	Planning work to be undertaken after completion of the Open Space and Recreation Strategies.	Community Wellbeing	30/12/2012

ATTACHMENT

DROUGHT RESPONSE COMMITTEE

Refer Item 11.2.3.1

DROUGHT RESPONSE COMMITTEE MEETING
TUESDAY 14 DECEMBER 2010
at Martinis Restaurant (upstairs)

12pm

MINUTES

File No: 77.030.001

Meeting commenced at 12.10pm

<p>1. PRESENT: Ian Gamble (DPI), Keiran Klemm (VFF Londrigan), Graham Batten (VFF Moyhu), Arthur Bennet (VFF Everton Upper), Liz Pardy (Centrecare), Andrew Heslin (GM Water), Leonie Painter (RCoW), Kelvin Neal (RCoW)</p>	
<p>2. APOLOGIES: Charles Halter, Elizabeth Richards, Ross Cairns, Geraldine Marshall, Norm Fern</p>	<p>Moved: Ian Gamble Seconded: Keiran Klemm <i>That apologies be accepted</i></p> <p style="text-align: right;">Carried</p>
<p>3. CONFLICT OF INTEREST DECLARATIONS</p>	<p>Nil</p>
<p>4. MINUTES OF PREVIOUS MEETING (previously circulated)</p>	<p>Moved: Keiran Klemm Seconded: Ian Gamble <i>That the minutes of the meeting held on 12 October 2010 be confirmed as a true and accurate record of the proceedings of the meeting.</i></p> <p style="text-align: right;">Carried</p>
<p>5. BUSINESS ARISING</p>	
<p>5.1 Revised Council Budget 2010/11- \$10,000 funding for emergency responses to the period ending 30 June 2011. Suggested projects by Committee were: newsletters and succession planning programs. Jill Cawsey and Carl Fraser are the contacts in regards to the planning and running of the Succession Planning Days.</p>	
<p>5.2 Drought Support Information Sheet The information sheet was previously circulated to members to check for any changes. Due to the Support Service Groups being available for various forms of emergency recovery and not just drought, the document heading and</p>	

<p>explanation is to be changed to:</p> <p>Title: Rural City of Wangaratta Community Support Agency List Explanation: Agencies offer a broad range of services to assist the community to cope and adapt to the impact of a crisis.</p> <p>The final Support Information Sheet to be placed on the Council website and circulated to other outlets.</p>	
<p>5.3 Municipal Rate Subsidy Due to the change in Government in November 2010, it was decided to request Council to provide a letter to the relevant Minister in regards to the continuation of the Municipal Rate subsidy, and that a copy to the local members Bill Sykes and Tim McCurdy be provided.</p>	<p>Moved: Arthur Bennett Seconded: Keiran Klemm RECOMMENDATION: <i>That Council write to the relevant Minister in regards to the continuation of the Municipal Rate Subsidy and provide a copy to the local members Bill Sykes and Tim McCurdy.</i></p> <p style="text-align: right;">Carried</p>
<p>7. REPORTS</p>	
<p>7.1 GM Water (Andrew Heslin) Due to the heavy rain fall, rivers and creeks are running high and fast. Lots of damage to river banks, crossings and river bed changes, with irrigation pumps and fences washed away. NECMA have a lot of work ahead of them. Problems with private dam walls breaching and causing washouts downstream. Lake Buffalo being held at 68% and is to stay at that level.</p>	
<p>7.2 DPI (Ian Gamble) There has been a lot of damage to crops from the weather and locusts. DPI undertaking an extensive communication program.</p>	
<p>7.3 VFF (Keiran Kelmm) Land owners have to be very careful where they graze their stock as a lot of the summer weeds are poisonous, and due to the wet season there are more weeds this summer.</p>	
<p>8. OTHER BUSINESS</p>	
<p>8.1 Review of EC Status The National Rural Advisory Council (NRAC) undertook a series of tours in the North East, involving onsite farming meetings. An onsite farm meeting co-ordinated by the DPI, was held on Andrew McDonald's farm at</p>	

