

WANGARATTA RURAL CITY COUNCIL



BUSINESS PAPER FOR THE ORDINARY MEETING  
OF THE WANGARATTA RURAL CITY COUNCIL, TO BE HELD  
IN THE COUNCIL CHAMBERS, MUNICIPAL OFFICES,  
62-68 OVENS STREET, WANGARATTA  
ON **TUESDAY, 17 JULY 2012** COMMENCING AT 7.00PM

Doug Sharp  
**CHIEF EXECUTIVE OFFICER**

As at 17/07/12 3:36 PM



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1. **ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

2. **OPENING PRAYER**

3. **PRESENT**

4. **ABSENT**

5. **ACCEPTANCE OF APOLOGIES & GRANTING OF LEAVE OF ABSENCE**

**Recommendation:**

*That Councillor R Parisotto be granted leave of absence for the period Sunday 8 July to Sunday 22 July 2012.*

**ORDER OF BUSINESS**

6. **CITIZENSHIP CEREMONY**

The Australian Citizenship ceremony will be held.

7. **CONFIRMATION OF MINUTES**

**Recommendation:**

*That the Minutes of the Ordinary Meeting of 26 June 2012 be taken as read and confirmed as a true and accurate record of the proceedings of the meeting.*

8. **CONFLICT OF INTEREST DISCLOSURE**

9. **RECEPTION OF PETITIONS**

10. **HEARING OF DEPUTATIONS**

## **11. PRESENTATION OF REPORTS**

### **11.1 COUNCILLOR'S REPORTS**

Nil.

### **11.2 OFFICER'S REPORTS**

#### **11.2.1 EXECUTIVE SERVICES**

##### **11.2.1.1 ELECTION PERIOD CARETAKER ARRANGEMENTS POLICY**

Council Policy Review

10.005.003

#### **Introduction**

As a result of recent changes to legislation, it is proposed that Council adopt a Policy to assist Councillors and Council staff comply with the special arrangements required during the election period.

The adoption of such a Policy demonstrates Council's commitment to probity in its elections. Such a policy will also allow Council to address matters not specified by the Local Government Act 1989 (the Act).

#### **Background**

The 2012 municipal election has been set for all 79 Victorian councils.

The 2012 caretaker period, also known as the election period, commences from midnight on 25 September 2012 and concludes at 6.00 pm on 27 October 2012.

Specific provisions in the Act require councils to implement caretaker practices during an election period. These include limits on council publications and prohibitions on certain types of decisions.

A new requirement introduced this election, is for Council's Chief Executive Officer, to certify publications during the caretaker period.

To assist Council and council staff comply with the special arrangements required an Election Period Caretaker Arrangements Policy (the Policy) has been drafted (*refer attachment*).

#### **Issues**

The purpose of the Policy is to ensure that:

1. The ordinary business of local government in the Rural City of Wangaratta continues throughout the election period in a responsible and transparent manner, and in accordance with statutory requirements and established 'caretaker' conventions.

2. The general elections for the Wangaratta Rural City Council on Saturday 27 October 2012 and any subsequent elections are conducted in a manner that is ethical, fair and equitable and is publicly perceived as such.

This Policy will commit Council, during the election period to:

- avoid making significant new policies or decisions that could unreasonably bind a future Council; and
- ensure that public resources, including staff resources, are not used in election campaigning or in a way that may improperly influence the result of an election, or improperly advantage existing Councillors as candidates in the elections.

The Policy addresses:

- major policy decisions;
- significant decisions;
- Council resources;
- information;
- Council communications and publications;
- functions and events;
- travel and accommodation;
- Councillor expenditure;
- advice to candidates about the election process; and
- monitoring and enforcing the policy.

This Policy is meant to supplement rather than replace the legislative and common sense approach to fair and equitable Council elections.

### **Implications**

#### **Council Plan Outcomes**

Provide community leadership through the provision of an accessible, open and consultative government.

#### **Policies**

This is a new Council Policy.

### **Conclusion**

Adoption of the Policy will assist Council and council staff to comply with the special arrangements required during the election period.

### **Recommendation:**

***That Council adopt the Election Period Caretaker Arrangements Policy.***

### **Communication**

A copy of the adopted Election Period Caretaker Arrangements Policy will be available from The Wangaratta Government Centre reception and on Council's corporate website.

### 11.2.1.2 RE-SCOPING STUDY – NED KELLY INTERPRETIVE CENTRE

Ned Kelly Interpretive Centre

25.040.035

#### **Introduction**

The Rural City of Wangaratta has engaged Consulting Group Thylacine, Terroir and Hurst to undertake a re-scoping study of the Ned Kelly Interpretive Centre at Glenrowan. The study has been jointly funded by the Rural City of Wangaratta, Regional Development Australia (Hume Region) and Tourism Victoria.

The objective of the re-scoping study was to undertake a comprehensive review of previous work undertaken in 2003, acknowledging changed circumstances with national visitation trends, consumer expectations, potential project partners and a recommended model/concept to progress.

#### **Background**

The 2002 Glenrowan Masterplan determined the establishment of a nationally significant Ned Kelly interpretive Centre within the heritage siege precinct should be a priority outcome for the North East Victoria Region.

The subsequent Glenrowan Heritage Precinct Feasibility Study undertaken in 2003 concluded a centre based on Ned Kelly and the events surrounding the Kelly uprising would be viable. However, the scale of the proposal and subsequent capital investment has proven to be a significant challenge. The public interest and brand strength of Ned Kelly and Glenrowan has continued to grow as observed with the international media exposure stimulated by the Glenrowan Siege Archaeological Project in 2008 and in more recent times, the discovery of Ned's remains.

The key tasks in the consultants brief for the re-scoping study were:

- market attractiveness;
  - reassessment of the preferred mix of activities for the centre and functional design layout;
  - scoping of sites and site assessment;
  - concept design;
  - financial assessment; and
  - funding and management options.

#### **Issues**

In undertaking the re-scoping study, the consultants engaged with a number of key stakeholders at both a regional and state level. A project steering committee with representation from Tourism Victoria, Wangaratta Unlimited and Council have ensured the key tasks as determined in the brief have been fulfilled.

The concept as nominated in the final draft report (***refer attachment***) provided by the consultants meets the criteria determined within the brief but brings an



imaginative and innovation approach for the establishment of a nationally significant interpretive facility.

The scale, layout, function and site selection will sit comfortably within the Glenrowan township landscape and capitalise on the key sites within heritage siege precinct.

Moving through and within the trees, looking across the siege sites, will be a major experience of the Kelly Centre. It will be a permeable place. Visitors arrive from different directions to an open place. Beyond the permeable façade is a series of open, sheltered courts, freely accessible. Visitors can enjoy the café and shop with ease – before or after their ticketed experience. Or equally locals can come here to gather and enjoy the produce and products within the retail or café area.

Within the ticketed space there would be three smaller galleries in addition to a main conversation gallery. The Centre will meet visitor aspirations by capitalizing on the interpretive assets to create a central destination for the Kelly brand and it's stories, providing a contemporary, immersive and engaging central hub. In the Centre visitors will be able to access touch screen terminals to explore stories of interest, with the ability to add their opinions. Augmented reality would be used to bring the sites to life and gamification acting as a lens into the past to engage with the audience and provide a 'take home' experience that allows on-going immersive interaction.

Digital content and immersive interpretation will be the focus, however the Centre will also provide conditioned environments to display short-term loans of artifacts and artworks connected to the Kelly story (both contemporary and historic). The concept design allows for the capability to host visiting exhibitions of national significance, utilizing unique Ned Kelly related artifacts.

The enhancement of the nominated site for both ticketed and free public access is commendable with the consumer offer holding the potential for repeat visitation from locals, the regional community and intra/interstate and international visitors alike.

The assumed attendances have been benchmarked against known industry data and tested with well-credentialed tourism industry operators within the region. All advice provided to the consultants and the project steering committee confirm these assumptions to be conservative.

Given the strength of the Ned Kelly/Glenrowan brand, the development of a facility as proposed including its adoption of leading edge interpretive technology will create a paradigm shift in Glenrowan and provide substantial economic benefit for the broader north east Victoria region.

### **Implications**

#### **Council Plan Outcomes**

A key action nominated in the 2009-13 Council Plan states:

*“evaluate and determine a position on re-scoping the Ned Kelly interpretive centre proposal”.*

The concept of further enhancement of visitation based around the Kelly legend has been identified as a priority in the North East Victoria Tourism Boards gap analysis whilst the concept is also listed as a key infrastructure development priority with Tourism Victoria.

### Community Engagement

The consultants have engaged on a one-to-one basis with identified key stakeholders within Glenrowan the broader region and at a state level.

The consultant’s report has been tabled with the Board of Wangaratta Unlimited for input and critical assessment. At their meeting on 3 July 2012 the recommendation was passed - *that the Board of Wangaratta Unlimited endorse the Ned Kelly Interpretive Centre concept as proposed and encourage Council to undertake further refinement of the planned model.*

Pending the outcome of Council’s determination of this report, presentations by the consultants will be undertaken with key stakeholder groups including the Glenrowan community.

### Conclusion

The innovative concept proposed in the Re-Scoped Study coupled with the detailed business model has addressed critical short comings with the original concept whilst maintaining the potential to meet national significant status as an iconic interpretive facility.

The scale as proposed would sit comfortably within the Glenrowan landscape and capitalise on the key locations brought to national prominence during the Kelly siege. The concept and proposed business model acknowledges Glenrowan’s place as the heart of Kelly Country and the place from which Kelly experiences will radiate.

The adoption of leading edge technology coupled with social media marketing is in keeping with international trends for high standard interpretive facilities. The business and management model identifies that the facilities will be viable within a four year period from establishment.

It must be recognised that the proposed development as recommended by the consultants and formally endorsed by Wangaratta Unlimited are conceptual and still require further architectural refinement in the preparation of a solid proposal with the capacity to attract both State and Federal funding.

### Recommendation:

***That the Ned Kelly Interpretive Centre Re-Scoping Study be received and Council support the further development of the nominated concept.***

### 11.2.1.3 ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE APPOINTMENTS

Arts, Culture and Heritage Advisory Committee

25.070.006

#### **Introduction**

Expressions of interest for the appointment to the Arts, Culture and Heritage Advisory Committee (the committee) have been received and assessed.

#### **Background**

Council established an Arts, Culture and Heritage Advisory Committee to:

1. provide advice to Council on arts, cultural and heritage issues that impact upon the community;
2. promote arts, cultural and heritage, opportunities within the community through networks;
3. advise on the development of, and oversee implementation of a Cultural Plan within the Rural City of Wangaratta;
4. encourage and facilitate joint initiatives between, local business and industry, educational institutions, Council and community groups and other relevant stakeholders within the Rural City of Wangaratta; and
5. ensure all sectors of the community within the Rural City of Wangaratta have the opportunity to provide input into the directions and issues considered by the Committee.

In accordance with the committee's charter, terms of appointment to the committee are for three years and are made on a staggered basis.

The terms of four members were completed on 30 June 2012. A fifth member has resigned from the committee.

Expressions of Interest were publicly called to fill these positions.

Five nominations were received.

#### **Issues**

Candidates were assessed against the committee's skill's matrix. In doing so, the existing skills set of the incumbent committee members were taken into consideration.

All five candidates were recommended for appointment arising from this process:

- Lorraine Monshing
- Valerie Brennan
- Loueen Twyford
- Rhonda Diffey
- Ken Gaudion

To ensure the established staggered appointment process is maintained, four candidates should be appointed for three year terms and one candidate for a two year term.

A copy of the skills matrix completed for these candidates is attached (***refer attachment***).

### **Implications**

#### **Council Plan Outcomes**

Council has an objective to provide community leadership through the provision of an accessible, open and consultative government.

