

WANGARATTA RURAL CITY COUNCIL



MINUTES OF THE ORDINARY MEETING  
OF THE WANGARATTA RURAL CITY COUNCIL, HELD  
IN THE COUNCIL CHAMBERS, MUNICIPAL OFFICES,  
62-68 OVENS STREET, WANGARATTA  
ON **TUESDAY, 19 AUGUST 2014** AT 6.00PM

Brendan McGrath  
**CHIEF EXECUTIVE OFFICER**

As at 22/08/14 2:30 PM



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1. **ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

*We acknowledge the traditional owners of the land on which we are meeting. We pay our respects to their Elders and to Elders from other communities who may be here today.*

2. **OPENING PRAYER**

*Almighty God, we humbly ask thee to bless and guide this council in its deliberations so that we may truly preserve the welfare of the people whom we serve. Amen*

3. **PRESENT**

Administrators:

Ms Ailsa Fox, Chair; Mr Rod Roscholler.

Officers Present:

Mr Brendan McGrath, Chief Executive Officer; Ms Ruth Kneebone, Director Corporate Services; Mr Alan Clark, Director Infrastructure Services; Mr Barry Green, Director Development Services; Ms Jaime Carroll, Director Community Wellbeing.

4. **ABSENT**

Administrator Irene Grant.

5. **ACCEPTANCE OF APOLOGIES & GRANTING OF LEAVE OF ABSENCE**

Administrator Irene Grant having previously been granted leave of absence.

**ORDER OF BUSINESS**

6. **CITIZENSHIP CEREMONY**

Nil.

7. **CONFIRMATION OF MINUTES**

**RECOMMENDATION:**

***(Moved: Administrator A Fox / Administrator R Roscholler)***

***That Council read and confirm the Minutes of the Ordinary Meeting of 15 July 2014 as a true and accurate record of the proceedings of the meeting.***

***Carried.***

## **8. CONFLICT OF INTEREST DISCLOSURE**

In accordance with sections 77A, 77B, 78 and 79 of the *Local Government Act 1989* Councillors are required to disclose a ‘*conflict of interest*’ in a decision if they would receive, or could reasonably be perceived as receiving, a direct or indirect financial or non-financial benefit or detriment (other than as a voter, resident or ratepayer) from the decision.

**Disclosure must occur immediately before the matter is considered or discussed.**

## **9. RECEPTION OF PETITIONS**

Nil.

## **10. HEARING OF DEPUTATIONS**

Nil.

## **11. PRESENTATION OF REPORTS**

### **11.1 ADMINISTRATORS’ REPORTS**

Nil.

### **11.2 OFFICER’S REPORTS**

#### **11.2.1 EXECUTIVE SERVICES**

Nil.

## 11.2.2 CORPORATE SERVICES

### 11.2.2.1 COUNCIL PLAN PROGRESS REPORT 2013-2014

**Meeting Type:** Ordinary Council Meeting  
**Date of Meeting:** 19 August 2014  
**Author (name and title):** Rebecca Golia, Executive Assistant  
 Corporate Services  
**File Name:** Council Plan  
**File No.:** 20.030.01

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### Executive Summary

This report is provided to Council to communicate Council's performance against the Council Plan for the 2013-2014 financial year.

The following table provides a summary of achievement against the Council Plan actions:

Target Date	Number of actions	Achieved	Commenced	Not Achieved	Not Commenced
<b>2014</b>	36	22	10	1	3
<b>2015</b>	16	4	6		6
<b>2016</b>	10	2	2		6
<b>2017</b>	9	3	4		2
<b>Annual</b>	97	92	2	1	2
<b>Total</b>	<b>168</b>	<b>123</b>	<b>24</b>	<b>2</b>	<b>19</b>

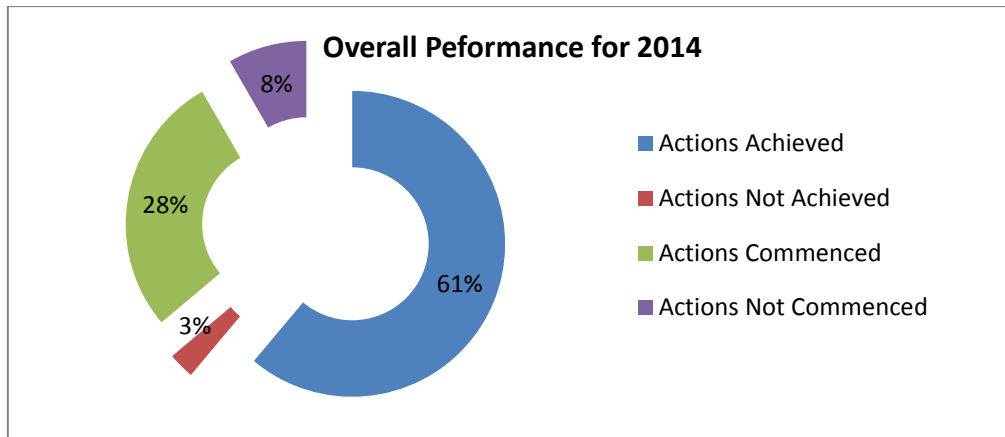
The following two actions were not achieved.

- 1) 2.1.4.2. Actively participate in the interagency working group reviewing housing issues in the Rural City of Wangaratta.

Council's intention is to re-engage with this group and commence development of an affordable housing strategy.

- 2) 7.1.1.3 Develop a combined Walking/Cycling Strategy

Funding for this strategy has been pursued without success.



**RECOMMENDATION:**

*(Moved: Administrator R Roscholler /Administrator A Fox )*

***That Council receive the 2013-2014 end of financial year Council Plan 2013-2017 Progress Report.***

***Carried.***

**Background**

Part of Council's Mission is to provide the leadership necessary to maintain open communication and community engagement. Providing regular reports to the community on Council's progress in achieving the objectives and strategies of the Council Plan supports this Mission.