<p>Boorhaman in November 2010. From this tour a report was pulled together which will go to the Federal Minister sometime in December 2010. The report will not be released until sometime in 2011.</p>	
<p>9. NEXT MEETING 10.30am Tuesday 8 February 2011 – Oxley Room – Wangaratta Government Centre</p>	
<p>10. MEETING CLOSED 2.00pm</p>	



MINUTE TAKING GUIDELINES

There are three types of documents which describe a meeting:

1. **Notes** - individual accounts (we all take them for our own private reference);
2. **Record of proceedings** - should be used for public meetings; informal meetings etc. to record what happened; and
3. **Minutes** - Official record of formal meetings:

The Local Government Act requires that **Minutes** of Council and Committee meetings must be kept. This applies to all formal meetings of the Council; Section 86 Advisory Committees and Section 86 Special Committees.

What do Minutes comprise?

An accurate account of the proceedings of a formally constituted meeting, this includes distribution of a formal agenda to committee members, prior to the meeting.

What must be recorded in the Minutes?

- Meeting Date
- Meeting Times: Opened; Closed
- Venue
- Who was present/absent
- Conflict of Interest declarations
- Record of the Business transacted
- Opinion of the meeting as expressed by resolution and including:
 - a motion's Mover and Seconder; and
 - whether the motion is carried following the vote
- Confirmation of the Minutes of the previous meeting.
 - Minutes must be confirmed at the next meeting.
 - Minutes cannot be changed once confirmed.

What may also need to be recorded in the Minutes?

- If the agenda provides for a presentation, this should be recorded, including by whom and a brief summary. Similarly, if the agenda provides for questions, then the name of the questioner, question and response should be recorded.
- If an officer provides a supplementary report, or verbal report to the meeting on a matter contained in the agenda, this should be recorded. Reason: an officer doesn't get a vote but could influence the "opinion" of the meeting, i.e. how a vote is taken.

The overriding issue here is that the individual opinion of voting members is unimportant, but how they might be influenced: by reports, presentations, recommendations, advice of non-voting officers, is.

What is not recorded in the Minutes:

- Individual opinion of voting members
- Action lists
- General discussion unrelated to the agenda
- Any item that hasn't been admitted to the agenda by resolution of a majority of those present (in other words if it is not on the published agenda and hasn't been included by a resolution of that meeting, it is not recorded).

ATTACHMENT

FRIENDS OF LACLUTA SPECIAL COMMITTEE

Refer Item 11.3.1.1

FRIENDS OF LACLUTA
SPECIAL COMMITTEE MEETING
Held 6 December 2010
Uniting Church Hall Meeting Room at 5.30pm
MINUTES

File No: 42.070.020

Meeting commenced 5.00 pm

<p>1. PRESENT A Kimber, B Walpole, E Walpole, J Ambrosio, B Broz, L Hazelton, Cr R Parisotto, J Ramsay, M Brickhill</p>	
<p>2. APOLOGIES</p> <p>nil</p>	<p>Moved: Seconded <i>That apologies be accepted</i></p> <p style="text-align: right;">Carried</p>
<p>3. CONFLICT OF INTEREST DECLARATIONS</p>	<p>NIL</p>
<p>4. MINUTES OF PREVIOUS MEETING (previously circulated)</p>	<p>Moved: E Walpole Seconded: M Brickhill <i>That the minutes of the meeting held on 26 August 2010 be confirmed as a true and accurate record of the proceedings of the meeting.</i></p> <p style="text-align: right;">Carried</p>
<p>5. BUSINESS ARISING</p>	
<p>5.1 Appin Park Rotary Club – project assistance Rotary agreed to take on the construction of the building. There could be a request for \$10,000 from this committee to support the project. Two Rotarians will go to Lacluta in early 2011 to obtain details of materials required.</p>	<p>Moved: M Brickhill Seconded: E Walpole <i>That this Committee initiate the formation of a working group of people who have been to Lacluta to plan and organise the renovation of the community centre (pink building) and seek confirmation that we have permission to upgrade the building via email or text from Rui.</i></p> <p style="text-align: right;">Carried</p>
<p>6. NEW BUSINESS</p>	
<p>6.1 Trust funds – Committee to manage Committee funds were paid into the Committee Bank A/C by RCoW - \$12,967 \$10,000 to be invested in a 6 month term deposit at 6%</p>	<p>Moved: M Brickhill Seconded: A Kimber <i>That \$10,000 be invested in a 6 month term deposit at 6%</i></p> <p style="text-align: right;">Carried</p>