### **Recommendation:**

***That Council appoint the following people as representatives on the Rural City of Wangaratta Arts, Culture and Heritage Advisory Committee with appointment terms as specified:***

<b><i>Lorraine Monshing</i></b>	<b><i>(5 August 2015)</i></b>
<b><i>Valerie Brennan</i></b>	<b><i>(5 August 2015)</i></b>
<b><i>Loueen Twyford</i></b>	<b><i>(5 August 2015)</i></b>
<b><i>Rhonda Diffey</i></b>	<b><i>(5 August 2015)</i></b>
<b><i>Ken Gaudion</i></b>	<b><i>(5 August 2014)</i></b>

### **Communication**

All applicants will be notified of Council's decision and thanked for their interest.

#### 11.2.1.4 **AGRICULTURE AND AGRIBUSINESS ADVISORY COMMITTEE APPOINTMENTS**

Agriculture and Agribusiness Advisory Committee

25.070.006

### **Introduction**

Expressions of interest for the appointment to the Agriculture and Agribusiness Advisory Committee (the committee) have been received and assessed.

### **Background**

Council established an Agriculture and Agribusiness Advisory Committee to:

1. ensure that the Council is kept informed of:
  - opportunities for the establishment and/or development of agriculture and agribusiness
  - risks to the operation or future of agriculture / agribusiness;
2. provide input into planning and policy development relating to agriculture and agribusiness;
3. advise on agricultural land and water resource issues; and

4. provide all sectors of the agricultural community within the Rural City of Wangaratta with the opportunity of input into the directions and issues considered by Council to do with agriculture and agribusiness.

In accordance with the committee's charter nine representatives of the community were appointed to the Committee for 1, 2 and 3 year terms in August 2011 to allow for new appointments on a staggered basis. Subsequent appointments will be for three years.

The positions of those members appointed for a one year term will become vacant on 5 August 2012.

Expressions of Interest were publicly called to fill these positions. Five nominations were received.

### **Issues**

Candidates were assessed against the committee's skill's matrix. In doing so, the existing skills set of the incumbent committee members were taken into consideration.

Three candidates were recommended for appointment arising from this process:

- Harvey Benton;
- Geoff Bussell; and
- Joe LaSpina.

A copy of the skills matrix completed for these candidates is attached (***refer attachment***).

### **Implications**

#### **Council Plan Outcomes**

Council has an objective to provide community leadership through the provision of an accessible, open and consultative government.

### **Recommendation:**

***That Council appoint the following people as representatives on the Rural City of Wangaratta Agriculture and Agribusiness Advisory Committee with appointment terms as specified:***

- ***Harvey Benton (5 August 2015)***
- ***Geoff Bussell (5 August 2015)***
- ***Joe LaSpina (5 August 2015)***

### **Communication**

All applicants will be notified of Council's decision and thanked for their interest.

### 11.2.1.5 PLACE NAMING COMMITTEE APPOINTMENTS

Place Naming Committee

73.020.014

#### **Introduction**

Expressions of Interest for appointment to the Place Naming Committee (the committee) have been received and assessed.

#### **Background**

Council established The Place Naming Committee to:

1. provide advice and recommendation relating to the implementation of Council's policies for naming places, roads, streets and other accessways and related work associated with commemorative plaques and other markers; and
2. administer the application of the following Council policies:
  - Place Naming Policy;
  - Policy for Naming Roads Streets and Other Accessways; and
  - Commemorative Plaques and Other Markers.

In accordance with the committee's charter, terms of appointment to the committee are for three years and are made on a staggered basis.

The positions of two members will become vacant on 5 August 2012.

Expressions of Interest were publicly called to fill these positions. Two nominations were received.

#### **Issues**

Candidates were assessed against the committee's skill's matrix. In doing so, the existing skills set of the incumbent committee members were taken into consideration.

Both candidates were recommended for appointment arising from this process:

- Beryl Bellis
- Helen Guilfoyle

A copy of the skills matrix completed for these candidates is attached (***refer attachment***).

#### **Implications**

##### **Council Plan Outcomes**

Council has an objective to provide community leadership through the provision of an accessible, open and consultative government.

**Recommendation:**

***That Council appoint the following people as representatives on the Rural City of Wangaratta's Place Naming Committee as follows with appointment terms as specified:***

- ***Beryl Bellis*** (5 August 2015)
- ***Helen Guilfoyle*** (5 August 2015)

**Communication**

All applicants will be notified of Council's decision and thanked for their interest.

**11.2.1.6 SPORT AND RECREATION ADVISORY COMMITTEE APPOINTMENTS**

Place Naming Committee

73.020.014

**Introduction**

Expressions of Interest for appointment to the Sport and Recreation Advisory Committee (the committee) have been received and assessed.

**Background**

The primary objectives of the Sport and Recreation Advisory Committee are:

1. Advise Council on the effective conduct of its responsibilities for strategic planning and management of Sport and Recreation opportunities in the Rural City of Wangaratta, providing support and advice.
2. To provide advice to Council on strategic sport and recreation issues that impact upon the community.
3. To provide information on how sport and recreation opportunities within the community may be promoted.
4. To provide advice in the monitoring and review of the Rural City of Wangaratta Sport and Recreation Plan and associated strategies.
5. To encourage and facilitate communication and initiatives between sport and recreation user groups, clubs, individuals and stakeholders throughout the Rural City of Wangaratta.
6. To ensure all sectors of the community within the Rural City of Wangaratta have the opportunity to provide input into the directions and issues considered by the Committee.
7. To be proactive in initiating and/or supporting 'cross municipal' initiatives and projects.

8. To broaden community access to sport and recreation through the attraction of significant events.

In accordance with the committee's charter, terms of appointment to the committee are for three years and are made on a staggered basis.

The positions of three members have or will become vacant by 5 August 2012.

Expressions of Interest were publicly called to fill these positions. Five nominations were received.

### **Issues**

Candidates were assessed against the committee's skill's matrix. In doing so, the existing skills set of the incumbent committee members were taken into consideration.

Three candidates were recommended for appointment arising from this process:

- Elizabeth Hindle,
- Cassandra Roberts,
- John O'Donohue

A copy of the skills matrix completed for these candidates is attached (***refer attachment***).

### **Implications**

#### **Council Plan Outcomes**

Council has an objective to provide community leadership through the provision of an accessible, open and consultative government.

### **Recommendation:**

***That Council appoint the following people as representatives on the Rural City of Wangaratta's Sport and Recreation Advisory Committee with appointment terms as specified:***

- ***Elizabeth Hindle*** (5 August 2015)
- ***Cassandra Roberts*** (5 August 2015)
- ***John O'Donohue*** (5 August 2015)

### **Communication**

All applicants will be notified of Council's decision and thanked for their interest.



### 11.2.1.7 WANGARATTA UNLIMITED ADVISORY COMMITTEE: BOARD APPOINTMENTS

#### **Introduction**

Expression of Interest for appointment to the Wangaratta Unlimited Board (the Board) have been received and assessed.

#### **Background**

Council established the Wangaratta Unlimited Board:

1. To advise on the promotion, enhancement and generation of sustainable economic development and tourism within the Rural City of Wangaratta.
2. To advise on the development and maintenance of viable economic development and tourism strategies and associated performance measures for the Rural City of Wangaratta.
3. To advise on the promotion, facilitation and coordination of opportunities for economic development and associated employment growth in line with the Rural City of Wangaratta's economic development and tourism strategies and Council Plan objectives.
  - In particular to assess the suitability of proposed business development and industry attraction initiatives identified in the Economic Development Strategy and the Tourism Strategy.
4. To ensure all sectors of the community within the Rural City of Wangaratta have the opportunity to provide input into the directions and issues considered by the Committee.

In accordance with the Board's charter, terms of appointment to the Board are for three years and are made on a staggered basis.

The positions of four members have or will become vacant by 5 August 2012.

Expressions of Interest were publicly called to fill these positions. Four nominations were received.

#### **Issues**

Candidates were assessed against the Board's skill's matrix. In doing so, the existing skills set of the incumbent Board members was taken into consideration.

All candidates were recommended for appointment arising from this process:

- Guy Wilkinson
- Grant Jones
- Barry Sullivan
- Dale McPhan

A copy of the skills matrix completed for this appointment recommendation is attached (***refer attachment***).

To ensure the established staggered appointment process is maintained, three candidates should be appointed for three year terms and one candidate for one year.

**Recommendation:**

***That Council appoint the following four nominees to the Board of Wangaratta Unlimited with appointment terms as specified:***

- ***Guy Wilkinson*** (5th August 2015)
- ***Grant Jones*** (5th August 2015)
- ***Barry Sullivan*** (5th August 2015)
- ***Dale McPhan*** (5th August 2013)

**Communication**

All applicants will be notified of Council's decision and thanked for their interest.

11.2.1.8 **AUDIT ADVISORY COMMITTEE: COMMUNITY REPRESENTATION**

Audit Advisory Committee

51.020.004

**Introduction**

Expressions of interest for the appointment to the Audit Advisory Committee (the committee) have been received and assessed.

**Background**

Under the Local Government Act 1989, Council has a statutory obligation to establish an Audit Advisory Committee.

The primary objective of the Audit Committee is to assist Council in the effective conduct of its responsibilities for financial reporting, management of risk, maintaining a reliable system of internal controls and facilitating the organisation's ethical development.

In accordance with the committee's charter:

- membership is for a maximum term of three years;
- the terms of the appointment should be arranged to ensure an orderly rotation and continuity of membership; and
- the Committee will comprise a minimum of five members – two Councillors and three external independent persons.

The term of one member will expire by 5 August 2012. A second member has tendered their resignation from the committee.

Expressions of Interest were publicly called to fill these positions.

## **Issues**

Three applications were received and in accordance with the committee's charter, were considered by the Mayor, Cr. Roberto Paino and Mr Doug Sharp, Chief Executive Officer.

The following candidates were recommended for appointment arising from this process:

- Peter McNeill; and
- Joanne Ryan.

To ensure the established rotation appointment process is maintained, one candidate should be appointed for a three year term and one candidate for a two year term.

## **Implications**

### **Council Plan Outcomes**

Council has an objective to provide community leadership through the provision of an accessible, open and consultative government.

## **Sustainability**

### **Council's Financial Position**

The stipend for the Chairman of the committee is \$3,000 per annum and for each community representative it is \$2,500 per annum.

## **Recommendation:**

***That Council appoint the following people as representatives on the Rural City of Wangaratta Audit Advisory Committee with appointment terms as specified:***

***Peter McNeill      (5 August 2014)***  
***Joanne Ryan        (5 August 2015)***

## **Communication:**

All applicants will be notified of Council's decision and thanked for their interest.

## 11.2.2 SUSTAINABILITY

### 11.2.2.1 ADOPTION OF 2012/13 BUDGET

Council Budget 2012/2013

51.060.020

#### Introduction

At the Special Council Meeting held on 31 May 2012, Council resolved to give public notice of the preparation of the Budget for the 2012/2013 financial year.

#### Background

In accordance with Section 129 of the Local Government Act 1989 (the Act) the draft Budget was placed on public display on Council's website, Wangaratta Government Centre and the Wangaratta Library.

Public submissions on the draft 2012/2013 Budget were invited via Council's website and in the local media.

#### Issues

The presentation of the draft Budget was in a format recommended by the Institute of Chartered Accountants as a model of best practice and contained a comprehensive assessment of Council's financial position and proposed expenditures and revenues. The draft 2012/2013 Budget contained the following mandatory disclosures:

- the estimated total amount to be raised by general rates is \$19,306,445;
- the estimated total amount to be raised by municipal charges is nil;
- the estimated total amount to be raised by garbage collection charges is \$2,707,545;
- the estimated total amount to be raised by recycling charges is \$976,794;
- that an amount of \$937,801 be borrowed to support the final stage of the Children's Services Centre, the Wangaratta Indoor Sports and Aquatic Centre cogeneration project and energy efficient street lighting;
- the cost of servicing the borrowings during the financial year will be \$565,889;
- the total amount of loans proposed to be redeemed during the financial year will be \$1,598,972;
- the total amount of borrowings at 30 June 2013 will be \$7,943,478; and
- the proposed 2012/2013 Fees and Charges are listed in Appendix D to the Budget Report.