Key highlights of the Council's progress are listed below:

- highly successful and well attended Summer in the Parks program
- Wangaratta named Keep Australia Beautiful Victoria Tidy Town of the year Winner – 2013
- Seniors week events attended by over 1,100 participants
- Volunteer appreciation event attended by over 250 volunteers
- Successful Harmony Day celebrations held
- The final stage of the Children's Services Centre opened
- Completion of the Whitfield Swinburne Pavilion upgrade
- Completion of Mitchell Avenue Reserve redevelopment including new playground and amenity refurbishment
- Youth events attended by 1,392 young people
- Development of night markets
- Over 800 people participated in 10 outdoor education events
- Almost 900 people participated in 10 sustainability events

**Implications**

**Policy Considerations**

There are no specific Council policies or strategies that relate to this report.

## **Financial Implications**

There is no immediate financial impact related to this report; however, resourcing of some actions will require consideration in Council budgets.

## **Legal/Statutory**

The *Local Government Act 1989* requires Council to prepare and approve a Council Plan within the period of 6 months after each general election or by the next 30 June, whichever is later.

## **Social**

The Council Plan 2013-2017 provides for the achievement of a number of social objectives.

## **Environmental/Sustainability Impacts**

The Council Plan 2013-2017 provides for the achievement of a number of Environmental/Sustainability objectives.

## **Economic Impacts**

There are no economic impacts identified for the subject of this report.

## **Council Plan-Key Strategic Activity/Action**

The Council Plan 2013-2017 contains an objective to 'Ensure we consult and engage effectively with the community in our decision making'.

## **Strategic Links**

### **a) Rural City of Wangaratta 2030 Community Vision**

The Council Plan supports the aspirations and objectives of the Rural City of Wangaratta 2030 Community Vision.

### **b) Other strategic links**

The development of a number of strategies have been identified as actions in the Council Plan 2013-2017. For example,

Actions:

- 1.1.1.1 Review the Community Engagement Strategy and Communication Strategy incorporating social media opportunities; and
- 2.5.1.1 Develop a Wangaratta Cultural Precinct Master Plan to assess and plan for the long-term cultural and program needs of the city.



**Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Council Plan Objectives not achieved	Low	High	Moderate	Ensure continued monitoring and reporting

**Consultation/Communication**

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

**Options for Consideration**

Council must now consider the progress report for the 2013-2014 financial year against the 2013-2017 Council Plan.

**Conclusion**

This report assists Council to monitor its performance in achieving the actions prescribed within the Council Plan.

**Attachments**

18.1.1.1 - Council Plan Progress Report.

### 11.2.3 COMMUNITY WELLBEING

#### 11.2.3.1 PROVISION OF MATERNAL AND CHILD HEALTH SERVICES

<b>Meeting Type:</b>	<b>Ordinary Council Meeting</b>
<b>Date of Meeting:</b>	<b>19 August 2014</b>
<b>Author (name and title):</b>	<b>Marsha McMonigle, Administration Officer</b>
<b>File Name:</b>	<b>Maternal and Child Health Reports</b>
<b>File No.:</b>	<b>65.050.004</b>

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### Executive Summary

The Rural City of Wangaratta co-contributes funding alongside the Municipal Association of Victoria (MAV) and Department of Education and Early Childhood Development (DEECD), for the provision of the Maternal and Child Health Services (M&CHS) within the municipality. For over ten years this has been contracted to Gateway Health, formally known as Ovens & King Community Health (O&KCH).

This tender specification offers a 12 month contract term (completion on the 30 June, 2015). One tender submission was received. This was from Gateway Health for the sum of \$456,229 exclusive of GST.

#### **RECOMMENDATION:**

*(Moved: Administrator A Fox / Administrator R Roscholler)*

*That Council award Contract C1314/062 for the Provision of Maternal and Child Health Services to Gateway Health for the amount of \$456,229. (\$501,851.90.inclusive of GST).*

**Carried.**

#### Background

The period from conception through the early years of a child's life forms the foundation for lifelong physical, social and emotional wellbeing. In recent decades the conditions and challenges under which families raise young children have profoundly changed.

The M&CHS is a universal primary care service for Victorian families with children from birth to school age. The service is provided in partnership with the MAV, Local Government and the DEECD, and aims to promote healthy outcomes for children and their families. The service provides a comprehensive and focused approach for the promotion, prevention, early detection, and intervention of the physical, emotional or social factors affecting young children and their families in contemporary communities.

Children who don't receive the support needed for healthy development early in life are more likely to develop learning, behavioural or emotional problems. It is a pivotal service aiming to provide high-quality nurturing for all children and families, whilst improving outcomes for children experiencing vulnerability.

Gateway Health currently operates the M&CHS at three locations within the municipality two of which are owned by Council. The primary service points owned by Council are the Wangaratta Children's Service Centre and Yarrunga Maternal and Child Health Building. Moyhu Community Centre is an independent service point which offers an outreach service to the King Valley.

The M&CHS is a highly valued and long standing service within the municipality. Gateway Health has a well-established reputation in providing quality community health service across the north east, and a vast range of programs to the community. The organisation has an open and responsive management structure with clear lines of accountability that promotes a positive understanding for the M&CHS nurses. Gateway Health has demonstrated quality improvements that involved the M&CHS as part of a structured quality process. This incorporates collection of data, review, planning and evaluating outcomes.

### **Implications**

#### **Policy Considerations**

Apart from Council, there are few other local providers that are capable of delivering this service to an equivalent high standard and without causing disruption. The M&CHS and its nurses have particular expertise and it is a profession that is identified as having a state-wide skill shortage. Consequently, no competition in provision of this service creates a financial and service vulnerability for Council, hence the forthcoming evaluation of the service.

The current service is well regarded and there is willingness from Gateway Health to implement changes to improve the service's response to community need. The benefit of having a local provider is the ability to closely network and associate with other providers particularly early intervention services, child protection and general practitioners.

#### **Financial Implications**

The service is provided in partnership with the MAV, Local government and the DEECD. Council receives a grant from the DEECD for 50% of the costs for the M&CHS, and contributes the remaining amount of funding to this service.

Council's budget allocations for this service are forecast at \$445,101 for 2013/2014 and \$458,454 for 2014/2015.

Budget allocations are made based on the number of children and families who access the service. Gateway health was the only tender submission for the amount of \$456,229 (exclusive of GST), within Council's budget allocation for 2014/2015.

