



Summary of domestic recruitment efforts by: _____

List all modes of advertising or recruitment efforts by your organisation in the last twelve months for the occupation ¹	Provide details of where the advertisement or recruitment effort took place ²	Period/dates of advertising or recruitment	Fee/s paid for advertising or recruitment	Provide details of who the fees were paid to	Geographical target audience	Number of applications received	Number of applicants that were hired	Reasons that candidates were not successful

I declare that the information I have provided in this document is, to the best of my knowledge, true and accurate and I am aware of the penalties for providing misleading or false information to the Commonwealth.

Signature: _____

Name and position of authorised person: _____ Date: _____

¹ For example, online, social media, newspaper, internal recruitment processes, trade publications.

² For example, name of publication, website, job or careers expo etc.