Detailed information on relevant aspects of the draft 2012/2013 Budget are contained in the draft 2012/2013 Budget Report annexed to this report (**refer attachment**).

Four written submission were received (**refer attachment**). Mr Jim Lewis requested to appear in person to be heard in support of his submission.

A committee of the Council considered submissions from Mr Lewis on Tuesday 10 July 2012.

Mr Lewis expressed concern regarding:

1. data supporting the 5% rate increase;
2. the figure that the 5% rate rise is applied to;
3. CPI, wage increases and capacity to pay;
4. performance measures and targets;
5. table of figures highlight colour;
6. rating system and differential rates;
7. funding for specific announced capital projects; and
8. capital works details for buildings;

Several suggestions made by Mr Lewis regarding the presentation of the Budget document have been incorporated. These include column headings and shading of columns.

Since advertising the draft 2012/13 Budget, circumstances have arisen that require further consideration.

1. A change in childcare fees. Due to increased Child Care Benefit, rates have changed in Appendix D – 2012/13 Fees and Charges as follows:

<b>Fee description</b>	<b>2011/12 Current Fees/Charges</b>	<b>2012/13 Proposed Fees/Charges</b>
Daily Fee	\$77.00	\$78.50
Weekly Fee	\$340.00	\$350.00

These alterations will not change Council's proposed 2012/13 Rates Surplus from \$180,000.

2. Increased funding of \$50,000 for the Eldorado shared path and toilet block project is now expected to be received. This may enable a drainage and footpath project at Whorouly to respond to the issues raised in the three submissions. Detailed scope and design of the project is yet to be completed. However, \$50,000 previously set aside for the Eldorado project could be transferred to Whorouly drainage and foot path project.

### **Implications**

#### **Council Plan Objectives**

Council's 2009-2013 Council Plan has an objective to provide community leadership through the provision of accessible, open and consultative government. Council encourages community involvement in its governance processes and will aim to produce accurate, concise and easy to read reports and publications for members of our public. Further, Council aims to ensure that its plans and budgets are both responsible and sustainable.

### Local Economy

The establishment of the draft 2012/13 Budget is a critical component in the financial management of Council's operations to ensure the delivery of appropriate services, programs and infrastructure to residents and ratepayers.

### Local Environment

The draft budget contains financial provision for Council to achieve significant environmental outcomes for the community.

### Local Community Outcomes

The draft budget contains financial provision for Council to achieve significant social and community programs which will improve the social sustainability of our population.

### Council's Financial Position

The draft 2012/2013 Budget establishes the financial framework of Council including income and expenditure, rating strategy, borrowings and asset management programs necessary for Council operations.

The statutory process regarding exhibition of the draft budget and consideration of submissions has been completed.

### Conclusion

Following consideration of the written submissions, presentation and the circumstances mentioned above, it is proposed that the budget be amended to include new Childcare fees and the Whorouly drainage and footpath project.

### Recommendation:

#### ***That:***

- 1. the draft Budget 2012/2013 (as exhibited) be amended to:***
  - a. alter Child Care Fees as provided in Appendix D Fees and Charges 2012/2013; and***
  - b. provide \$50,000 for the Whorouly drainage and footpath project;***
- 2. the draft Budget 2012/2013 (as amended) annexed to this resolution be adopted by Council;***
- 3. the Chief Executive Officer be authorised to give public notice of Council's decision to adopt the 2012/2013 Budget (as amended), in accordance with section 130(2) of the Local Government Act 1989;***
- 4. Mr Lewis be advised of this decision and that the reasons for the decision are that Council considers that the Budget ensures that the services and facilities provided by the Council are accessible and equitable, that the rates and charges are reasonably imposed and that the Budget contributes to Council's financial sustainability; and***

- 5. *submitters in regard to the Whorouly drainage matter be advised that an allocation of \$50,000 has been provided by the budget.***

### **Communication**

Public notification on the adoption of the 2012/2013 Budget will be given in the local media and on Council's website.

Acknowledgement will be forwarded Mr Lewis of his submission to Council in relation to the draft 2012/2013 Budget.

#### **11.2.2.2 PLANNING PERMIT APPLICATION NO. 05-254 – LOT 2 AF228446W MERRIANG GAP ROAD, WHOROULY, REMOVAL OF SECTION 173 AGREEMENT**

### **Introduction**

This report deals with a request for the removal of a Section 173 Agreement attached to land. The Section 173 Agreement was a requirement of Planning Permit 05-254 granted in 2006 that required the following:

*'That Lot 1 and Lot 2 on the proposed plan of subdivision PS603711E cannot be further subdivided'*

This agreement has been registered on title and the land has been now subdivided as approved.

The purpose of removing the Section 173 Agreement is to allow Lot 2 PS603711E to be re-subdivided to enable the consolidation of the northern parcel with adjoining land.

A recommendation is made that Council consent to the removal of the Section 173 Agreement, on the condition that an application for subdivision and consolidation with adjoining land is lodged and approved by Council prior to the removal of the Agreement.

A new Section 173 Agreement will need to be placed on the newly consolidated lot and subdivided lot and this will be included as a condition on the Planning Permit and will need to be done prior to the issue of a Statement of Compliance.

### **Background**

Applicant: Oxley & Company  
Owner: Margret & William Jackson  
Address: Lot 2 PS 603711E, Merriang Gap Road, Wangaratta  
Zoning: Farming Zone  
Overlays: LSIO Land Subject to Inundation (partial).

## **Proposal**

The applicant proposes the cancellation of a registered Section 173 Agreement on land known as Lot 2 on PS 603711E, Merriang Gap Road, Whorouly.

Agreement ref: AF228446W was registered on title on the 5 September 2006, and required the following:

*‘The Owner entering into a Section 173 Agreement with the Council pursuant to the Planning and Environment Act 1987, acknowledging that the two lots being created will not be further subdivided and that this agreement is registered with the Titles Office pursuant to Section 181 of the said Act.’*

The Agreement was required at the request of Council, through condition 3 of planning permit P05-254, which was issued on 30 June, 2006. The permit allowed for the subdivision of the land into two (2) lots and the construction of a dwelling on Lot 2. The current proposal is to further subdivide Lot 2 into two smaller lots so that the land to the North may be consolidated with neighbouring agricultural land to the east.

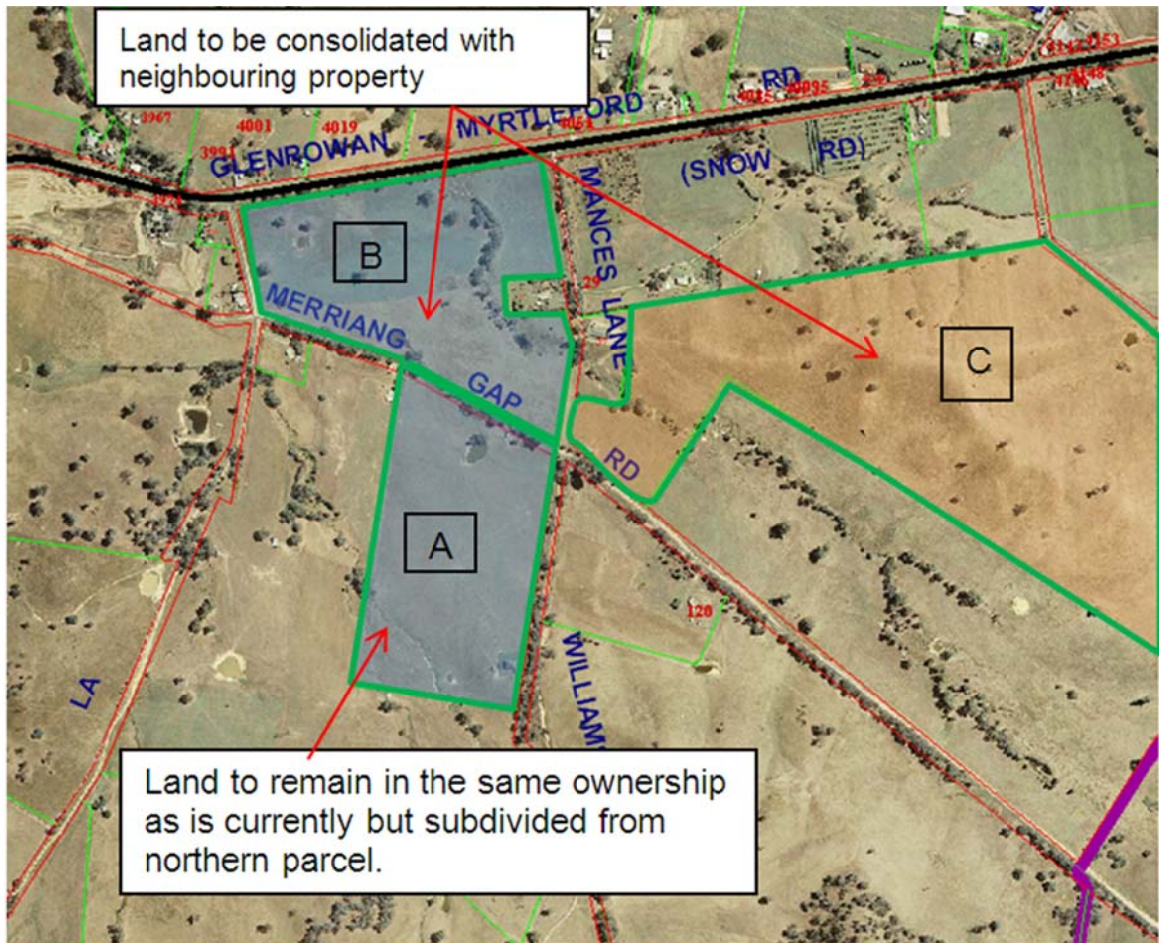
## **Site and Surrounds**

The subject land is located to the south of the Snow Road in Whorouly. The land slopes down to the north, towards the Ovens River flats, and becomes steeper to the south of the subject. Currently the land to be consolidated with the neighbour is undeveloped and is used for grazing land. There are several waterways which run through the subject land both on the north and south side of Merriang Road.

The land currently exists in two parcels but on one title, one parcel on the North side of Merriang Road being 20.37ha and one on the South side of Merriang Road consisting of 16.67ha. The land to the South has an existing dwelling which was approved in conjunction with the subdivision. The adjoining land to be consolidated is Lot 2 PS421588N and is currently 46ha, once consolidation occurs this parcel will be approximately 66.37ha.

The subject land and the adjoining land to be consolidated is shown below;





Parcel B to be subdivided from A and consolidated with C.

### **Discussion**

Given that the purpose of removing the Section 173 Agreement is to consolidate the subject land with a neighbouring farm, the intent of removing the Agreement is consistent with the purposes and objectives of the Farming Zone.

### **Farming Zone**

Purpose:

*“To implement the State Planning Policy Framework and the Local Planning Policy Framework, including the Municipal Strategic Statement and local planning policies.*

- *To provide for the use of land for agriculture.*
- *To encourage the retention of productive agricultural land.*
- *To ensure that non-agricultural uses, particularly dwellings, do not adversely affect the use of land for agriculture.*
- *To encourage use and development of land based on comprehensive and sustainable land management practices and infrastructure provision.*
- *To protect and enhance natural resources and the biodiversity of the area.”*

### **The State Planning Policy Framework (SPPF)**

The proposal is considered to be consistent with relevant clauses:

#### **14.01 – Agriculture**

- *In considering a proposal to subdivide or develop agricultural land, the following factors must be considered:*
- *The desirability and impacts of removing the land from primary production, given its agricultural productivity.*
- *The impacts of the proposed subdivision or development on the continuation of primary production on adjacent land, with particular regard to land values and to the viability of infrastructure for such production.*
- *The compatibility between the proposed or likely development and the existing uses of the surrounding land.*
- *Assessment of the land capability.*

*Subdivision of productive agricultural land should not detract from the long-term productive capacity of the land.*

*Where inappropriate subdivisions exist on productive agricultural land, priority should be given by planning authorities to their re-structure.*

*In assessing rural development proposals, planning and responsible authorities must balance the potential off-site effects of rural land use proposals (such as degradation of soil or water quality and land salinisation) which might affect productive agricultural land against the benefits of the proposals.*

#### **The Local Planning Policy Framework (LPPF) - including the Municipal Strategic Statement (MSS) and local planning policies**

The proposal is considered to be consistent with relevant clauses:

- 21.05 Rural land use and agriculture.
- 22.01-1 Housing and sheds in rural areas.