	2014/2015 Approved Budget for this proposal \$	This Proposal  \$	Variance to Approved Budget  \$	Comments
Income	\$260,835	\$260,835	Nil	
Expense	(\$458,454)	(\$456,229)	\$2,225	0.4% reduction compared to 2013/2014 budget
Net Result	(\$197,619)	(\$195,394)	\$2,225	

### **Legal/Statutory**

The Contractor is required to comply with Part IX of the *Victorian Health Act 1958* in relation to birth notifications and ensure that staff comply with mandatory reporting requirements as per the *Children's and Young Persons Act 1998* and the *Privacy Act 2002*.

### **Social**

The M&CHS is highly valued by the community and is a crucial contributor to the health and wellbeing of children and their families.

### **Environmental/Sustainability Impacts**

There are no environmental/ sustainability impacts identified for this subject of this report.

### **Economic Impacts**

There are no economic impacts identified for the subject of this report.

### **Council Plan-Key Strategic Activity/Action**

Council's Plan contains Action 2.3.1.1 – 'Work with service providers to enhance and improve integrated early years' service delivery that meets the needs of the community.'

### **Strategic Links**

#### **a) Rural City of Wangaratta 2030 Community Vision**

"The range, standard and accessibility of community services in the Rural City of Wangaratta fulfil many, if not most, of our daily needs. These key services include high quality hospitals, nursing homes, sporting facilities, library services, general health care, education, business services, recreation infrastructure, and centralised government services."

**b) Other strategic links**

N/A

**Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Financial Vulnerability	High	High	High	Council evaluation of service
Gateway Health withdrawing from service	Low	High	Med	Continued support and evaluation with Gateway Health.

**Consultation/Communication**

This tender was advertised on tenderlink on Friday the 6<sup>th</sup> June, 2014.

**Options for Consideration**

There are no alternate recommendations.

**Conclusion**

With a proven track record for delivering a high quality maternal and child health service, Gateway Health is recommended to continue with the provision of the service.

**Attachments**

Nil.

### 11.2.3.2 YOUTH COUNCIL 2014/15 ENDORSEMENT

**Meeting Type:** Ordinary Council Meeting  
**Date of Meeting:** 19 August 2014  
**Author (name and title):** Lauren Glass, Youth Development Officer  
**File Name:** Youth Advisory Committee  
**File No.:** 63.010.002

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Executive Summary**

This report is presented to Council to provide the outcome of the invitation for nomination from young people to represent the Rural City of Wangaratta Youth Advisory Committee, (Youth Council), for the 2014/2015 term.

#### **RECOMMENDATION:**

***(Moved: Administrator A Fox / Administrator R Roscholler)***

***That Council appoint the following candidates as representatives on the Rural City of Wangaratta Youth Advisory Committee (Youth Council) for appointment term ending 30 June 2015:***

- 1. Chloe Hancock***
- 2. Ella Thomas***
- 3. Meg Walch***
- 4. Simone Kealy***
- 5. Marcel Tonini***
- 6. Brianna Archer***
- 7. Corinne Antonoff***
- 8. Lara O'Brien***
- 9. Lauren Narburgh***
- 10. Chloe Stokell***
- 11. Eloise Lane***
- 12. Michael Groves***

***Carried.***

#### **Background**

Nominations from young people 14-18 years were recently sought from the community for the 2014/2015 Youth Council.

Nominations were publicly advertised utilising:

- school newsletters and bulletins
- media articles
- youth agencies
- social media and
- Council's website.

Nominations were received from 18 young people representing four local secondary educational settings.

All nominees were individually interviewed and attended a leadership session hosted by Project Rockit.

The interview panel consisted of the following:

- Manager Community and Recreation
- Youth Development Officer
- Youth Councillor 2013/14 and
- Youth Councillor 2013/14.

Each nominee was scored against pre-established criteria and consideration was given to their suitability, availability and potential attributes.

### **Implications**

#### **Policy Considerations**

The Youth Council, is conducted in accordance with requirements of Section 86 of the *Local Government Act 1989* and the Youth Council Advisory Charter 2010.

The Charter outlines key terms and conditions of appointment and general running of the Youth Council, including functions and objectives of the Youth Council.

#### **Financial Implications**

Council has allocated \$7,900 to Youth Council in the 2014/15 financial year budget. These funds support the Youth Council to develop, implement and evaluate youth programs including youth leadership development.

#### **Legal/Statutory**

There are no legal/statutory implications identified for the subject of this report.

#### **Social**

The Youth Council provides the opportunity for two-way engagement between young people and Council. It supports Council to promote and encourage the involvement of youth in the planning, development and implementation of activities associated directly or indirectly with young people.

## **Environmental/Sustainability Impacts**

There are no environmental/ sustainability impacts identified for this subject of this report.

## **Economic Impacts**

There are no economic impacts identified for the subject of this report.

## **Council Plan-Key Strategic Activity/Action**

Council's plan contains Key Strategic Activity 2.4.2 - *Continue to actively participate in networks and partnerships to increase and improve young people's access to community life.*

## **Strategic Links**

### **a) Rural City of Wangaratta 2030 Community Vision**

4. A vibrant community; In 2030

- *The RCoW is a community with a strong sense of connectedness*
- *Volunteering is as strong as ever, although different to the traditional understanding of volunteering*
- *Community leadership is actively fostered.*

### **b) Other strategic links**

Rural City of Wangaratta Youth Strategy 2010 outlines the following key actions:

- Council will consult regularly with local young people to ensure that their ideas and concerns are considered when planning across all relevant areas of Council
- Through its Youth Development program Council will provide opportunities for young people to have a voice, to gain leadership skills, to assist with provision of youth entertainment and to participate in wider community activities
- Council will support and enhance partnerships with local youth providers and groups to ensure that the physical, emotional, spiritual, educational and vocational needs of our young people are being met and continue to evolve and improve
- Council will ensure that the physical infrastructure of the municipality is continually monitored, upgraded and maintained to meet the safety, convenience and lifestyle expectations of its residents, including its young people.

## **Risk Management**

There are no risks identified for the subject of this report.