<p>6.2 Frequency of meetings The Committee members agreed that all meetings to be held at the Uniting Church meeting room 4 times per year for the Special Committee meeting and will include the AGM 8 other meetings will be for Community Committee</p>	<p>Moved: E Walpole Seconded: A Kimber <i>That meetings are to held in the Uniting Church Hall, 4 Special Committee and 8 Community Committee Meetings.</i> Carried</p>
<p>6.3 Lifting profile of Committee Further investigation with Council's Communications Manager re the possibility of the Friends of Lacluta Committee being included on Council's web site and the possible development of a Committee logo.</p>	
<p>7. REPORTS</p>	
<p>7.1 The Open Sustainable Gardens at Hamilton Park Arboretum and Glenrowan Primary School on 28 November 2010 raised \$313.</p>	
<p>8. OTHER BUSINESS 8.1 Communication issues with the Lacluta Community are preventing the advancement of projects.</p>	<p>Moved: M Brickhill Seconded: A Kimber <i>That this Committee contact Austin Moore to ask for advice on how best to communicate with people in Lacluta.</i> Carried</p>
<p>8.2 It was suggested that this Committee investigate the possibility of seeking administration funds from Council. Further discussion at next Committee Meeting</p>	
<p>9. NEXT MEETING Monday 3 March 2011 at Uniting Church Hall</p>	
<p>10. MEETING CLOSED 7.30pm</p>	

ATTACHMENT

PLACE NAMING ADVISORY COMMITTEE

Refer Item 11.4.1.1

PLACE NAMING ADVISORY COMMITTEE MEETING
Wednesday 12 January 2011
10.00am – Warby Room
Wangaratta Government Centre
MINUTES

File No: 73.020.014

<p>1. PRESENT Cr Roberto Paino (Chairman), Ken Jenvey, Marg Pullen, Ivan Tippet, Mike Gardiner. Ken Miller, Helen Guilfoyle, Neil Ottaway, Beryl Bellis, Val Gleeson, Sandra Dalton, Rosie Bennett</p>	
<p>2. APOLOGIES Adrian Gasperoni, Jane Kaye, Julie Allen</p>	<p>Moved: Ken Jenvey Seconded: Marg Pullen <i>That apologies be accepted</i></p> <p align="right">Carried</p>
<p>3. CONFLICT OF INTEREST DECLARATIONS</p>	<p>Nil.</p>
<p>4. MINUTES OF PREVIOUS MEETING (previously circulated)</p>	<p>Moved: Beryl Bellis Seconded: Val Gleeson MOTION: <i>That the minutes of the meeting held on 8 December 2010 be confirmed as a true and accurate record of the proceedings of the meeting.</i></p> <p align="right">Carried</p>
<p>5. BUSINESS ARISING</p>	
<p>5.1 3 items being put to the January Council meeting:</p> <ul style="list-style-type: none"> • Ulah Carpark proposal previously advertised. • Name change "Airley" to "Airey" Lane, Everton. • Naming proposal for unnamed road (off Sandford Rd, Wangaratta) as Prestige Lane. 	