The proposed removal of the Section 173 Agreement will facilitate a larger consolidation of agricultural land and will ensure the land continues to be used in agricultural pursuits. The proposal reflects the nature of the land whereby the north section of the land has higher agricultural value than the land to the south of Merriang Road which is only of Moderate Agricultural value. The land to the south will remain as grazing land but will be operated on a smaller scale. In order to ensure that the future of the subdivided land and balance lot is retained as agricultural land any Planning Permit issued will need to include a condition which will require a new Section 173 Agreement be registered on both the subdivided Lot and the balance Lot which prevents any further subdivision as per the existing current arrangement.

In addition to the above, the existing Section 173 Agreement will only be removed once a satisfactory application for subdivision and consolidation has been lodged and approved by Council and a new Section 173 Agreement is entered into prior to Statement of Compliance. This will ensure that the Section 173 Agreement is only removed in direct conjunction with the proposed consolidation of the north section of Lot 2 PS603711E with adjoining Lot 2 PS421588N.

## **Process**

Amendment to the existing Section 173 Agreement was considered, however this is a more onerous process where consent from The Minister is required. It is considered the above process is more appropriate and timely.

We have sought legal opinion, and it has been advised that if a Planning Permit is granted for the realignment and consolidation with conditions requiring removal of the existing Section 173 Agreement and entering into a new Agreement, then the removal of the existing Section 173 Agreement can be approved as a final step in the process. This would remove any potential for the permit not being acted upon.

## **Conclusion**

It is recommended that the Section 173 Agreement be removed from the subject land (being Lot 2 on PS603711E) subsequent to approval of a planning permit for realignment and consolidation and the entering into a new Section 173 Agreement prior to the issue of Statement of Compliance.

## **Recommendation:**

- 1. That pursuant to Clause 183 of the Planning and Environment Act 1987, consent be given to the removal of the Section 173 Agreement (ref: AF228446W) and that the applicant shall prepare all documentation for submission to the Registrar of Titles and pay any costs associated with the preparation, checking and lodgement of this request for cancellation.***
- 2. That removal of the existing Section 173 Agreement be dependent upon a satisfactory application to subdivide and consolidate the North section of Lot 2 PS603711E with Lot 2 PS421588N being received and determined by Council.***
- 3. That approval be subject to a condition that a new Section 173 Agreement be entered into on the new lots preventing further subdivision of either lot and this Agreement being lodged on Title prior to the issue of a Statement of Compliance.***

## **Communication**

The applicant will be advised of Council's decision.

## **11.2.3 COMMUNITY WELLBEING**

### **11.2.3.1 LET'S LEARN TOGETHER INITIATIVE**

Family Day Care

64.090.001

#### **Introduction**

“Let’s Learn Together” (the Initiative) is an early learning and development initiative for children and families supported by Yarrunga Primary School in conjunction with the Department of Education and Early Childhood Development (DEECD) Primary schools in Wangaratta (the Wangaratta Learning Community).

The initiative is currently funded jointly by Wangaratta Primary Schools, however due to changes to school funding this program will not be funded from 2013 onwards. Council is being asked to raise this concern with local members in support of funding this worthwhile and successful program.

#### **Background**

The objectives of the “Let’s Learn Together” initiative are:

- to provide facilitated playgroups for children and families in need of extra support through interactive play based activities to enhance literacy, numeracy, social and emotional development. The programs reinforce the parent’s role in the learning and development of their children;
- to develop partnership with services and agencies to provide the supports and interventions required by children and families;
- to create a system of family consultation and engagement in planning so that programs are meeting the needs of children and families;
- to develop of a system of connecting with and establishing relationships with isolated and vulnerable families with children 0-4 and supporting them to access services, develop social networks and connections to the community;
- to improve transitions for children between home, early childhood settings and schooling; and
- to create school cultures that value the learning in the early years of life and connects them to the Early Childhood sector with the Victorian Early Years Learning and Development Framework (VEYLDF) as a common language.

Research into early learning and development highlights the following:

- a significant body of research shows that a supportive family environment for children, especially in the earliest weeks and months after they are born, greatly increases the child’s chances for optimal cognitive and non-cognitive development as well as for better learning outcomes and more successful transitions from home to school and through other life transitions (Shonkoff & Phillips, 2000; Shonkoff & Meisels, 2000; Keating & Hertzman, 1999); and
- ‘The most effective policy for improving the performance of schools is supplementing the childrearing resources of the disadvantaged families sending children to the schools.’ (Heckman Masterov 2007).

### The Let's Learn Together Initiative 2012 progress:

Currently there are two facilitated playgroups being offered at the Yarrunga Community Hub building. These two facilitated playgroups are reaching capacity and a third is being discussed.

A facilitated playgroup for children with special needs, their parents and carers will be implemented next term in partnership with Pangerang Neighbourhood House.

The Wangaratta Learning Community, Pangerang and NESAY are also currently discussing the possibility of establishing facilitated playgroups for young parents, in conjunction with learning opportunities at Pangerang.

A partnership has been developed with the local Indigenous Family Support Services to facilitated playgroups that are inclusive of indigenous children and their families.

Part of the role of the Family Engagement Worker (Angela Craven) has been to review local early learning and development data for the Wangaratta Learning Community. Discussions have also occurred with representatives from the Early Years sector regarding issues impacting on the early learning development of children 0-4 and their families, particularly those in disadvantaged circumstances and in need of extra support.

The following areas are used by DEECD to measure future outcomes for children in adult life. These have been well researched and found to be closely linked to the predictors of good adult health, education and social outcomes for young children:

1. Physical health and wellbeing
2. Social competence
3. Emotional maturity
4. Language and cognitive skills
5. Communication and general knowledge

Data provided for young children in Wangaratta suggests that 17.9 per cent of children are developmentally vulnerable on one or more of the above areas, 8.1 per cent are developmentally vulnerable of two or more of the above areas.

Kinder participation rate is significantly low:

- Wangaratta- 86.1 per cent compared to the Hume Region 93.2 and the State 92.7

Prep entry data:

- Current school entry data indicates a decline in oral language ability, pre literacy skills and social skills of the children entering the prep year.

Maternal and Child Health data:

- Local research indicates a lack of contact with children and families, particularly those in vulnerable circumstances between initial maternal child health visits and when they enrol at kindergarten.

A review of services supports and discussion with members of the early year's sector has highlighted the following issues:

- there are many families who do not use Early Childhood Education or care services (long day care, kindergarten, family day care & occasional care);
- previously there was no coordinated framework or program of support to engage with these families, especially those in need of extra support; and
- there is not a system to identify families and engage them into early learning and development programs

The Let's Learn Together initiative was developed as an action research project. It commenced with trialling two facilitated playgroups in late 2011 at Wangaratta West and Yarrunga Primary School. Families were referred to the playgroup through a partnership with Maternal Child Health and through preschools and schools. The playgroups were open to all children and their families in Wangaratta. The feedback from the families and through services was extremely positive. It was decided to implement the playgroups again in 2012.

There has been no specific funding for this initiative. It has been supported by reallocation of a Yarrunga Primary School employee role to coordinate the development of the initiative and also through volunteer support.

### **Issues**

The initiative has provided a framework for engaging with and supporting children and their families who are in need of additional support during the early and formative years. Research studies into early learning and development highlight the importance of supporting families at this early stage.

The initial planning and implementation of the initiative has meant that there is a firm foundation on which it can grow and develop to support the children and families in our community.

Federal and State changes to school funding will mean that the Yarrunga Primary School and the Wangaratta Learning Community will no longer be able to allocate funds to support this initiative in 2013.

The Family Engagement Worker and the Yarrunga Primary School in conjunction with the Wangaratta Learning Community are seeking Council's support for this initiative to continue and seek their assistance in securing funding for its sustainability.

### **Implications**

#### **Council Plan Objectives**

Advocate for continued investment into hospitals, government services, education, arts and culture and recreation facilities.

#### **Policies**

Listed as a priority under Council's Community-Wellbeing plan is:

*To enhance early childhood learning, including a focus on engaging children who are identified as vulnerable or disadvantaged.*

Listed as a challenge in Council's Community-Wellbeing plan is:

*The need to attract funding to maintain and further develop the level and range of services in an environment which is not recognised as a significant growth area (when compared to areas like the Melbourne interface).*

### Sustainability

Research highlights the economic returns on initial investment are much higher when intervention is provided in the early years compared to when children are older.

The initiative will provide positive educational outcomes for families and children and create sustainable communities.

### Conclusion

As an advocate for services to the community it is proposed that Council provide a letter to the Minister for Education, The Hon. Martin Dixon MP, highlighting the needs for the 'Let's Learn Together' initiative and seeking continued funding to allow the initiative to achieve its objectives.

### Recommendation:

***That Council acknowledge and support the Let's Learn Together initiative by providing a letter to the Victorian Minister for Education, The Hon. Martin Dixon MP, and local members Mr Tim Curdy MLA and Dr Bill Sykes MP requesting continued funding of this program.***

### Communication

The Wangaratta Learning Community will be advised of Council's decision.

#### 11.2.3.2 DISSOLUTION OF HP BARR COMMUNITY CENTRE COMMITTEE OF MANAGEMENT

HP Barr Community Centre Committee of Management

42.120.030

### Introduction

In 2008 a Section 86 Special Committee was established to control and manage the HP Barr Reserve Community Centre. The committee was made up of representatives from each of the groups using the Centre.

This report details the history and the current management of the Centre and proposes to discontinue the HP Barr Community Centre Section 86 Special Committee of Management.

## **Background**

The objectives of the HP Barr Reserve Community Centre Committee of Management (the Committee) as outlined in the charter includes:

- *to control and manage the HP Barr Reserve Community Centre including setting fees and charges;*
- *preparation of strategic plans and reports for the future development of the centre;*
- *to promote the centre both locally and regionally; and*
- *to act as a coordinating body between council and users.*

The operational management is contracted to YMCA Victoria for the bookings and cleaning of the facility, reporting of damage to Council and the application of fees and charges set by Council.

The financial management is undertaken by Council.

## **Issues**

It appears that the Committee's purpose is being addressed by the day to day management of the facility by YMCA Victoria. Issues raised by the users are directed through YMCA Victoria and if necessary referred to Council.

There has been a continual drop in attendance at Committee meetings as the functions outlined in their charter are achieved through the contractual arrangements with YMCA Victoria.

Prior to YMCA Victoria being engaged to manage the operations of the Centre complaints were received in relation to double bookings and groups using the facility without a booking. With the support of a dedicated staff member at YMCA Victoria these issues have been addressed and now occur infrequently.

The only continual concern raised by users of the Centre is in relation to the inability to use the facility at certain times due to high demand. The meeting room and open areas at the Sports Development Centre may alleviate some of this and Council will work with YMCA Victoria to determine the best use of both facilities for community groups.

## **Implications**

### **Council Plan Outcomes**

To implement asset management systems that ensure the sustainability of our community assets.

### **Community Engagement**

An Annual General Meeting of the Committee was organised for the 13 October 2011. Addressed invitations were mailed to all members and an advertisement was placed in the Wangaratta Chronicle. One representative from the Committee attended the meeting. Therefore it did not proceed.