### **Consultation/Communication**

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	Provide information	Newspaper, website, social media, flyers, school assemblies
Consult	Listen, discuss issues and options	meetings, forums, workshops
Involve	Events and activities	meetings, coordinate, plan
Collaborate	Form partnerships	organising committee
Empower	Ask youth for their opinion	meetings, survey

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

### **Conclusion**

Youth Advisory Committee members (Youth Councillors) work closely with Council's Youth Development Officer to plan and implement effective programs and opportunities for young people.

Youth Council also provides a positive link between Council Officers and young people, a link often utilised when planning and implementing new projects into the community.

Youth Council is a unique opportunity for young people to be involved in Council planning. It is through these opportunities that young leaders are developed and supported to grow in our community.

### **Attachments**

Nil.

### **Question:**

Ken Clarke from Wangaratta asked if membership of the Youth Council included individuals in the workforce or not at school.

### **Answer:**

Jaime Carroll, Director Community Wellbeing responded that some members had left school however were back in the education system. Currently all members attend school. Jaime added that a key way to engage the youth was through education.

Chair Administrator, Ailsa Fox also added that Wangaratta has a far better representation than previous years.

11.2.3.3 APPOINTMENT OF COUNCIL DEPUTY REPRESENTATIVES  
(COUNCILLOR AND OFFICER) TO THE HIGH COUNTRY LIBRARY  
CORPORATION BOARD

**Meeting Type:** Ordinary Council Meeting  
**Date of Meeting:** 19 August 2014  
**Author:** Penny Hargrave, Manager Arts, Culture and Events  
**File Name:** High Country Library Corporation  
**File No:** 69.010.001

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

**Executive Summary**

The High Country Library Corporation (HCLC) is a Regional Library service formed in 1996 in accordance with Section 196 of the *Local Government Act 1989*. Joint venturers in HCLC are Alpine Shire Council, Benalla Rural City Council, Mansfield Shire Council and the Rural City of Wangaratta.

This report seeks Council appointment of a deputy Councillor Representative and deputy Community Representative.

**RECOMMENDATION:**

*(Moved: Administrator A Fox / Administrator R Roscholler)*

*That Council:*

- 1. Appoint Administrator Irene Grant to Deputy Councillor / Administrator Representative and*
- 2. Appoint Penny Hargrave – Manager – Arts, Culture and Events to Deputy Community Representative.*

***Carried.***

**Background**

Wangaratta Library is a branch of the HCLC which provides library services to communities in four north-east Victorian municipal areas – Alpine Shire, Benalla Rural City, Mansfield Shire and the Rural City of Wangaratta. HCLC serves a total population of 64,000.

The Wangaratta Library is one of the largest joint use libraries in Australia and involves a partnership between the Rural City of Wangaratta, Goulburn Ovens Institute of TAFE and the High Country Library Corporation.

## **Implications**

### **Policy Considerations**

There are no specific Council policies or strategies that relate to this report.

### **Financial Implications**

There are no financial impacts associated with this matter.

### **Legal/Statutory**

The HCLC Board comprises a Councillor / Administrator, and a Council Officer or Community Representative from each municipality. Board meetings are held bi-monthly.

Mr Michael O’Sullivan is currently the Rural City of Wangaratta’s Community Representative on the Board.

Administrator Ailsa Fox is currently Wangaratta’s Councillor / Administrator Representative.

Under Clause 3.2 of the Regional Agreement between member Councils, Council can also appoint both a Councillor / Administrator and Community Member or Council Officer as deputy who would have the right to vote in the absence of the nominated permanent Representatives

### **Social**

The High Country Library Corporation Board is focused on providing every member of the communities it serves free access to resources, information and programs that promote reading, learning and social interaction.

The *Wangaratta Library Strategic Plan* builds on the universal priorities adopted by public libraries around the world:

- Social inclusion
- Technology and innovation
- Reading and information literacy
- Community engagement
- Lifelong learning

### **Environmental/Sustainability Impacts**

There are no environmental/sustainability impacts identified for this subject of this report.

### **Economic Impacts**

There are no economic impacts identified for the subject of this report.

### **Council Plan-Key Strategic Activity/Action**

HCLC Board membership contributes to the achievement of Council Plan 2013-2017(Revision 2014)

- To improve opportunities for all residents to participate in a range of community activities and access a range of learning opportunities throughout life and to ensure and ,
- Ensure participation and access for all.

### **Strategic Links**

#### **a) Rural City of Wangaratta 2030 Community Vision**

N/A.

#### **b) Other strategic links**

N/A

### **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
No representation/voting rights, from RCoW at Board meetings	Likely	Moderate	Moderate	Nominate personnel to act as deputies when permanent representative not available.

Consultation/Communication

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

### **Options for Consideration**

That Council appoint Administrator Irene Grant as Deputy Councillor / Administrator Representative and appoint Penny Hargrave – Manager – Arts, Culture and Events as Deputy Community Representative.

### **Conclusion**

The appointment of deputy representatives will ensure that Wangaratta Council is represented at HCLC board meetings.

### **Attachments**

Nil.

#### 11.2.3.4 YARRUNGA MULTIPURPOSE BUILDING

<b>Meeting Type:</b>	<b>Ordinary Council Meeting</b>
<b>Date of Meeting:</b>	<b>19 August 2014</b>
<b>Author (name and title):</b>	<b>Marsha McMonigle, Administration Officer</b>
<b>File Name:</b>	<b>Yarrunga Child Care Centre – Yarrunga Family Support Centre</b>
<b>File No.:</b>	<b>64.030.005</b>

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### Executive Summary

This report recommends that Council lease the Yarrunga Multipurpose building located at 38 White Street to Gateway Health (formerly known as Ovens and King Community Health Service).

#### **RECOMMENDATION:**

***(Moved: Administrator R Roscholler / Administrator A Fox )***

***That Council lease the allocated section of the Yarrunga Multipurpose building, to Gateway Health for \$50+GST per square metre, for the provision of Community Services.***

***Carried.***

#### Background

The Yarrunga Multipurpose Building situated at 38 White Street, Wangaratta was originally constructed by Council as a Child Care Centre in late 1986. Since closure in 1997, the building has been a home to a variety of Family and Children's Services. Currently only a section of the multipurpose building is leased to the Wangaratta Toy Library (***refer attached plan***), leaving the main section vacant creating an excellent opportunity to sub-let and generate additional income for council, whilst expanding service delivery within the local community.