6. NEW BUSINESS	
6.1 Advisory Committee Review Workshop feedback from Committee	Discussion on regularity of meetings - decided to meet quarterly unless a need to meet for a specific reason. Use sub-committee for subdivision referrals if required. Discussion on an amendment to the number of members in the Committee Charter – 4.1.4. Moved: Neil Ottaway Seconded: Ivan Tippet MOTION: <i>That 4.1.4 of the Committee Charter be amended to be more inclusive in regard to membership, as follows: "Up to 9 members from the Rural City of Wangaratta community who have an interest in the significant history, heritage and indigenous and cultural matters in relation to considering Geographic Place Naming proposals".</i>
8. OTHER BUSINESS (not listed on the agenda) • • •	
9. NEXT MEETING	Wednesday 9 March 2011 at 10.00am (Proposed bus tour of naming sites - TBC) Depart Wangaratta Government Centre
10. MEETING CLOSED	11.30am

ATTACHMENT

RECORDS OF ASSEMBLIES OF COUNCILLORS

Refer Item 12

ASSEMBLY OF COUNCILLORS
25 January 20110
5.30 pm – 6.30 pm
Pre Council Meeting Briefing

Present:

Councillors: Mayor Anthony Griffiths
Crs Lauren McCully, Lisa McInerney, Rozi Parisotto, Ron Webb, Doug McPhie (arrived 5.50 pm), Roberto Paino

Officers: Mr Doug Sharp, Chief Executive Officer
Mr Ray Park, Director - Sustainability
Ms Ruth Tai, Director – Community Wellbeing
Mr Andrew Close, Director - Infrastructure

Apologies: Nil.

Matters Considered:

1. Council Agenda Items for 25 January 2011 meeting:

- 11.2.1.1 MEETINGS INCENTIVES CONFERENCES EVENTS (MICE) FUND
- 11.2.2.1 DRAFT 2010/2011 REVISED BUDGET
- 11.2.2.2 GENERAL VALUATION 2012
- 11.2.2.3 ROADSIDE CONSERVATION MANAGEMENT PLAN
- 11.2.2.4 PLANNING PERMIT APPLICATION NO. 10-188 – USE AND DEVELOPMENT OF LAND FOR A DWELLING AND RURAL INDUSTRY AT 1815 GREAT ALPINE ROAD, EVERTON, 3678
- 11.2.2.5 PLANNING PERMIT APPLICATION NO. 10-192 - PROPOSED SEVEN (7) LOT SUBDIVISION AT LOT 3, 4 & 5 TP374417N BOURKE ROAD AND LOT 2 PS449533J BACK ESTCOURT ROAD, BOWSER
- 11.2.2.6 PROPOSED PLANNING SCHEME AMENDMENT FOR CORRECTION OF MAPPING ERRORS
- 11.2.2.7 TRANSFER OF LAND – WOODBINE AVENUE
- 11.2.2.8 TRANSFER OF LAND - BOWMANS MURMUNGEE TENNIS COURTS
- 11.2.3.1 COUNTRY FOOTBALL NETBALL PROGRAM
- 11.2.4.1 CONTRACT NO C1011/018 – KERB & CHANNEL RENEWAL FOR KANANA CRESCENT, ORKNEY & HOGAN STREETS, WANGARATTA
- 11.2.4.2 PLACE NAMING ADVISORY COMMITTEE
- 11.3.1 WHOROULY HALL SPECIAL COMMITTEE
- 11.4.1 WANGARATTA LIVESTOCK EXCHANGE ADVISORY COMMITTEE MEETING REPORT
- 11.4.2 WANGARATTA UNLIMITED ADVISORY BOARD (COMMITTEE) MEETING REPORT
- 11.4.3 PLACE NAMING ADVISORY COMMITTEE
- 11.4.4 SPORT AND RECREATION ADVISORY COMMITTEE

2. Citizen of the Year.

Conflict of Interest Disclosures:

Nil.