Addressed letters were sent to all Committee members in November 2011 seeking clarification of their intention to continue as committee members. No replies have been received. As a result there are no current committee members.

### **Conclusion**

Considering the HP Barr Reserve Community Centre is now being successfully managed by YMCA Victoria, the financials managed by Council and the lack of interest of user groups to be part of a Committee it is proposed that:

- the HP Barr Reserve Community Centre Committee be discontinued;
- YMCA Victoria continues with the operational management of the Centre;
- regular user groups have seasonal agreements in place with Council and casual users make bookings through YMCA Victoria; and
- Council staff continue to work directly with YMCA Victoria to resolve issues raised by users and propose fees and charges for use of the facility in accordance with other similar facilities.

### **Recommendation:**

***That Council dissolve the HP Barr Reserve Community Centre Section 86 Committee of Management.***

### **Communication**

Letters will be forwarded to the user groups and former committee members advising them of the decision and the process for booking the facility.

#### 11.2.3.3 AUSTRALIA DAY REVIEW

Australia Day

10.030.009

### **Introduction**

Each year Council works with community groups to present Australia Day activities throughout the municipality. In early 2011, it was determined that a review of the event and associated process would be undertaken. This report provides advice on the outcomes of this review and makes recommendations for changes to the policy, process and event procedures.

### **Background**

In the past the Rural City of Wangaratta Australia Day activities have primarily focused on a main event in Wangaratta with rural areas making their own arrangements. Over recent years minor changes have been made to the administration and consequent outcomes of the Australia Day activities but a review of the whole process had not been undertaken.

There are a number of components which contribute to the Australia Day activities within the Rural City of Wangaratta, including:

- Australia Day Awards;

- the Australia Day Committee;
- urban events;
- rural events; and
- entertainment.

In undertaking this review a Steering Committee was established which consisted of Council Officers whose role is directly linked with the Australia Day activities or who have skills and experience that would add value to the process.

A working party was also established to review the Civic Contribution Recognition Policy as well as the Australia Day Awards process and events. The working party was comprised of:

- Councillor Lauren McCully ;
- representation from the Australia Day Committee - Margaret Pullen and Isabelle Dunstan;
- Council officers (Events Coordinator / Community Development Officer); and
- a Service Club representative involved in the delivery of Australia Day activities - Ron Stafford.

The working party met in March 2012, and attended to matters identified for review, these being:

- Australia Day events;
- how all nominees for Australia Day awards may be recognised and acknowledged;
- the Civic Contribution Recognition Policy; and
- the Australia Day Committee role.

A community consultation process was also implemented which included:

- an on line survey which was promoted via the radio, newsletters, Council publications, email and mail out databases;
- meetings with key stakeholders; and
- meetings with the current members of the Australia Day Committee.

Through this process approximately seventy-two people provided feedback and input into the review.

### **Issues**

The working party's comments, responses to the survey and internal stakeholder discussions have been considered as follows:

1. It was identified that Australia Day events are well attended by a demographic of 50 years plus. The working party in particular felt that the events need to be more enticing and inviting to people of all ages. It is suggested that the Rural City of Wangaratta event held at King George Gardens has a greater emphasis on a gathering for celebration, with food and entertainment during the community breakfast. It is proposed the ceremony continues to be a part of the event and includes Ambassador

representation, Recognition of AO's, Award presentations and a citizenship ceremony.

2. In order to provide an unambiguous process when dealing with nominations and to manage expectations, the following approach is proposed:
  - nominations are completed and lodged;
  - no nominees are notified of their nomination;
  - nominations are weighted and a recipient is chosen based on the weighting;
  - the recipient is notified and asked to keep the information confidential;
  - recipient is announced on Australia Day; and
  - other nominees are notified after the event, with a letter and certificate of recognition.
3. That changes be made to the Civic Contribution Policy, now known as the Australia Day Events & Awards Policy (***refer attachment***) the main points being as follows:
  - name change (Australia Day Events & Awards Policy); and
  - the Councillors as a 'Committee of Council' will be charged with the responsibility to make the award selections from nominations received.
4. In the past the Australia Day Committee has been an informal community committee. In accordance with our normal process when establishing Committees, an open recruitment process to attract new members is recommended to broaden the skill set and level of input from the members in regards to preparations and assistance with the event. It is proposed that the Committee be known as the Australia Day Working Party.

### **Conclusion**

After an extensive review of Council's Australia Day process including the events, awards and policy amendments are recommended to the following existing documents (***refer attachment***) and the creation of a new document as listed below:

- Award Information handout – updated;
- Nomination Form – updated;
- Australia Day Policy – name change from Civic Contribution Recognition policy and updated to reflect recommendations from the Working Party and Corporate Management Team; and
- the introduction of a Judging Criteria.

### **Recommendation:**

1. ***That Council endorse the proposed changes outlined in 1-4 of this report and summarised as follows:***
  - ***The event held at King George Gardens has a greater emphasis on a gathering for celebration, with food and entertainment during the community breakfast but still including the formal ceremony;***

- ***The process for dealing with nominations for awards is managed as detailed under point #2 in this report;***
- ***The name of the Civic Contribution Policy is changed to Australia Day Events & Awards Policy and includes the Councillors being charged with the responsibility to make the award selections; and***
- ***An open recruitment process to attract new members to the Committee to be known as the Australia Day Working Party is undertaken.***

**2. the following supporting documentation be endorsed:**

- ***Award Information handout;***
- ***Nomination Form;***
- ***Australia Day Policy;***
- ***the Judging Criteria; and***

### **Communication**

The current Committee members and the representatives on the Working Party will be notified of Council's decision.

#### 11.2.3.4 BORINYA WANGARATTA COMMUNITY PARTNERSHIP MEMORANDUM OF UNDERSTANDING

Education

25.015.006

### **Introduction**

Council has been party to a Memorandum of Understanding (MOU) for Borinya Wangaratta Community Partnership (Borinya) since its inception in April 2009. The MOU has expired and a new MOU is proposed for Council to endorse (***refer attachment***).

### **Background**

Borinya is a transition school initiative developed to meet the needs of young people ages 13 to 16 years of age, who are disengaged from mainstream school. Their issues may range from learning difficulties, family breakdown, and/or emotional/social difficulties.

Borinya is a specialist educational setting within Catholic Education, Sandhurst Diocese and its unique partnership includes Galen Catholic College, Wangaratta High School, Catholic Education Office, Sandhurst Diocese, North East Action for Youth (NESAY), Department of Education and Early Childhood Development Hume Region, The Centre for Continuing Education and the Rural City of Wangaratta.

The demand for the facilities at Borinya has grown over the years which initially commenced with an enrolment of some 20 students, there are now 43 students enrolled for 2012.

## **Issues**

Given the additional needs of the young people who attend Borinya additional support in the way of funding, specialist services and in kind labour is necessary to achieve positive outcomes for students.

Previously, as a party to the MOU Council has provided a delegate as a member of the Borinya Board and committed to the following:

- support funding initiatives and act as lead partner and/or submission author, where appropriate;
- provide support to Borinya Youth Workers through connections with the Youth Council and associated staff;
- provide access for Borinya Staff and students to various Council programs, as appropriate;
- respond to specific requests for advice, support and expertise, as appropriate; and
- provide symbolic support, advocacy and leadership, as appropriate.

## **Implications**

### **Council Plan Objectives**

Maintain involvement in local and regional youth ongoing networks, in health, education and other interventional service areas.

### **Sustainability**

In addition to the responsibilities identified in the MOU the Rural City of Wangaratta is requested to continue providing a commitment of officer time as a member of the Borinya Board.

## **Recommendation:**

### ***That Council:***

- 1. endorse the continued involvement of the Director Community Wellbeing as a member of the Borinya Wangaratta Community Partnership Board; and***
- 2. endorse the attached Memorandum of Understanding to be signed by the Chief Executive Officer.***

## 11.2.3.5 **WANGARATTA YOUTH SURVEY FINDINGS REPORT**

Youth Council

10.020.010

## **Introduction**

The 2011/2012 Wangaratta Youth Council recently conducted a survey of young people who live, work or study in the Rural City of Wangaratta.

The Youth Council Advisory Committee made a recommendation at their meeting held on 20 June 2012 for Council to endorse the Wangaratta Youth Survey (*refer attachment*) and consider the proposed solutions (*refer attachment*).

### **Background**

The Wangaratta Youth Council determined that a survey was the most appropriate method to receive responses from a wide range of young people to ensure that the information gathered was valuable and represented a broad cross section of young people in our community.

In the past Youth Council has facilitated a Youth Forum biannually which, although has worked well in the past, had attendees from schools in groups which may have impeded openness and held back frank discussion. The Youth Survey was undertaken via Survey Monkey accessible through the internet. This enabled the survey to be completed in a private environment, for example at home, which enabled more confidential answers.

The survey was broken into four topics: About You, Our Community, Help & Support and Social Life.

There were a total of 135 responses to the survey. The survey was targeted at people aged from 12 to 25 years of age who live, work or study in the Rural City of Wangaratta.

The survey was advertised through promotion on the social networking site Facebook (to over 1000 “friends”) and in school newsletters. The survey was also promoted through the Wangaratta Youth Service Providers Network meetings, school home room notices and school assemblies.

### **Issues**

The key issues/concerns identified by young people who completed the Youth Survey were wide ranging. Many of the issues and concerns raised are often linked to each other. The following is a sample of the issues/concerns raised:

1. Bullying and cyber bullying were ranked highest by young people who completed the survey. 48% of respondents stated that bullying was a “huge issue for young people” while 47% of respondents also said that cyber bullying was a “huge issue for young people”. Young people feel that the introduction of social media has led to an increase in bullying as it does not just stop at the school gate. Bullying, in all forms, also impacts on the high levels of young people who experience poor mental health.
2. Poor mental health and self-harm ranked quite high of all issues/concerns. 59% of respondents reported that poor mental health is “sometimes an issue” and 45% said that self-harm was “sometimes an issue” for young people. Most young people felt that if they had an issue of concern that they would have someone to speak to about it, whether it was their parents, a friend or a service provider.

3. Young people felt that access to public transport in the Rural City of Wangaratta was often difficult, as they are unaware of how to use it after school on weekends and during school holidays. Young people stated that they often find it difficult to attend youth events or activities during these times due to lack of transport to and from town or the cost of using other forms of transport.
4. Boredom amongst young people came up as an issue/concern with 47% of respondents reporting that it is a “huge issue for young people”. One young person stated that “I think Wangaratta already showcases many activities that us (the youth) can access. It all depends on whether something interests the person and the person’s friend or not”.
5. Peer pressure did feature highly as well as drugs and alcohol. 49% of respondents said that peer pressure was a “huge issue for young people”. Often peer pressure for young people can relate to drugs and alcohol. Of those surveyed 43% stated that drugs and alcohol was a “huge issue for young people”.

Youth Council has developed four solutions which address the key issues identified in the Youth Survey.

#### ***Solution one – Building Partnerships***

- Building stronger partnerships between Council and Youth Council as well as with schools and youth service providers.
- More involvement from schools – chaplains.
- Develop collaborative partnerships on projects (events, workshops, programs etc.) to ensure there is greater involvement from schools and services.

This solution addresses issues such as bullying, homelessness, drugs and alcohol and domestic violence which were highlighted in the Youth Survey.

For this solution to be sustainable there needs to be stronger collaboration between all relevant youth services and schools across the municipality.

#### ***Solution two – Healthy Lifestyle***

- Provide free/low cost recreational activities to encourage a healthier lifestyle. These could include a circus program, par core, archery and a BMX track.
- Develop a wide range of workshops/guest speakers that cover a variety of activities that interest young people such as cooking classes, photography workshops and art classes.
- Helping our environment - promote activities the Rural City of Wangaratta already has whilst encouraging young people to be involved in their environment.