The vacant floor space available at the Yarrunga building is 87.67 square metres consisting of two distinct areas with an adjoining large foyer area, kitchenette, office, 2 x stores, and a bathroom and laundry facility.

Council recently advertised an expression of interest in the Wangaratta Chronicle to sub-let the vacant area at the Yarrunga Multipurpose building, aiming to attract a tenant that could offer:

- Services complementary to the existing Toy Library and the wider Family and Children's Service precinct
- Attraction of significant services to the area
- Services that could offer a minimum of four days per week

The following lease conditions have been established:

- 3 years with the option of an additional 3 years
- Security deposit of \$500.00 on signing of the lease
- Building outgoings to be payable by the tenant
- Lease amount of \$50.00+GST per square metre per annum (over 87.67 sqm)

### **Implications**

Advertisement through the expression of interest process resulted in responses from Gateway Health service (formerly known as Ovens and King Community Health Service) and Oak FM.

Gateway Health offered the provision of a range of one-on-one and group based leisure, learning and lifestyle programs. These programs aim to increase skills and facilitate community access, whilst providing social and community support for people with a disability, older people and their families.

The Yarrunga multipurpose building would allow Gateway Health to deliver multiple activities from the one venue, whilst complementing their relationships with the Open Door Neighbourhood house, Homestead life and the Community garden. There is also the possibility of extending their services to the surrounding Schools and Kindergartens.

Oak FM is a community radio station that has been operating its service for over 20 years across the municipality. They are currently operating their service in Murdoch road and searching for a new financially viable location. Oak FM is suffering from the current financial climate and finding it increasingly difficult to attract financial support in the form of sponsorship, threatening the on-going sustainability of the service.

### **Financial Implications**

The lease will contribute an additional \$4,383.50 per annum to Council.

### **Legal/Statutory**

Legal requirements relating to leasing and tenancy apply to this matter.

### **Social**

Gateway Health plans to use the Yarrunga Multipurpose building for the provision of the Wangaratta Active Rural Communities Group (ARC). The program aims to encourage clients to maintain their independence through interactive support, developing social networks and through activities that enhance physical, intellectual, psychological and social wellbeing.

The service will also support the delivery of services in an area that will facilitate links with other services and supports.

## **Environmental/Sustainability Impacts**

There are no environmental/ sustainability impacts identified for this subject of this report.

## **Economic Impacts**

The leasing of the section of the building will generate \$4,383.50 per annum for Council.

The maintenance figures for Wangaratta & District Family Services Centre (Yarrunga) for 2013/2014 are:

Essential Maintenance:	\$8,498.40
Electricity:	\$1,522.99
Water:	\$ 541.10
Gas:	\$ 839.24
<b>TOTAL:</b>	<b>\$11,401.73</b>

## **Council Plan-Key Strategic Activity/Action**

Council's plan contains the following actions:

2.2.1.2 Develop a policy position that details Council's commitment to the facilitation of community multi-use facilities throughout the municipality that ensures communities have access to facilities that support their social, recreational and learning needs.

2.2.1.3 Support initiatives that support the opportunity for community groups, committees and organisations to be self-reliant.

## **Strategic Links**

### **a) Rural City of Wangaratta 2030 Community Vision**

“the most vulnerable within the community are well cared for”

### **b) Other strategic links**

N/A.

## **Risk Management**

Risks	Likelihood	Consequence	Rating	Mitigation Action
Councils continued support for the ARC program	Medium	Risk of Gateway Health not continuing with lease	Medium	Evaluation of Council funding.

### **Consultation/Communication**

Officers believe that appropriate consultation has occurred and the matter is now ready for Council consideration.

### **Options for Consideration**

1. Leasing the area to Gateway Health
2. Leasing the area to Oak FM.

### **Conclusion**

It is recommended that Council sub-let the vacant area of the Yarrunga Multipurpose building to Gateway Health to support the delivery of local, integrated services and create an additional source of income for council, utilising an otherwise unused asset.

### **Attachments**

18.1.1.2 - Yarrunga Multipurpose Building Map



## 11.2.4 INFRASTRUCTURE SERVICES

### 11.2.4.1 BRIDGE NAMING PROPOSAL – RIVER ROAD, TARRAWINGEE

<b>Meeting Type:</b>	<b>Ordinary Council Meeting</b>
<b>Date of Meeting:</b>	<b>19 August 2014</b>
<b>Author (name and title):</b>	<b>Sandra Dalton, Secretary – Place Naming Committee</b>
<b>File Name:</b>	<b>Place/Road Naming</b>
<b>File No:</b>	<b>73.020.014</b>

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Executive Summary**

This report is presented to Council advising results of advertising the naming proposal of the bridge over Ovens River at River Road, Tarrawingee “McCormack Bridge” in recognition of Desmond and William McCormack’s long standing contribution to the wider communities of Tarrawingee, Markwood, Milawa and Wangaratta districts.

#### **RECOMMENDATION:**

***(Moved: Administrator R Roscholler / Administrator A Fox)***

***That Council:***

- 1. name the bridge over the Ovens River at River Road, Tarrawingee “McCormack Bridge” in recognition of Desmond and William McCormack; and***
- 2. advise the Geographic Names Registrar of Council’s decision.***

***Carried.***

#### **Background**

A proposal put forward to name the bridge over the Ovens River at River Road, Tarrawingee was considered at the Place Naming Committee held on 19 March 2014. The bridge is not formally named although shown for Council mapping purposes as Tarrawingee Bridge. Its location is considered to be appropriate in recognising the connection of the McCormack families between the communities of Tarrawingee, Markwood and Milawa.

Following consultation with the McCormack family, Council at its ordinary meeting held on 17 June 2014, resolved to advertise its intention to name the bridge ‘McCormack Bridge’ in recognition of the significant contribution of Desmond and William McCormack.

See location map below:



### **Policy Considerations**

The proposal has been checked against Council's Policy for Place Naming and Guidelines for Geographic Names 2010.

### **Financial Implications**

Signage will be erected at each end of the bridge.

### **Legal/Statutory**

There are no legal/statutory implications identified for the subject of this report.

### **Social**

There are no social impacts identified for the subject of this report.

### **Environmental/Sustainability Impacts**

There are no environmental/ sustainability impacts identified for this subject of this report.