This solution addresses issues such as self-esteem, mental health, boredom and pressure to perform at school.

For this solution to be sustainable young people together with Council, Youth Council and service providers need to develop a way of communicating ideas and issues in collaboration with sport and recreation providers.

***Solution three- Follow-up from Youth Council events***

- Provide young people with the opportunity to attend regular events rather than just one off events.
- Raise the profile of Youth Council and Creative Youth through building better relationships with young people and breaking down stereotypes.
- Provide more promotion on events to increase attendance at local youth events and to ensure there is consistency, continuity, innovation of all youth events.

This solution addresses issues such as communication, boredom, self-esteem and mental health.

For this solution to be sustainable requires an increase in the publicity and promotion of current youth events and also a wider youth input into future events being planned.

***Solution four – Youth Space***

- Access to a central space that is youth friendly, accessible and a multi-use space where young people feel comfortable to attend and socialise.
- A space that provides young people with the opportunity to have live performances, workshops, access to information (e.g.: services and jobs), free Wi-Fi, showcase young people's talents and have low cost food.

This solution addresses issues of mental health, boredom, access to services, entertainment and drugs and alcohol.

For this solution to be sustainable there needs to be further discussion with Council, service providers and young people to ensure that space considered will meet the needs of young people in the community. Further investigation into the availability, operations and supervision will need to be investigated.

**Implications****Council Plan Outcomes**

Create opportunities and encourage young people to have input into decision making on issues affecting them.

**Conclusion**

The Wangaratta Youth Survey provides ideas that young people have for the community they live in. The community will benefit from the results. Local service providers will have access to the results to inform their activities and new initiatives in the future.

The findings of survey will be used by the Wangaratta Youth Council to influence events and activities in the future. The Youth Development Officer will continue to work with young people and services providers to address issues that were raised through the Youth Survey.



**Recommendation:*****That Council:***

- 1. endorse the Youth Survey Report;***
- 2. consider the proposed solutions provided in this report in future Council planning processes; and***
- 3. refer the matter to the Youth Council for consideration in the Youth Strategic Plan.***

**11.2.3.6 STATE GOVERNMENT REGIONAL GROWTH FUNDING PROJECTS**

Economic Development

25.010.003

**Introduction**

Funding opportunities have been provided by the Victorian Government to undertake infrastructure projects including the Local Government Infrastructure Fund (LGIF), Putting Locals First (PLF) and the Community Works Program (CWP).

A review of the projects to be submitted by Council has been undertaken and an updated list of proposed projects is provided with this report (***refer attachment***).

**Background**

The Victorian Government has made available funding through the Regional Growth Fund for Local Government and in some instances to the community to develop infrastructure projects.

The following provides a brief description of each program:

**LGIF** – The LGIF aims to provide regional and rural councils with certainty to plan for and build new infrastructure or renew assets.

**PLF** – The PLF program is to enable regional communities to devise and deliver service and infrastructure responses which reflect local priorities.

**CWP** – The CWP funds capital works revitalisation initiatives that improve the physical amenity of public spaces for local communities and neighbourhoods.

Each funding program has different funding conditions so careful consideration has been given to match projects to the appropriate funding program to maximise the success of an application and to maximise Council's leverage of grant funding.

It should be noted that some of the projects on the attachments are yet to have a budget allocation provided by Council this will be addressed as work proceeds to

finalise the scope of the projects. Any additional Council contributions will be addressed through future budget processes.

### **Issues**

The emphasis of the PLF funding programs has changed in recent times by requiring all projects to demonstrate an economic development benefit. As a consequence this has reduced funding opportunities for sport and recreation infrastructure development. Previously the PLF was allowed to provide for sport and recreation projects that were unsuccessful in gaining funds through other means. Given the sport and recreation facilities funding has become highly competitive and the PLF now requires an economic benefit there are minimal opportunities for funding sport and recreation projects.

The reduced capacity to fund sport and recreation infrastructure projects is of significance to the Rural City of Wangaratta given the community's interest in participation and spectating.

### **Implications**

#### **Council Plan Objective**

To investigate and implement infrastructure opportunities that support community aspirations.

#### **Sustainability**

The Council contribution for projects identified for the LGIF, PLF and CWP scheduled for 2011/2012 and 2012/2013 has been provided for within the current and proposed budgets.

The outcome of rearranging the projects across the three funding programs will potentially enable a 3:1 funding ratio in favour of Council. The totals across the three programs are as follows:

Total Project costs	\$4,194,555
Total grants sought	\$2,996,000
Total Council contribution	\$1,042,000
Total Other	\$156,555

### **Conclusion**

It should be noted that the attached list of projects is a planning document. Some of the projects listed on the attached have already received approval from the Victorian Government, others are currently being considered and a response is imminent or others are still being scoped and will be the subject of a later application. However each project has been discussed with the respective Victorian Government representatives and is being supported.

**Recommendation:*****That Council:***

- 1. endorse the attached list of projects for applications to be prepared and funding sought; and***
- 2. write to the Minister for Sport and Recreation, the Hon. Hugh Delahunty and local members Mr Tim McCurdy MLA and Dr Bill Sykes MP expressing concern for the lack of funding opportunities currently available for sport and recreation projects.***

**Communication**

A letter will be prepared for the Hon. Hugh Delahunty and local members Mr Tim McCurdy MLA and Dr Bill Sykes MP pending Council's decision.

## **11.2.4 INFRASTRUCTURE SERVICES**

### **11.2.4.1 ROAD NAMING PROPOSAL**

Place/ Road Naming

73.020.014

This report details a road naming proposal that was considered at the Place Naming Committee meeting held on 8 February 2012 and subsequently at the 20 March 2012 Council meeting.

#### **Background**

At the ordinary Council meeting held on 20 March 2012 a report was considered following a letter received from the Milawa Markwood Development Association Inc. seeking Council endorsement for the official renaming of the Glenrowan-Myrtleford Road to Snow Road (commencing at Laceby at the intersection of the Hume Highway and finishing at Gapsted at the intersection with the Great Alpine Road).

Council resolved as follows:

*“Council to further explore the proposal to rename the Glenrowan-Myrtleford Road to the “Snow Road” by consulting with stakeholders including; VicRoads, Alpine Shire and the Oxley Residents Association.”*

As a consequence feedback was sought from VicRoads, Alpine Shire Council and the Oxley Residents Association.

#### **Issues**

The response received from Alpine Shire Council was supportive of the proposal. The Oxley Residents Association are also supportive of the proposal provided that Green Street is retained. VicRoads advised that they have no objections to the proposal.

#### **Implications**

By renaming the road to Snow Road, addressing details for properties along the road would change, however VicRoads advised that it will retain the road's current declared administrative name (Glenrowan-Myrtleford Road) for its purposes.

#### **Conclusion**

The proposal to rename the Glenrowan-Myrtleford Road the Snow Road is supported by the Alpine Shire Council and the Oxley Residents Association with VicRoads having no objection.

It is recommended that Council now proceed to the formal process to rename the Glenrowan-Myrtleford Road the Snow Road which is to advertise and seek feedback on the proposal.

**Recommendation:**

***That Council formally advertise its intention to rename the Glenrowan-Myrtleford Road to the “Snow Road” and seek feedback from affected property owners along the road and referral authorities.***

**Communication**

Advertisements will be placed in the Wangaratta Chronicle and residents and referral authorities contacted seeking feedback on the above proposals, for the reporting of feedback received to a future Council meeting.

The Milawa Markwood Development Association will be informed of Council's resolution.

**11.2.4.2 C1112-052 18,000KG TRAY TRUCK AND CRANE**

C1112-052 18,000kg Tray Truck & Crane

30.072.052

**Contract Details**

Contract C1112-052 is for the supply of a 18,000kg Truck and Crane to be used by the Works and Operations bridge inspection team. The purchase is part of the Council's ongoing fleet replacement program.

This acquisition program for the light truck was conducted under the MAV Procurement Contract BUS 198-0410 for Trucks, vans and omnibuses, and Earth Moving & Material Handling BUS213-0511. The MAV process is a group aggregation tender / contract which the Rural City of Wangaratta is qualified to use. This process fully complies with Council's Procurement Policy and the tendering provisions of the Local Government Act.

The request was made under Part 2 Specifications and Part 4 General Conditions of the above contracts.

**Quotation Dates**

Request for quotations was made to the full panel of vendors on the MAV approved list and was posted on 25 May 2012. The closing date for the quotations was 15 June 2012. The MAV reference for the request was VP457459.

There was no pre tender meeting for this contract.

**Tender Evaluation Panel**

The tenders were evaluated by Council's Manager – Projects & Contracts, Manager – Facilities and Open Spaces and Team Leader – Workshop.

### Tenders Received

The following tenders were received by the due date:

<b>Tender</b>	<b>Truck Model Tendered</b>
Isuzu Trucks	2012 Isuzu FVD1000 AMT with FASSI F135A-2-25 crane
UD Trucks	PK 17 280 N Auto with Palfinger 18002-EH-ER3X crane
Hino	Hino 500 Series 1728 with FASSI F135A2-25 crane
Paccar DAF	DAF LF55 E 18 with HIAB 122 E5 HIDUO crane
Scania	Scania P280 with Ferrari 714 A5 crane

### Tender Evaluation

The tender was evaluated in accordance with evaluation criteria set out in the Conditions of Tendering. The evaluation criteria are based upon a Weighted Attribution Method as follows:

<b>Criteria</b>	<b>Weighting</b>
Price	45%
Service & Maintenance	20%
Warranty	15%
Features & OHS	10%
Fuel Efficiency and Emissions	10%
<b>Total</b>	<b>100%</b>

Panel members assigned a score (maximum 100) to each criterion (as shown below) and then weighted the average score to produce a final Weighted Attribution Method Score.

<b>P</b>	<b>Evaluation Result</b>	<b>Criteria</b>
100	Exceptional	Demonstrated capacity exceeds all required standards and innovations proposed.
90	Excellent	Demonstrated capacity exceeds all required standards.
70	Good	Complies with all required standards and capacity demonstrated.
50	Satisfactory	Complies with relevant standards without qualifications.
30	Marginal	Complies with relevant standards with qualifications.
0	Unsatisfactory	Fails to satisfy required standards.

Summary of the Weighted Attribution Method Score is as follows:

<b>Tenderer</b>	<b>Score</b>
Isuzu Trucks	<b>52</b>
UD Trucks	<b>49</b>

<b>Tenderer</b>	<b>Score</b>
Hino	<b>51</b>
Paccar DAF	<b>58</b>
Scania	<b>49</b>

The highest value reflects the most favourable tender assessment.

**Recommendation:**

***That:***

- 1. Contract C1112-052 for the supply of a 18,000kg truck with crane be awarded to Paccar DAF for the DAF LF55 E 18 with HIAB 122 E5 HIDUO crane for a sum of \$230,020.00 (incl GST);**
- 2. Contract C1112-052 be signed and sealed when available; and**
- 3. the existing 18,000kg truck be sold via public auction.**

11.2.4.3 C1112-051 SELF-PROPELLED SINGLE DRUM VIBRATING ROLLER

C1112-051 Self-propelled Single Drum Vibrating Roller

30.072.051

**Contract Details**

Contract C1112-051 is for the supply of a self-propelled single drum vibrating roller to be used by the Works and Operations road construction team. The purchase is part of the Council's ongoing fleet replacement program.

This acquisition program for the self-propelled single drum vibrating roller was conducted under the MAV Procurement Contract BUS 212-0511 for Road and Bridge Making Equipment. The MAV process is a group aggregation tender / contract which the Rural City of Wangaratta is qualified to use. This process fully complies with Council's Procurement Policy and the tendering provisions of the Local Government Act.

The request was made under Part 2 Specifications and Part 4 General Conditions of the above contracts.

**Quotation Dates**

Request for quotations was made to the full panel of vendors on the MAV approved list and was posted on 25 May 2012. The closing date for the quotations was 15 June 2012. The MAV reference for the request was VP2A1289.