## **Economic Impacts**

There are no economic impacts identified for the subject of this report.

## **Council Plan-Key Strategic Activity/Action**

The proposed naming of the bridge over the Ovens River at Tarrawingee aligns with the objective in the Council Plan to '*plan for and provide infrastructure appropriate to the community's needs.*'

## **Strategic Links**

### **a) Rural City of Wangaratta 2030 Community Vision**

N/A

### **b) Other strategic links**

N/A

## **Consultation/Communication**

The McCormack family have been consulted and kept informed during the process. Advertisements were placed in the Wangaratta Chronicle and on Council's website seeking feedback on the proposal with submissions closing on Friday 25 July 2014. No feedback was received during the advertising period.

## **Conclusion**

Considering no objection to the bridge naming was received, the considerable community contribution of Desmond and William McCormack in the Tarrawingee, Markwood and Milawa areas, and the location of the bridge between these locations; the proposal to name the bridge over the Ovens River at River Road, Tarrawingee as "McCormack Bridge" is recommended to Council for approval.

## **Attachments**

Nil.

## **11.2.5 DEVELOPMENT SERVICES**

### **11.2.5.1 PLANNING SCHEME AMENDMENT C44 – REVIEW OF URBAN HERITAGE PRECINCTS – EXHIBITION AND ADOPTION**

<b>Meeting Type:</b>	<b>Ordinary Council Meeting</b>
<b>Date of Meeting:</b>	<b>19 August 2014</b>
<b>Author (name and title):</b>	<b>Meghan Kelly, Principal Strategic Planner</b>
<b>File Name:</b>	<b>Wangaratta Planning Scheme Amendment C44 Review of Urban Heritage Precincts</b>
<b>File No.:</b>	<b>73.030.059</b>

Councils Strategic Planning Co-ordinator has declared a conflict of interest regarding the matter under consideration.

Victoria Mallinder, Strategic Planning Co-ordinator, has taken no role in the development of this report or assessment of the proposed amendment. Ms Mallinder owns property affected by this amendment.

#### **Executive Summary**

This report seeks Council's agreement to adopt draft Planning Scheme Amendment C44 with changes and submit the amendment to the Minister for Planning for final approval in accordance with section 31 of the *Planning and Environment Act 1987*, (the Act).

The Rural City of Wangaratta, Heritage Study Review (2013) recommended altering the boundaries of twenty (20) urban heritage precincts, introducing new individual heritage controls and introducing additional permit exemptions for minimising the impact of the heritage requirements for minor buildings and works. Council adopted the recommendations of the study in January, 2013. Implementation (in the form of a planning scheme amendment) commenced January, 2014. Amendment C44 implements the findings of this study by proposing to remove heritage controls from 151 properties and introduce specific heritage controls on 15 properties of individual heritage significance, previously forming part of the heritage precincts.

To inform this recommended decision, this report further provides a summary of the submissions and feedback from the exhibition of Planning Scheme Amendment C44 – Review of Urban Heritage Precincts.

Council received a total of eight submissions in response to the exhibition of the draft amendment. There are no outstanding objecting submissions. A planning panel is not required. To progress the amendment, Council adoption and Ministerial approval are now required.

**RECOMMENDATION:**

*(Moved: Administrator R Roscholler / Administrator A Fox)*

*That Council:*

- 1. Consider the submissions to Planning Scheme Amendment C44**
- 2. Adopt Planning Scheme Amendment C44, with changes, in accordance with Section 29 of the Planning and Environment Act 1987**
- 3. Submit Planning Scheme Amendment C44 to the Minister for Planning requesting the Minister to approve the draft Amendment under Section 35 of the Planning and Environment Act 1987**
- 4. Notify any person/s making submissions of Council's decision.**

**Carried.**

**Background**

In 2004, Council undertook a major heritage study which resulted in the introduction of new planning controls. A review of this study commenced in 2011 and was finalised in 2013. The review made recommendations about the extent of the boundaries of Heritage Overlays within Wangaratta's urban areas, proposed changes to some of the Heritage Precinct boundaries and further recommended exemptions for minor works that would otherwise trigger the need for a planning permit.

To implement the recommendation of the Heritage Review, Council agreed to seek authorisation to exhibit Planning Scheme Amendment C44 in January, 2013. The amendment proposes changes to the Local Planning Policy Framework, the Schedule to the Heritage Overlay and the introduction of an Incorporated Document (outlining additional permit exemptions).

Amendment C44 was authorised for exhibition in January 2014, and formally exhibited between 20 February and 28 March, 2014. Further targeted consultation with land holders affected by changes to the amendment (as a result of a consideration raised by a submitter) occurred between 22 May and 27 June, 2014.

**Discussion****Submissions to C44**

Section 22 of the Act requires Council to consider all submissions to the amendment.

Eight submissions were received in response to the exhibition, of the submissions received:

- Five support/having no objection
- One raised concern about the impact of altering precinct boundaries, and consequently removing heritage controls from properties that may be individually significant
- One requested a property be listed as individually significant in light of additional information the property owners provided relating to the properties social history
- One raised issues about public infrastructure maintenance
- No submissions out right objected to the proposal

A summary of submissions, Officers response, and recommended changes to the amendment are contained in Attachment 1.

### **Response to Submissions**

In response to the submission raising concerns about the scaling back of Heritage Precincts, an additional 14 properties worthy of an individual heritage listing were targeted for consultation. The Schedule to the Heritage Overlay has been updated to include 14 new individual listings numbered HO21- HO34. (See Attachment 2 for the updated Schedule to the Heritage Overlay). Citations have also been updated in HERMES (the heritage records tool) to reflect the listings.

Targeted consultation occurred with these property owners. The property owners were notified and given further opportunity to provide feedback to the new listing. One submission was received and did not object to the new listing.

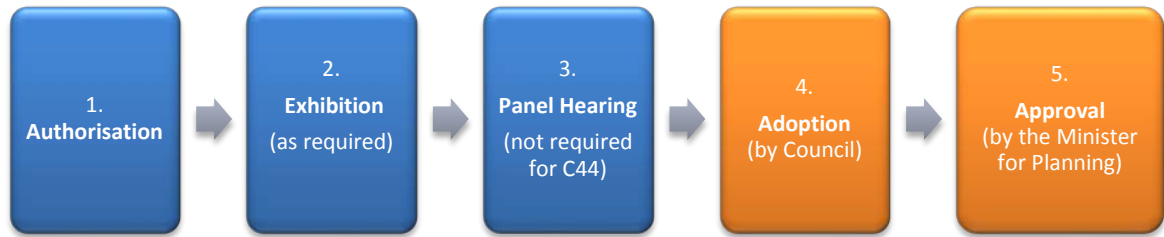
Council's Heritage Advisor reviewed 'Ercildoune' the dwelling at 9 Murdoch Road, Wangaratta, and in consultation with the owners, new information about the property, and its association with Sir John Bowser, the Premier of Victoria in 1917 was provided. The review found that there was sufficient information relating to the social history to deem the property individually significant and to apply individual heritage controls. The amendment documents and citation in HERMES has been updated to reflect this. The property is listed as Schedule 201 to the Heritage Overlay (see Attachment 2).

Officers reviewed the submission from North East Water which raised concerns with the maintenance of public infrastructure, and are satisfied that Clause 62 of the Wangaratta Planning Scheme provides the necessary exemption from permit requirements for public authorities. This submitter was notified of the outcome.

### **Next Steps in the Amendment Process**

The changes made to Amendment C44 are considered to respond to all issues raised. There are no submissions objecting to the draft amendment and Officers are satisfied this negates the need to hold an independent planning panel. Planning Panels Victoria will be notified about this matter.

To progress the amendment requires Council's adoption. The chart below illustrates the key steps in this amendment process undertaken (blue) and the steps required to finalise the amendment (orange).



## **Implications**

### **Policy Considerations**

There are no specific Council policies or strategies that relate to this report.

### **Financial Implications**

This amendment was prepared by a private planning consultant who was funded by a grant from the Rural Flying Squad.

Council is now required to pay \$798.00, the statutory fee for the Minister for Planning to consider and approve an amendment in accordance with section 35 of the Act. This expense will be covered as part of the Building and Planning 2014/15 budget.

### **Legal/Statutory**

This amendment has been carried out in accordance with the requirements of the *Planning and Environment Act, 1987*.

### **Social**

Protecting Council's heritage assets provides social benefit by recognising a local identity and historical connection to the community foundations.

### **Environmental/Sustainability Impacts**

There are no environmental/ sustainability impacts identified for the subject of this report although it is noted that a number of revised heritage precincts will now have tree controls where none applied previously.

### **Economic Impacts**

The amendment reduces the extent of the Heritage Overlay, and provides exemptions from permit requirements (in the form of the Incorporated Document titled '*Rural City of Wangaratta Heritage Overlay Permit Exemptions Incorporated Plan 2013*'). This reduces the scope of works requiring a planning permit, and

removes properties that were previously caught up in heritage precincts from heritage overlay requirements.

These measures provide economic benefits for property owners.

### **Council Plan-Key Strategic Activity/Action**

Implementation of this amendment is consistent with the Council Plan 2013-2017.

Objective 3.4:

‘To ensure land use planning provides balanced outcomes for community, growth, existing land use, environment and heritage’ and

Key Strategic Activity 3.4.2:

‘Maintain and improve local planning strategies to meet community needs.’

### **Strategic Links**

#### **a) Rural City of Wangaratta 2030 Community Vision**

This amendment is consistent with the 2030 Community Vision particularly ‘*preserving and celebrating cultural icons.*’

#### **b) Other strategic links**

Hume Regional Growth Plan, 2014 – The amendment is consistent with the direction to maintain and enhance cultural heritage assets contained within the Plan.

### **Risk Management**

Risks associated with this amendment are considered minor.

### **Consultation/Communication**

Level of public participation	Promises to the public/stakeholders	Tools/Techniques
Inform	Yes	<ul style="list-style-type: none"> <li>• Notice in a local newspaper</li> <li>• Notice in the Victorian Government Gazette</li> <li>• Written notification to prescribed Ministers, agencies and affected land owners</li> </ul>
Consult	N/A	
Involve	Yes	Opportunity to make a submission that may change the outcome of the exhibited amendment
Collaborate	N/A	
Empower	N/A	



Consultation processes are established under section 19 of the *Planning and Environment Act 1987*. Officers believe that appropriate consultation has occurred and the matter is now ready for Council's consideration.

### **Options for Consideration**

#### **Option 1 (Recommended):**

- Adopt the amendment subject to changes to the amendment that address the submissions received, and submit to the Minister for Planning for final approval. This is considered the best way to progress and complete the amendment.

#### **Option 2 (Not Recommended):**

- Adopt the amendment as exhibited, without change. This fails to address matters raised during the consultation process and would require Council to request a Panel to consider submissions.

#### **Option 3 (Not Recommended):**

- Abandon the amendment. This would result in failure to implement the recommendations of the Heritage Review (which has been previously adopted by Council).

### **Conclusion**

This report and supporting information has considered the matters raised in submissions to the amendment. Officers have taken steps to address concerns and made changes to the exhibited documents. The amendment is considered to address the policy frameworks of Council and the legislative requirement that heritage and planning are subject to. Based on this assessment, adopting the amendment and submitting the revised documents to the Minister for Planning for final approval will ensure the implementation of the Heritage Review is complete.

### **Attachments**

18.1.1.3 - C44 Submission Summary

18.1.1.4 - Revised Schedule to the Heritage Overlay

### **Gallery Questions**

Administrator Rod Roscholler acknowledged the Planning and Building department for their efforts.

### 11.3 SPECIAL COMMITTEE REPORTS

Nil.

### 11.4 ADVISORY COMMITTEE REPORTS

#### 11.4.1.1 ADVISORY COMMITTEE MEETING REPORTS

**Meeting Type:** Ordinary Council Meeting  
**Date of Meeting:** 19 August 2014  
**Author:** Rebecca Golia, Executive Assistant, Corporate Services  
**File Name:** Advisory Committee  
**File No:** 25.070.006

No Council officers or contractors who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### Executive Summary

The following advisory committee meeting reports are presented to Council for information (*refer attachment*):

- The Agriculture and Agribusiness Advisory Committee - Monday 14 July 2014.