There was no pre tender meeting for this contract.

### **Tender Evaluation Panel**

The tenders were evaluated by Council's Manager – Projects & Contracts, Manager – Facilities and Open Spaces and Team Leader – Workshop.

### **Tenders Received**

The following quotations were received by the due date:

<b>Tender</b>	<b>Truck Model Tendered</b>
Dynapac	Dynapac CA302D
CJD Equipment	Volvo SD130D
JCB Construction Equipment Australia	JCB VM132D
William Adams CAT	CAT CS56
William Adams CAT	CAT CS5333ENN

### **Tender Evaluation**

The tender was evaluated in accordance with evaluation criteria set out in the Conditions of Tendering. The evaluation criteria are based upon a Weighted Attribution Method as follows:

<b>Criteria</b>	<b>Weighting</b>
Price	45%
Service & Maintenance	20%
Warranty	15%
Features & OHS	10%
Fuel Efficiency and Emissions	10%
<b>Total</b>	<b>100%</b>

Panel members assigned a score (maximum 100) to each criterion (as shown below) and then weighted the average score to produce a final Weighted Attribution Method Score.

<b>P</b>	<b>Evaluation Result</b>	<b>Criteria</b>
100	Exceptional	Demonstrated capacity exceeds all required standards and innovations proposed.
90	Excellent	Demonstrated capacity exceeds all required standards.
70	Good	Complies with all required standards and capacity demonstrated.
50	Satisfactory	Complies with relevant standards without qualifications.
30	Marginal	Complies with relevant standards with qualifications.
0	Unsatisfactory	Fails to satisfy required standards.



Summary of the Weighted Attribution Method Score is as follows:

<b>Tenderer</b>	<b>Score</b>
Dynapac	<b>60</b>
CJD Equipment	<b>55</b>
JCB Construction Equipment Australia	<b>45</b>
William Adams CAT	<b>54</b>
William Adams CAT	<b>55</b>

The highest value reflects the most favourable tender assessment.

### **Budget Comparison**

The amount allocated in the plant replacement budget for the replacement of the self-propelled single drum vibrating roller is as below:

<b>Funding Program</b>	<b>Value</b>
Allocated Funds in Budget for a self-propelled single drum vibrating roller (excl GST)	\$210,000
Preferred Tender (incl GST)	\$163,801
Preferred Tender (excl GST)	\$149,281
Budget income from sale of existing self-propelled single drum vibrating roller (excl GST)	\$20,000

The estimated price from the auction house for the sale of the existing self-propelled single drum vibrating roller is \$30,000.

### **Conclusion**

The tender submitted by Dynapac for the Dynapac CA302D was ranked highest under the weighted attribution method.

### **Recommendation:**

***That:***

- 1. Contract C1112-051 for the supply of a self-propelled single drum vibrating roller be awarded to Dynapac for the Dynapac CA302D for a sum of \$163,801 (incl GST);***
- 2. Contract C1112-051 be signed and sealed when available; and***
- 3. the existing self-propelled single drum roller be sold via public auction.***

#### 11.2.4.4 CONTRACT C1112/047 FOR 2012 FLOOD REINSTATEMENT – WEST ZONE

C1112/047 Flood Reinstatement – West Zone

30.072.047

#### **Contract Details**

In early March 2012, the north east region of Victoria was inundated with a major rain event. The northern and western regions of the municipality suffered particularly widespread damage to the road and drainage infrastructure.

This contract is for flood restoration works involving the repair of roads, drains and culverts in the western zone of the municipality.

#### **Advertised Contract Dates**

Tenders for this contract were invited through advertisements as follows:

The Chronicle	8 June 2012
Tenderlink.	6 June 2012

Tenders closed at 2.00pm on Friday 29 June 2012

There was no pre tender meeting for this contract.

#### **Tender Evaluation Panel**

The tenders were evaluated by Council's Manager Project & Contracts, Senior Design Engineer, Consultant to Technical Services and Project Manager Flood Reinstatement.

#### **Tenders Received**

The following tenders were received by the due date:

<b>TENDERER</b>
Cooks Earthmoving Laser Landforming PtyLtd
GW & BR Crameri Pty Ltd
Citywide Service Solutions Pty Ltd
Extons Pty Ltd
Judd & Sons Pty Ltd
TA Lindsay Pty Ltd
Downer EDI Works Pty Ltd (Downer Australia)
Transfield Services Australia Pty Ltd
Global Contracting Pty Ltd

All prices include GST.

### **Tender Evaluation**

The tender was evaluated in accordance with evaluation criteria set out in the Conditions of Tendering. The evaluation criteria is based upon a Weighted Attribution Method as follows:

<b>Criteria</b>	<b>Description</b>	<b>Weighting</b>
Tender price	Lowest conforming price is ranked highest.	60%
Capacity of tenderer	Evidence of experience in similar work & of adequate financial resources to undertake project.	10%
Timeliness	Reputation for starting and finishing on time.	10%
Method	Consideration given to proposed method, equipment and workforce to be used.	10%
Safety & risk	Evidence of suitable safety & risk management systems.	10%
<b>Total</b>		<b>100%</b>

The tender price received a higher weighting than usual because the awarding of these contracts is vetted by VicRoads who have a policy of awarding to the lowest tender price.

Panel members assigned a score (maximum 100) to each criteria (as shown below) and then weighted the average score to produce a final Weighted Attribution Method Score.

<b>P</b>	<b>Evaluation Result</b>	<b>Criteria</b>
100	Exceptional	Demonstrated capacity exceeds all required standards and innovations proposed.
90	Excellent	Demonstrated capacity exceeds all required standards.
70	Good	Complies with all required standards and capacity demonstrated.
50	Satisfactory	Complies with relevant standards without qualifications.
30	Marginal	Complies with relevant standards with qualifications.
0	Unsatisfactory	Fails to satisfy required standards.

Summary of the Weighted Attribution Method Score is as follows:

<b>TENDERER</b>	<b>TOTAL SCORE</b>
Cooks Earthmoving Laser Landforming PtyLtd	<b>77</b>
Citywide Service Solutions Pty Ltd	<b>76</b>
GW & BR Cramer Pty Ltd	<b>75</b>
Extons Pty Ltd	<b>67</b>
Judd & Sons Pty Ltd	<b>64</b>

<b>TENDERER</b>	<b>TOTAL SCORE</b>
TA Lindsay Pty Ltd	<b>52</b>
Downer EDI Works Pty Ltd (Downer Australia)	<b>40</b>
Transfield Services Australia Pty Ltd	<b>29</b>
Global Contracting Pty Ltd	<b>21</b>

The highest value reflects the most favourable tender assessment.

### **Budget Comparison**

This work is funded through the 2012 Natural Disaster Relief and Recovery Arrangements (NDRRA). The VicRoads assessor has been kept informed of the proposed works and been advised of the tendered cost for remediation.

### **Conclusion**

The recommended tenderer is Cooks Earthmoving Laser Landforming Pty Ltd, a local contractor with a proven track record on numerous projects for Council.

The tender evaluation panel is of the opinion that there is minimal risk in awarding the tender to a contractor that has such a proven track record and understanding of Council's requirements.

### **Recommendation:**

*That:*

- 1. Contract C1112-047 for 2012 Flood Reinstatement works –West Zone be awarded to Cooks Earthmoving Laser Landforming Pty Ltd for \$858,108.52 (incl GST); and**
- 2. Contract C1112-047 be signed and sealed when available.**

#### **11.2.4.5 CONTRACT C1112/048 FOR 2012 FLOOD REINSTATEMENT – NORTH ZONE**

C1112/048 2012 Flood Reinstatement – North Zone

30.072.048

### **Contract Details**

In early March 2012, the north east region of Victoria was inundated with a major rain event. The northern and western regions of the municipality suffered particularly widespread damage to the road and drainage infrastructure.

This contract is for flood restoration works involving the repair of roads, drains and culverts in the northern zone of the municipality.

### **Advertised Contract Dates**

Tenders for this contract were invited through advertisements as follows:

The Chronicle	8 June 2012
Tenderlink.	6 June 2012

Tenders closed at 2.00pm on Friday 29 June 2012.

There was no pre tender meeting for this contract.

### **Tender Evaluation Panel**

The tenders were evaluated by Council's Manager Project & Contracts, Senior Design Engineer, Consultant to Technical Services and Project Manager Flood Reinstatement.

### **Tenders Received**

The following tenders were received by the due date:

<b>TENDERER</b>
GW & BR Cramer Pty Ltd
Citywide Service Solutions Pty Ltd
Devonten Pty Ltd (GA Cheshire & Sons)
Extons Pty Ltd
Judd & Sons Pty Ltd
Global Contracting Pty Ltd
Downer EDI Works Pty Ltd (Downer Australia)
TA Lindsay Pty Ltd
Transfield Services Australia Pty Ltd

### **Tender Evaluation**

The tender was evaluated in accordance with evaluation criteria set out in the Conditions of Tendering. The evaluation criteria is based upon a Weighted Attribution Method as follows:

<b>Criteria</b>	<b>Description</b>	<b>Weighting</b>
Tender price	Lowest conforming price is ranked highest.	60%
Capacity of tenderer	Evidence of experience in similar work & of adequate financial resources to undertake project.	10%
Timeliness	Reputation for starting and finishing on time.	10%
Method	Consideration given to proposed method,	10%

Criteria	Description	Weighting
	equipment and workforce to be used.	
Safety & risk	Evidence of suitable safety & risk management systems.	10%
<b>Total</b>		<b>100%</b>

The tender price received a higher weighting than usual because the awarding of these contracts is vetted by VicRoads who have a policy of awarding to the lowest tender price.

Panel members assigned a score (maximum 100) to each criteria (as shown below) and then weighted the average score to produce a final Weighted Attribution Method Score.

P	Evaluation Result	Criteria
100	Exceptional	Demonstrated capacity exceeds all required standards and innovations proposed.
90	Excellent	Demonstrated capacity exceeds all required standards.
70	Good	Complies with all required standards and capacity demonstrated.
50	Satisfactory	Complies with relevant standards without qualifications.
30	Marginal	Complies with relevant standards with qualifications.
0	Unsatisfactory	Fails to satisfy required standards.

Summary of the Weighted Attribution Method Score is as follows:

TENDERER	TOTAL SCORE
GW & BR Crameri Pty Ltd	<b>73</b>
Citywide Service Solutions Pty Ltd	<b>72</b>
Devonten Pty Ltd (GA Cheshire & Sons)	<b>69</b>
Extons Pty Ltd	<b>62</b>
Judd & Sons Pty Ltd	<b>60</b>
Global Contracting Pty Ltd	<b>51</b>
Downer EDI Works Pty Ltd (Downer Australia)	<b>49</b>
TA Lindsay Pty Ltd	<b>44</b>
Transfield Services Australia Pty Ltd	<b>17</b>

The highest value reflects the most favourable tender assessment.

### **Budget Comparison**

This work is not budgeted but funding is to be provided through the 2012 Natural Disaster Relief and Recovery Arrangements (NDRRA). The VicRoads assessor has been kept informed of the proposed works and been advised of the tendered cost for remediation.

### **Conclusion**

The recommended tenderer is GW & BR Crameri, a local contractor with a proven track record on numerous projects for Council.

The tender evaluation panel is of the opinion that there is minimal risk in awarding the tender to a contractor that has such a proven track record and understanding of Council's requirements.

### **Recommendation:**

*That:*

- 1. That Contract C1112-048 for 2012 Flood Reinstatement works – North Zone be awarded to GW & BR Crameri Pty Ltd for \$881,694.66 (incl GST);  
and**
- 2. That Contract C1112-048 be signed and sealed when available.**

## 11.3 SPECIAL COMMITTEE REPORTS

### 11.3.1.1 FRIENDS OF LACLUTA SPECIAL COMMITTEE

Lacluta East Timor Friendship

42.070.020

#### **Background**

The Friends of Lacluta Special Committee held a meeting on 28 May 2012 with the following attendees: A Kimber, J Bradford, B Fraser, L Painter, B Walpole, E Walpole, B Broz, J Ambrosio, Cr R Parisotto

No conflicts of interest were declared.