#### **RECOMMENDATION:**

*(Moved: Administrator A Fox / Administrator R Roscholler)*

*That Council note the report.*

*Carried.*

#### Attachments

18.1.1.5 - Advisory Committee Meeting Reports

## 12. RECORDS OF ASSEMBLIES OF ADMINISTRATORS

An “Assembly of Administrators” is a meeting at which matters are considered that are intended or likely to be the subject of a Council decision and is either of the following:

- a meeting of an advisory committee where at least one Administrator is present or
- a planned or scheduled meeting that includes at least half the Administrators and at least one Council officer.

At an assembly of Administrators, a written record is kept of:

- a) the names of all Administrators and members of the Council staff attending
- b) the matters considered
- c) any conflict of interest disclosures made by an Administrator attending
- d) whether an Administrator who has disclosed a conflict of interest leaves the assembly.

The written record of an assembly of Administrators is, as soon as practicable:

- a) reported at an ordinary meeting of the Council
- b) incorporated in the Minutes of that Council meeting.

<b>Date</b>	<b>Meeting details</b>	<b>Refer</b>
5-08-2014	Administrators Briefing Forum	Attachment – 18.1.1.6
22-07-2014	Administrators Briefing Forum	Attachment – 18.1.1.6
14-07-2014	Low Density Residential Zone Land	Attachment – 18.1.1.6

### **RECOMMENDATION:**

*(Moved: Administrator A Fox / Administrator R Roscholler)*

*That Council resolve to receive the reports of Assemblies of Administrators.*

**Carried.**

### 13. NOTICE OF MOTION

**RECOMMENDATION:**

*(Moved: Administrator A Fox /Administrator R Roscholler)*

*That Council congratulates Belinda Hocking on her efforts in winning two Gold medals and a Bronze medal at the 2014 Commonwealth Games and on being a great ambassador for Wangaratta.*

**Carried.**

### 14. URGENT BUSINESS

Nil.

### 15. PUBLIC QUESTION TIME

Public Question Time

10.020.004

Question:

John Vance asked whether private correspondence or emails are still being opened Wangaratta and is this standard practice in Councils in Victoria?

Answer:

Brendan McGrath, Chief Executive Officer responded that any correspondence sent into the organisation is opened, registered and distributed to the appropriate staff member unless marked private and confidential. If this is the case it is not opened, but provided to the addressed person.

Question:

Kieran Klemm (Londrigan) referred to the multideck carpark in the co-store and asked the following questions:

1. Who is looking after the charges at the boom gates and is the revenue going to Council or the developers?
2. Do the ticket machines charge for hours before 9.00am and after 5.00pm?

Answer:

Brendan McGrath, Chief Executive Officer responded that Council has entered into license agreement and an MOU with the developers. Council pays a license fee and receives a proportion of revenue.

The maintenance is the responsibility of the developers and some of Councils fee will cover a proportion of the maintenance.

Brendan advised that he would take the second question on notice however he believes it will align with Council's current parking arrangements.

Question:

John Griffiths (Whorouly) referred to the Council's decision to sell the Whorouly South Community Centre and asked why Council has decided to sell the land as it seems regardless of submissions they have already made a decision. There was no closing date on submissions and the land has already been surveyed.

Answer:

Jaime Carroll, Director Community Wellbeing responded that a report to the effect of this decision was presented at the July Council meeting. Council undertook an extensive consultation process and it was identified by the community that selling the land to the adjoining land owners was a priority as it hasn't been used for a number of years and was becoming a burden.

Barry Green, Director Development Services added that the rezoning the land to a farming zone would be the appropriate action to facilitate the sale.

Question:

John Griffiths (Whorouly) responded that he attended a meeting last night with local community members who expressed they would like to keep the site for their own use.

Answer:

Jaime Carroll, Director Community Wellbeing responded that she would encourage the community to make a submission to Council.

Question:

Jim Lewis (Wangaratta) referred to the format of the Council agenda and attachments and asked if administration could ensure paper is not being wasted due to the format of tables etc.

Answer:

Ruth Kneebone, Director Corporate Services responded that an effort would be made to ensure no wastage and correct formatting.

Question:

Jim Lewis (Wangaratta) referred to the Assemblies of Administrators in the agenda, specifically the table that lists the meetings which Administrators attended and asked whether Council was telling the public too much?

Answer:

Brendan McGrath, Chief Executive Officer responded that the reason Council lists the assemblies of Administrators is to ensure transparency of decisions being made.

It should be expected that anything seen in the listing of Assemblies of Administrators would be subject of a Council report or decision at a future Council meeting.

Question:

Ken Clark (Wangaratta) congratulated Council on the recent opening of the Co-store. Ken was impressed with the attitude and performance of staff and people in Wangaratta and hopes the development is successful.

Ken made a special mention to Allan Clark, Councils Director of Infrastructure Services for the opening of Murphy Street given the extent of work to be completed in a short time-frame.

Answer:

Chair Administrator, Ailsa Fox responded that Council was not aware of the extent of works to be completed when they were appointment and in turn were very grateful to staff for their hard work.

Question:

John Griffiths (Whorouly) asked whether Council is doing anything about asbestos in homes and buildings as it is a health hazard.

Answer:

Brendan McGrath, Chief Executive Officer responded that Council has a responsibility to anyone carrying out works on Council's buildings that contain asbestos to ensure appropriately certified contractors are engaged. Council has no legal obligation to survey private properties and would require consent from every private property owner.

Council also keeps a register of its public buildings available to the community for inspection.

Question:

John Griffiths (Whorouly) referred to the article in the Wangaratta Chronicle regarding the development of a bike facility at Merriwa Park and asked whether consideration has been given to proper bike lanes. The roundabout on Ford street is very narrow to get around and dangerous.

Answer:

Alan Clark, Director Infrastructure Services responded that the particular site is owned by VicRoads and therefore Council has no control over the intersection however it cannot be made any larger as B-doubles could not traverse the roundabout.

Allan also mentioned that Council is currently developing a Freight Strategy to address those types of issues.

**16. CONFIDENTIAL BUSINESS**

Nil.

**17. CLOSURE OF MEETING**

The meeting closed at 6.50pm.