The following items were discussed:

- Joint FOL Committee and Appin Park Rotary Club Friendship House project – roofing, windows and doors completed
- Three Year Strategic Plan progressed
- Deputation to Council on 12 June 2012
- Galen College musical fundraiser
- E Walpole, B Broz and J Ramsey are to visit East Timor in June/July 2012
- Marg Brickhill's resignation from FOL Committee
- Two additional scholarships for 2013
- FOL Committee's participation at the Wangaratta Volunteers Appreciation Day

The following item from the meeting is reported to Council for information.

#### **Aus AID East Timor Community Assistance Scheme**

The application submitted to assist with the training of local pre-school teachers was successful. A funding agreement will be provided to be signed by FOL Committee members during the June – July 2012 East Timor visit.

#### **Recommendation:**

***That the report be noted***



## 11.4 ADVISORY COMMITTEE REPORTS

### 11.4.1.1 YOUTH COUNCIL ADVISORY COMMITTEE REPORT

Youth Council

10.020.010

#### **Background**

The Youth Council Advisory Committee held a meeting on 29 May 2012.

Attendees: Youth Councillors Hazel Vaughan, Bekk Hoppach, Natasha Young, Tim Van der Leeuw, Elizabeth Hindle, Lachlan Thomas, Samuel Burbury and Yth Mayor Erin Ritchie. Mayor, Cr Roberto Paino; Cr Anthony Griffiths and Katy Hawkins (Youth Development Officer).

No conflicts of interest were declared.

The following items were discussed at the meeting:

- Charles Sturt University Announcement
- Wangaratta Youth Health Services Logo Competition
- Youth Council Farewell
- Thank you letter from NESAY
- Youth Council Nominations
- Youth Council Challenge
- Sport and Recreation Advisory Committee

The following items from the meeting are reported to Council for information.

#### **Build It Self Esteem Workshop**

The second Build It workshop for year 9 students will be held on the 4<sup>th</sup> June 2012 at the PAC. The workshop is facilitated by the REACH Foundation and is aimed at addressing issues such as self-esteem, body image and peer dynamics.

#### **National Youth Week report**

Youth Council successfully ran Youth Week 2012. The week consisted of various activities including a BBQ at the Skate-park, Youth Homelessness Matters Day, Chalk Art display, Art Competition and a Youth festival.

#### **Recommendation:**

***That the report be noted.***

#### 11.4.1.2 YOUTH COUNCIL ADVISORY COMMITTEE REPORT

Youth Council

10.020.010

##### **Background**

The Youth Council Advisory Committee held a meeting on 20 June 2012.

Attendees: Youth Councillors Jack Seymour, Bekk Hoppach, Natasha Young, Tim Van der Leeuw, Elizabeth Hindle, Lachlan Thomas, Samuel Burbury and Youth Mayor Erin Ritchie. Mayor Cr Roberto Paino, Cr Anthony Griffiths, Ruth Tai (Director – Community Wellbeing) and Katy Hawkins (Youth Development Officer).

No conflicts of interest were declared.

The following items were discussed at the meeting:

- Youth Council Deputation to Council;
- Creative Youth report; and
- Build It report.

##### **Recommendation:**

***That the report be noted.***

#### 11.4.1.3 AGRICULTURE AND AGRIBUSINESS ADVISORY COMMITTEE

Cultural/Arts Issues

67.010.006

##### **Background**

Council's Agriculture and Agribusiness Advisory Committee (AAAC) held a workshop and meeting on Wednesday 4 July 2012.

Attendees: Councillor L McInerney, Graham Nickless, Executive Manager – Economic Development; Ray Park, Director – Sustainability; David Maples; Vincent McKenzie; Joe La Spina; Harvey Benton; Geoff Bussell and Graeme Norman.

A conflict of interest was declared by Harvey Benton as an employee of the Wangaratta Livestock Exchange.

A presentation / workshop by Sarah-Jane Conroy, consultant for the Saleyards Strategic Plan Economic Impact Study was undertaken to be followed by an inspection of the Saleyards on Thursday 5 July 2012.

The following items were discussed:

- update on Draft Rural Land Strategy;
- "Year of the Farmer" initiative; and

- drought Bores.

Matters raised by members were:

- conversion of adjoining saleyards land into holding paddocks to be allocated and managed by individual agents; and
- concerns with lag time in re-sheeting of gravel roads in the Carboor/Meadow Creek area.

The next meeting of the Agriculture and Agribusiness Advisory Committee is scheduled for Monday 3 September 2012.

**Recommendation:**

***That the report be noted.***

11.4.1.4 WANGARATTA UNLIMITED ADVISORY BOARD (COMMITTEE)  
MEETING REPORT

Wangaratta Unlimited Board

25.007.002

**Background**

The Wangaratta Unlimited Advisory Board (Committee) held their monthly meeting on Tuesday 3 July 2012 with the following members in attendance: Barry Sullivan (Chair), Cr Roberto Paino, Cr Lisa McInerney, Ken Butterworth, Stephen Oxley, Wendy Lester, Guy Wilkinson, Grant Jones, Doug Sharp, Graham Nickless and Emma Keith.

No conflicts of interest were declared.

The following items were discussed at the meeting:

- Saleyards Economic Impact Study Workshop 5pm 4 July 2012 Council Chamber;
- North East Water Plan 3;
- Leadership Gathering scheduled for 10 September to advise on Regional Projects identified in the Hume Strategy;
- Tourism Update; and
- Year of the Farmer seminar to be held 19 September 2012.

A presentation was made by Sara Quon, Chief Executive Officer of North East Victoria Tourism Board Inc.

Reports were received from the following committees or projects:

- Tourism North East; and
- Ned Kelly Interpretive Centre Re-scoping Study.

The following items from the meeting are reported to Councillor's for information:

### **Tourism North East**

The North East Victoria Tourism Board assumed the role as the peak regional tourism body in the Victorian High Country on 1 July 2011. The board covers eleven stakeholder group bodies, including local governments, alpine resorts, Parks Victoria and Tourism Victoria.

A strategic plan was in place by January 2012 and Tourism North East is progressing three key priority projects to achieve their immediate objectives:

- Project Gap Analysis;
- Regional Digital Project; and
- Cycle Tourism Accelerated Growth.

### **Ned Kelly Interpretive Centre Re-Scoping Study**

The Rural City of Wangaratta has undertaken a re-scoping study for the Ned Kelly Interpretive Centre which provides a comprehensive review of previous work undertaken in 2003, acknowledging changed circumstances with national visitation trends, consumer expectations and potential project partners.

The study comprehensively shows that an interpretive centre:

- would enhance the current visitation based around the Kelly Legend; and
- with innovative concepts and technology will ensure a viable business model and has identified that the centre would be independently sustainable within a four year period.

A recommendation was adopted by the Board to endorse the Ned Kelly Interpretive Centre concept as proposed and encourage Council to undertake further refinement of the planned model.

### **Recommendation:**

***That Council endorse the Ned Kelly Interpretive Centre concept and undertake further refinement of the planned model.***

#### **11.4.1.1 AUDIT ADVISORY COMMITTEE REPORT**

Audit Advisory Committee

10.020.010

### **Background**

The Audit Advisory Committee held a meeting on 28 June 2012.

Attendees: Joanne Ryan (Chair), Councillor R Paino, Mayor; Councillor A Griffiths; Ray Park; Ailsa Box; David Whitehouse; Stephen Clarke.

No conflicts of interest were declared.

The following items were discussed at the meeting:

- quarterly finance reports for period ended 31 March;
- monthly finance reports for period ended 31 May;

- key performance indicators;
- internal audit reports;
- external audit plan;
- compliance matters;
- new Council policies and amendments;
- audit advisory committee biennial agenda; and
- fraud prevention strategies in Local Government

**Recommendation:**

***That the report be noted.***

## 12. RECORDS OF ASSEMBLIES OF COUNCILLORS

An “Assembly of Councillors” is a meeting at which matters are considered that are intended or likely to be the subject of a Council decision and is either of the following:

- a meeting of an advisory committee where at least one Councillor is present; or
- a planned or scheduled meeting that includes at least half the Councillors and at least one Council officer.

At an assembly of Councillors, a written record is kept of:

- a) the names of all Councillors and members of the Council staff attending;
- b) the matters considered;
- c) any conflict of interest disclosures made by a Councillor attending; and
- d) whether a Councillor who has disclosed a conflict of interest leaves the assembly.

The written record of an assembly of Councillors is, as soon as practicable:

- a) reported at an ordinary meeting of the Council; and
- b) incorporated in the Minutes of that Council meeting.

<b>Date</b>	<b>Meeting details</b>	<b>Refer</b>
06-07-2012	Draft Council Agenda and Deputations Meeting	Attachment
04-07-2012	Agriculture and Agribusiness Advisory Committee Meeting	11.4.1.3
03-07-2012	Wangaratta Unlimited Advisory Committee Meeting	11.4.1.4
28-06-2012	Audit Advisory Committee Meeting	11.4.1.5
28-06-2012	Friends of Lacluta Special Committee Meeting	11.3.1.1
26-06-2012	Prior to Ordinary Council Meeting	Attachment
25-06-2012	Councillor Briefing Forum	Attachment
29-05-2012	Youth Council Advisory Committee Meeting	11.4.1.1
28-05-2012	Friends of Lacluta Special Committee Meeting	11.3.1.1
20-06-2012	Youth Council Advisory Committee Meeting	11.4.1.2
13-06-2012	CEO Performance Review	Attachment
06-06-2012	CEO Performance Review	Attachment

**Recommendation:**

***That:***

- 1. Council receive the reports of Assemblies of Councillors, and**
  - 2. the items listed below remain confidential in accordance with S.77 of the Local Government Act on the grounds that they relate to one or more of the following matters:**
    - a. Industrial matters;**
    - b. Contractual matters;**
    - c. Proposed developments; and**
    - d. a matter that would prejudice the Council**
- (i) Councillor's Briefing Forum dated 25 June :**
- 4.3.1.2 Draft Open Space and Recreation Strategies;**
  - 4.3.1.3 Hume Regional Growth Plan;**
  - 4.3.2.1 2012/2013 Insurance – Renewal;**
  - 4.3.2.2 Eco-Buy Membership;**
  - 4.3.3.2 TAFE Funding;**
  - 4.3.3.3 Public Art Priority List;**
  - 4.3.3.4 WJ Findlay Oval/Tennis Precinct Proposed Redevelopment;**
  - 4.3.4.1 Urban Street Trees;**
  - 4.3.4.2 Clean Energy Regulator; and**
  - 4.3.4.3 Wangaratta Government Centre Restructure – Extension Project.**

**13. NOTICE OF MOTION****14. URGENT BUSINESS****15. AUTHORISATION OF SIGNING AND SEALING OF DOCUMENTS**

Authorisation of Signing & Sealing of Documents

50.010.004

**Recommendation:**

***That Council sign and seal the following documents:***

- C1112-052 18,000KG Tray Truck and Crane;**
- C1112-051 Self-Propelled Single Drum Vibrating Roller;**
- C1112/047 for 2012 Flood Reinstatement – West Zone; and**
- C1112/048 for 2012 Flood Reinstatement – North Zone.**

**16. PUBLIC QUESTION TIME**

Public Question Time

10.020.004

**17. CONFIDENTIAL BUSINESS****17.1.1.1 CHIEF EXECUTIVE OFFICER ANNUAL PERFORMANCE REVIEW****Recommendation:**

*That the meeting be closed to members of the public to discuss staffing matters.*

**18. CLOSURE OF MEETING**